

**MINUTES OF THE  
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING  
MONDAY, APRIL 25, 2022**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by President Luckow at 4:01 p.m. on Monday, April 25, 2022. In attendance were Commissioners Allie, Diedrich, Hornung (via Zoom), Seidl, and Sitkiewitz. Also present were Michael Vigeant – GreatBlue Research; Bob Bouril, Rob Michaelson, Brian Branam, Zach Pethan, J.J. Pilon, Shane Diederichs, William Lindman Don Duenkel, Andy Onesti, Cindy Carter (via Zoom), and Carissa Grimm – MPU; Troy Adams – General Manager; and Attorney Andrew Steimle – Steimle Birschbach, LLC. Commissioner Nickels was excused.

**RESOLUTION RECOGNIZING NATIONAL DRINKING WATER WEEK:** May 1-7, 2022 is National Drinking Water Week. It is an annual celebration organized by the American Water Works Association (AWWA) and its members and intended to raise awareness of the critical role that safe, sustainable, and affordable drinking water plays in our daily lives. Drinking Water Week is a chance for everyone to appreciate water as a finite resource that requires dedicated individuals, running well-maintained systems, to make it safe and easily available. A domestic water system and other urban services like wastewater and electricity are the foundation of social and economic development. Our water system is an important part of why our community is what it is today. Commission thanked the Water Department for their commitment to safe drinking water and the community.

**MOTION:** A Motion was made by Commissioner Seidl and seconded by Commissioner Diedrich to approve the resolution. Motion carried unanimously.

Rob Michaelson, Brian Branam, Zach Pethan, J.J. Pilon, Shane Diederichs, and William Lindman left the meeting at 4:06 p.m.

**EMPLOYEE SATISFACTION SURVEY PRESENTATION:** Michael Vigeant, CEO of GreatBlue Research presented the findings of the 2022 employee satisfaction survey. The MPU Employee Satisfaction Survey was conducted from February 9 to March 4, 2022. Of the 85 employees at MPU, 66 completed the survey. The initial findings were presented to employees on April 25, 2022. These meetings excluded management allowing GreatBlue to truly engage employees during those presentations to ensure the message of the report was accurately reflecting the workplace environment. A brief discussion was held on fine-tuning questions in the future to clarify responses and determine if these items are areas of focus or of little importance to employees based on responses.

Bob Bouril left the meeting at 4:41 p.m.

**CONVENE MEETING TO CLOSED SESSION:** Notice had been previously given that Manitowoc Public Utilities Commission will adjourn into a closed session during the April 25, 2022 meeting pursuant to Section 19.85(1)(e) and Section 19.85(1)(c) to discuss approval of the minutes of the April 11, 2022 Closed Session Meeting (Regarding MPU Steam Generation Contract with GLU, Manitowoc Refuel Renewable Project, and Water Rate Case and CBCWA Rates Discussion), MPU Steam Generation Contract with GLU, Manitowoc Refuel Renewable Project, Water Rate Case and CBCWA Rates Discussion, and Employee Satisfaction Survey – Open Ended Questions.



**MOTION:** A Motion to convene in closed session was made by Commissioner Allie and seconded by Commissioner Sitkiewitz. Motion carried unanimously. Accordingly, the Commission convened in closed session at 4:45 p.m.

Michael Vigeant left the meeting at 4:53 p.m.

The meeting was reconvened to open session at 5:20 p.m.

**APPROVAL OF ITEMS FROM CLOSED SESSION:** None

**GENERAL MANAGER'S REPORT:** T. Adams updated Commission on the following: Requested commission participation in upcoming conferences and also the strategic planning session scheduled for May 5. Commissioners Hornung and Sitkiewitz volunteered for the strategic planning session.

**GLU UPDATE:** Update distributed for review; no discussion.

**CBCWA UPDATE:** Update distributed for review; no discussion.

**MINUTES:** The Minutes from the Regular Session Meeting on April 11, 2022 were presented for approval.

**APPROVAL OF CLAIMS:** Claims List dated April 26, 2022; and Wire Transfers dated through April 20, 2022 were presented for approval.

**APPROVAL OF WWTF CLAIMS:** Claims List dated April 22, 2022 were presented for approval.

**FINANCIAL REPORTS FOR MARCH 2022:** The financial reports for March 2022 were previously distributed to the Commission for review and discussion.

**INVESTMENT REPORT:** The Investment Portfolio Report from Baird, our investment advisor, for the period ending March 31, 2021 was previously distributed to the Commission for review and discussion.

**2021 PSCW ANNUAL REPORT:** MPU filed the 2021 PSCW annual report upon receipt of audit report data from KerberRose. This report is due annually on April 1.

**2021 PERFORMANCE INDICATORS:** The 2021 key performance indicators of MPU were presented and compared to 2019 and 2020. These Performance Indicators are a representation of items supporting MPU's Strategic Plan.

**2022 LEAD SERVICE LINE REPLACEMENT PROGRAM:** The 2022 LSL Program was updated for funding received for 2022 replacements. MPU was approved for \$1,200,000 in WDNR LSL forgiveness funding for 2022 allowing for 400 replacements at \$3,000 each.

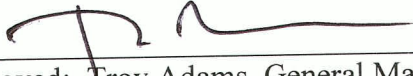
**MOTION:** A Motion was made by Commissioner Sitkiewitz and seconded by Commissioner Seidl to approve the Regular Session Minutes from April 11, 2022; the Claims List dated April 26, 2022 check nos. 97624 through 97727 totaling \$1,022,546.03; Wire Transfers dated through April 20, 2022 totaling \$3,700,773.45; Claims List for WWTF batch 714.04.2022 dated April 22, 2022 totaling \$29,488.99; to place on file the Financial Reports for March 2022, the Investment Reports, 2021 PSCW Annual Report, 2021 Performance Indicators, and the 2022 Lead Service Line Replacement Program. Motion carried unanimously.

**QUOTATIONS/BIDS:** Underground Electric Utility Installation - \$592,305.00 – Directional Drilling Services

**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner Allie to approve the Underground Electric Utility Installation. Motion carried unanimously

**NEXT MEETING:** Monday, May 9, 2022 at 4:00 p.m.

**ADJOURN:** A Motion was made to adjourn the meeting by Commissioner Diedrich. Meeting adjourned at 5:24 p.m.



Approved: Troy Adams, General Manager



Approved: Dan Hornung, Secretary