



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org

DATE: October 25, 2022

TO: Personnel and Public Infrastructure Committees

FROM: Adam Tegen, Director

RE: Harbor Master Stipend

Over the last several years, the activity in our harbor and river has been steadily increasing due to numerous projects. Some recent examples include working with the WisDOT on several Harbor Assistance Program grants and working with the Army Corp of Engineers on dredging, the confined disposal area planning, and Section 14 funding for lakeshore stabilization along Memorial Drive. This is on top of typical duties such as being the coordinator of the Harbor Commission and implementation of the harbor improvement funding established in the 2022 budget. With this increase in activity and responsibilities, the position of Harbor Master has been spending additional effort on items related to role outside of the other job responsibilities. After doing some digging into the history of the position, with the assistance of Dan Koski and Karen Dorow in PI, it was found that the last adjustment to the Harbor Master stipend was in 2006 when it was moved from \$50 to \$100 per month (see attached resolution). Based on the amount of time that has passed and the increase in job duties associated with the role, I would like to recommend that the stipend be increased \$100 per pay period (\$2,600 per year versus the current \$1,200 per year). Funding for the Harbor Master stipend comes from the lift bridge funding and is currently split between the 8th and 10th Street bridges. If the adjustment is approved by the Committees and Council, staff would add the additional cost to our request for funding for the lift bridges in 2023. I have also attached a draft resolution for your review.

Thank you for your consideration and if you have any questions, please let me know. I can be reached at ategen@manitowoc.org or 920-686-6931.

*Personnel
1/20/06*

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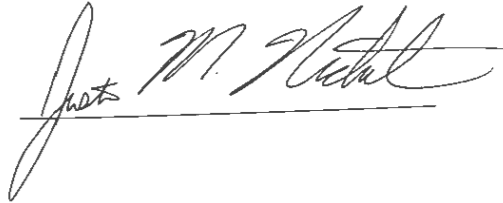
RESOLUTION

WHEREAS, the Harbor Commission and Personnel Committee have recommended increasing the monthly rate of pay for the Harbor Master from \$50.00 to \$100.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Manitowoc the monthly rate of pay for the Harbor Master shall be increased to \$100.00 per month effective January 1, 2006.

FEB 20 2006

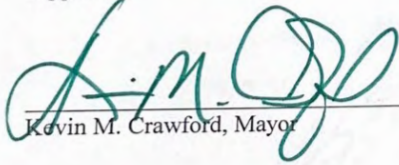
Introduced



FEB 20 2006

Adopted

2.20.06
Approved


Kevin M. Crawford, Mayor

This Resolution was drafted by
James A. Wyss, City Attorney/Personnel Director

Committee recommends adoption of resolution.

Justo M. Aichele
Paul R. Titt
Francis J. Grueble
Maurice B. Stokes
L.D. Therman

2.2006



copy: Payroll
2/2/06 dp

copy: Atty
Asst Atty
Mayor
Harbor
Master
Personnel
Clerk's
File

RESOLUTION ADJUSTING RATE OF PAY FOR THE HARBOR MASTER

WHEREAS, the role of the Harbor Master has greatly increased in recent years due to increased activity within the Harbor, impacts from changes in Lake Michigan and Manitowoc River water levels, and planning for the future of the Confined Disposal Area; and

WHEREAS, as a result of the increased duties of the role of Harbor Master, the monthly rate of pay has not been increased since 2006; and

WHEREAS, the Harbor Commission, Personnel Committee and Public Infrastructure Committee have recommended increasing the rate of pay for the Harbor Master from \$100.00 per month, to \$100 per pay period.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Common Council of the City of Manitowoc that the monthly rate of pay for the Harbor Master shall be set at \$100.00 per pay period effective January 1, 2023.

INTRODUCED _____

ADOPTED _____

Justin M. Nickels, Mayor

APPROVED _____

This resolution was drafted by Adam Tegen, Community Development Director

Fiscal Impact:	\$1,400 per year
Funding Source:	Split between accounts 1100-34111-511100 and 1100-34112-511100
Finance Director Approval:	/KL
Approval as to Form:	/AET