



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Summary Agenda - Final

### Finance Committee

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Tuesday, May 7, 2024

5:30 PM

Council Chambers / Virtual (via Zoom)

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

This meeting is being conducted both in Council Chambers at City Hall and via remote conferencing software (Zoom) to maximize opportunities for residents to attend. Members of the public may call in at 888 475 4499 US Toll-free, Meeting ID: 844 8592 3473 Password: 191583

Public input will be accepted at this meeting.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Public Comment
4. Consent Agenda

[24-1433](#)

Minutes of the March 28, 2024 Finance Committee Meeting, recommending approval and place on file

**Attachments:**

[3-28-2024 Finance Committee Minutes](#)

[24-1434](#)

Minutes of various Manitowoc Public Utilities Commission Meetings, recommending accepting and place on file

**Attachments:**

[MPU 3-25-24 Minutes](#)

- [24-1435](#) 1st Qtr. 2024 Budget Exception Report, recommending approval and place on file  
**Attachments:** [Q1 2024 Budget Exception Report for Fin Comm](#)
- [24-1436](#) 1st Qtr. 2024 Internal Controls To Prevent and Detect Fraud Report; recommending approval and place on file  
**Attachments:** [2024\\_01 Check List for Finance Committee](#)
- [24-1437](#) 1st Qtr. 2024 Investment Report; recommending approval and place on file  
**Attachments:** [1 QTR. 2024 Investment Reconciliation](#)
- [24-1438](#) 1st Qtr. 2024 Capital Allocation Working Group (CAWG) Request Log Report; recommending approval and place on file.  
**Attachments:** [Q1 2024 Log of CAWG Requests](#)

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

#### REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

## 5. Discussion and Action Items

- [24-1441](#) Statement of the Board of Canvassers relative to the April 2, 2024 Spring Election for Municipal Judge and Alderpersons in Districts 4, 5, 6, 8, & 9  
**Attachments:** [Canvass statement 4-2-24](#)
- [24-1440](#) 1st Qtr. 2024 Claims Report from City Attorney's Office  
**Attachments:** [Jan-March 2024 Claims Report to Finance Committee](#)
- [24-1439](#) Resolution to carry forward to 2024 budget, various appropriations budgeted in 2023
- [24-1450](#) Rahr-West Art Museum Legacy Paver Program  
**Attachments:** [Memo to Finance re approval of RWAM Legacy Paver Program 5.24](#)  
[Paver Order Form DRAFT](#)
- [24-1447](#) Resolution from Manitowoc Public Utilities for Phase IV of Ornamental Lighting at River Point Development  
**Attachments:** [Resolution-Ornamental Lighting River Point Development Phase 4 - 100% City](#)  
[2024-04-16 LTR \(Adam Tegen\) Resolution for Ornamental Lighting River Point](#)  
[Map - River Point](#)

- [24-1448](#) Resolution from Manitowoc Public Utilities for Ornamental Lighting at York and Maritime
- Attachments:** [Resolution-Ornamental Lighting York and Maritime - 0% City Contribution](#)  
[2024-04-16 LTR \(Adam Tegen\) Resolution for Ornamental Lighting York and M:](#)  
[Map - York and Maritime](#)
- [24-1443](#) One Year Operators License OP1-23019 for B. Newcomer
- Attachments:** [License OP1-23019 - B. Newcomer](#)
- [24-1444](#) Two Year Operators License #230395 for C. Trost
- Attachments:** [License #230395 - C.Trost](#)
- [24-1442](#) Cigarette, Tobacco & Electronic Vaping Device Retail License Application (CIG-2344) for P. Berlin dba 920 CBD LLC
- Attachments:** [CIG-2344 License for P. Berlin dba 920 CBD LLC](#)
- [24-1445](#) Cigarette, Tobacco & Electronic Vaping Device Retail License Application (CIG-2420) for K. Jacquart DBA Puff Stuff
- Attachments:** [CIG-2420 for K. Jacquart dba Puff Stuff](#)
- [24-1446](#) City Potential Land Purchase

## 6. Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(a) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.

The specific subject matter that may be considered in closed session is:

- [24-1443](#) One Year Operators License OP1-23019 for B. Newcomer
- Attachments:** [License OP1-23019 - B. Newcomer](#)
- [24-1444](#) Two Year Operators License #230395 for C. Trost
- Attachments:** [License #230395 - C.Trost](#)
- [24-1442](#) Cigarette, Tobacco & Electronic Vaping Device Retail License Application (CIG-2344) for P. Berlin dba 920 CBD LLC
- Attachments:** [CIG-2344 License for P. Berlin dba 920 CBD LLC](#)
- [24-1445](#) Cigarette, Tobacco & Electronic Vaping Device Retail License Application (CIG-2420) for K. Jacquart DBA Puff Stuff
- Attachments:** [CIG-2420 for K. Jacquart dba Puff Stuff](#)

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[24-1446](#) City Potential Land Purchase

## 7. Reconvene in Open Session

[24-1443](#) One Year Operators License OP1-23019 for B. Newcomer

**Attachments:** [License OP1-23019 - B. Newcomer](#)

[24-1444](#) Two Year Operators License #230395 for C. Trost

**Attachments:** [License #230395 - C.Trost](#)

[24-1442](#) Cigarette, Tobacco & Electronic Vaping Device Retail License Application (CIG-2344) for P. Berlin dba 920 CBD LLC

**Attachments:** [CIG-2344 License for P. Berlin dba 920 CBD LLC](#)

[24-1445](#) Cigarette, Tobacco & Electronic Vaping Device Retail License Application (CIG-2420) for K. Jacquart DBA Puff Stuff

**Attachments:** [CIG-2420 for K. Jacquart dba Puff Stuff](#)

[24-1446](#) City Potential Land Purchase

## 8. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.