



# CITY OF MANITOWOC

WISCONSIN, USA

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TO: Personnel Committee  
FROM: Kathleen M. McDaniel, City Attorney  
RE: City Attorney's Office Update  
DATE: March 3, 2022

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In addition to drafting legislation and reviewing contracts as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since my February 4, 2022 update:

## **Environmental Remediation**

- Lemberger Landfill: Work continues as planned.
- Gravel Pit: Newell cost recovery for 2021 should be received shortly. Working on watermain project.
- WPS Superfund Site: No update.

## **Open Records Requests**

- M. Mealy re oaths/bonds
- L. Kummer re Director of Tourism
- L. Kummer re stop signs
- CLOCworks re WWTF consumption and charges

## **Litigation, Prosecution, and Neighborhood Improvement**

- MAVCB/Hearty Olive suit: Answer and motions filed, court set briefing schedule
- Howell suit: Counsel appointed, Plaintiff looking for legal counsel
- Lewandowski suit: Court held telephone conference.
- Assist Police with ordinance interpretation questions
- Blighted properties: Asst. City Attorney continues to work with Housing Inspector and Crime Prevention Sergeant to address, see updates from Chief Blaser to Public Safety for razing information

## **Economic Development**

- Assist CD Department with upcoming projects
    - Metal Ware – waiting on developer
    - Old Heresite property -ongoing
    - Kaysun project – term sheet approved
    - Other confidential developments
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### **LEAN/BPI**

- Assisted staff with advice on BPI events as needed
- Asst. City Attorney serving as chair of BPI committee

### **Insurance/Risk Management**

- Reviewed claims filed against the City, reported to insurance and Finance as appropriate
- ADA Title II work in progress, bimonthly meetings scheduled

### **Labor Matters**

- Assist unionized departments with personnel matters as needed
- Assist HR with policy interpretation, legal questions, and discipline as necessary

### **Office Matters/Additional Information**

- Inservice training provided to Police Department
- Preparing for midyear evaluations

### **Monthly Reporting on Workload**

- 24 Requests for Legal Services received, 27 closed
- 8 new litigation matters (5 animal bites, 1 claim)
- 120 new citations sent over for prosecution, trials scheduled into September