



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Finance Committee

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Thursday, April 7, 2022

5:30 PM

Council Chambers

Note - Meeting will also be available via Remote  
Conferencing (Zoom)

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#### 1. Call to Order

#### 2. Roll Call

**Present:** 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

#### 3. Public Comment

No comments from the public.

#### 4. Consent Agenda

Approval of the Consent Agenda

Approval of the Consent Agenda

**Moved by Sitkiewitz, seconded by Brunner, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:**

**Aye:** 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

[22-0302](#)

Minutes of the March 1, 2022 Finance Committee meeting, recommending approval and place on file

**Attachments:** [Finance Minutes 3-1-22.pdf](#)

[22-0303](#)

Minutes of various Manitowoc Public Utilities Commission Meetings, recommending accepting and place on file

**Attachments:** [2022-02-14 Minutes.pdf](#)

[2022-02-22 Minutes.pdf](#)

[2021-12-13 Minutes.pdf](#)

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

#### REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

## 5. Discussion and Action Items

[22-0315](#) Rahr-West Art Museum "Arts & Treasures" Sale/Fundraising Request, recommend to accept the request.

**Attachments:** [RWAM Art and Treasurers Sale Memo.pdf](#)

**Moved by Sitkiewitz, seconded by Brunner, that this Action Item be accepted to approve the request. The motion carried by the following vote:**

**Aye:** 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

[22-0316](#) CAWG recommends funding Unbudgeted request from DPI/RAHR for HVAC Improvements at cost of \$23,215, recommend to approve.

**Attachments:** [Capital-Request-Form\\_RWAM HVAC2.pdf](#)

[CAWG approval.pdf](#)

[ALC - Automated System Logic Proposal Manitowoc Rahr West 03-14-2022 Rev1.pdf](#)

[QSE Rahr-West Art Museum HVAC Implementation Prop 031422.pdf](#)

**Moved by Sitkiewitz, seconded by Reckelberg, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

[22-0310](#) Report of donation from Netwon Meats of livers and hearts for carnivores valued at \$245.63 to the Zoo, recommend to accept and place on file.

**Attachments:** [Newton Meats Donation to the Zoo.pdf](#)

**Moved by Sitkiewitz, seconded by Brunner, that this Report be accepted and place on file. The motion carried by the following vote:**

**Aye:** 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

[22-0309](#) Report of donation from Zoo Society of \$250.00 to Zoo's Easter Extravaganza Event, recommend to accept and place on file.

**Attachments:** [Zoo Society \\$250 Donation Approvals.pdf](#)

**Moved by Brunner, seconded by Sitkiewitz, that this Report be accepted and place on file. The motion carried by the following vote:**

**Aye:** 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

[22-0300](#) 1st Quarter 2022 Internal Control Report, recommend to accept and place on file.

**Attachments:** [1st Qrt 2022 Internal Control Report.pdf](#)

**Moved by Cummings, seconded by Sitkiewitz, that this Report be accepted and place on file. The motion carried by the following vote:**

**Aye:** 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

[22-0301](#) 2022 CAWG Request Update, recommend to accept and place on file.

**Attachments:** [2022 Log of CAWG Requests 01.pdf](#)

**Moved by Reckelberg, seconded by Brunner, that this Report be accepted and place on file. The motion carried by the following vote:**

**Aye:** 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

[22-0305](#) L22-00030 Hacker Claim for >\$5,000 Vehicle Damage caused by City, recommend to approve the claim.

**Attachments:** [DPW Accident Report Reilly - Hacker truck .pdf](#)  
[HACKER Claim \(redacted\).pdf](#)

**Moved by Brunner, seconded by Reckelberg, that this Action Item be accepted to approve the claim. The motion carried by the following vote:**

**Aye:** 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

[22-0306](#) Ordinance amending of Manitowoc Municipal Code 3.150 - Creating A Room Tax Commission

**Attachments:** [Memo re Room Tax Ordinance Changes.pdf](#)  
[Ord to amend 3.150 - Creating a Room Tax Commission.pdf](#)

**Moved by Sitkiewitz, seconded by Reckelberg, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

[22-0307](#) City of Manitowoc Acceptable Use Policy, recommend to adopt the policy.

**Attachments:** [City of Manitowoc Acceptable Use Policy - Draft.pdf](#)

**Moved by Sitkiewitz, seconded by Brunner, that this Policy be accepted to adopt the policy. The motion carried by the following vote:**

**Aye:** 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[22-0304](#)

Review and discussion on a potential term sheet / development agreement with MTM

Aldersperson Brey read the Notice to go into closed session. Moved by E Sitkiewitz, seconded by J Brunner to convene in closed session. The motion carried with a roll call vote: 5 - aye, 0 - nay

## 6. Closed Session

[22-0304](#)

Review and discussion on a potential term sheet / development agreement with MTM

Moved by T Reckelberg, seconded by M Cummings to reconvene in Open Session. Motion carried with a roll call vote: 5 - ayes, 0 - nay

## 7. Reconvene In Open Session

[22-0304](#)

Review and discussion on a potential term sheet / development agreement with MTM

**Moved by Sitkiewitz, seconded by Cummings, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

## 8. Adjournment

**Moved by Brunner, seconded by Sitkiewitz to adjourn.**