



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, February 7, 2023

5:30 PM

Council Chambers

Note: This meeting will also be held via
remote conferencing software

1. Call to Order

2. Roll Call

Present: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

3. Public Comment

No comment from the public at this meeting.

4. Presentation

[23-0103](#)

Presentation by Brad Viegut from Robert W. Baird & Co. Inc. on 2023 Debt Financing Plan

Attachments: [prs finance committee plan manitowoc 02.07.23](#)

5. Discussion and Action Items

[23-0104](#)

Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$6,130,000 General Obligation Promissory Notes

Attachments: [Manitowoc C of - 23 GOPNs - Parameters Resolution](#)

Moved by Reckelberg, seconded by Schlei, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

[23-0105](#)

Resolution Authorizing the Issuance of Not to Exceed \$3,600,000 General Obligation Promissory Notes and Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$3,600,000 Note Anticipation Notes in Anticipation Thereof

Attachments: [Manitowoc C of - 23 NANs - Parameters Resolution](#)

Moved by Sitkiewitz, seconded by Kaderabek, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

[23-0106](#)

Scope of Engagement Re: Proposed Issuance of Not to Exceed \$6,130,000

City of Manitowoc (the "City") General Obligation Promissory Notes (the "Securities")

Attachments: [City of Manitowoc \(GOPNs\) - Scope of Engagement](#)

Moved by Sitkiewitz, seconded by Schlei, that this Proposal be accepted. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

[23-0107](#)

Scope of Engagement Re: Proposed Issuance of Not to Exceed \$3,600,000 City of Manitowoc (the "City") Note Anticipation Notes (the "Securities")

Attachments: [City of Manitowoc \(NANs\) - Scope of Engagement](#)

Moved by Reckelberg, seconded by Schlei, that this Proposal be accepted. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

6. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

None

Approval of the Consent Agenda

Moved to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

[23-0086](#)

Minutes of the January 3, 2023 Finance Committee meeting, recommending approval and place on file

Attachments: [1-3-2022 Finance Minutes](#)

7. Discussion and Action Items

[23-0087](#)

Ordinance to Adjust Rates for Sewer Service Charges Effective March 1, 2023

Attachments: [Sewer Rate Ordinance Eff. 3-1-2023](#)

Moved by Reckelberg, seconded by Sitkiewitz, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

[23-0102](#) Granicus Subscription Renewal for Period of Performance March 18, 2023 - March 17, 2024

Attachments: [Granicus Budgetary Proposal WI Manitowoc WI Q-247758 2023JAN31](#)

Moved by Sitkiewitz, seconded by Schlei, that this Request be approved. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

[23-0092](#) Approval of the Quadricycle (Pedal Pub) License and Routes from Manitour Pedalers LLC

Attachments: [Manitour Pedalers LLC License and Routes](#)

Moved by Reckelberg, seconded by Sitkiewitz, that this Request be approved. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

[23-0093](#) Approval of the Quadricycle (Pedal Pub) License and Routes from Big Hitter Worldwide LLC

Attachments: [Big Hitter Worldwide LLC License and Routes](#)

Moved by Sitkiewitz, seconded by Kaderabek, that this Request be approved. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

[23-0081](#) Transit Budget Amendment

Attachments: [2023 Letter to Amend 2023 Transit Operating Budget](#)
[2023 Transit Dept Requested-Justification - Revised Teamsters Contract 1-13-23.xls](#)

Moved by Sitkiewitz, seconded by Kaderabek, that this Request be approved. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

[23-0088](#) 4th Quarter 2022 Investment Report

Attachments: [4th Qtr 2022 Investment Report](#)

Moved by Sitkiewitz, seconded by Reckelberg, that this Report be accepted. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

[23-0089](#) Claims Report January 2022 - December 2022

Attachments: [Jan-Dec 2022 Claims Report to Finance Committee.pdf](#)

Moved by Sitkiewitz, seconded by Schlei, that this Report be accepted. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

[23-0090](#) Report of 2022 Municipal Court Revenues & Caseload Statistics

Attachments: [2022 Municipal Court Revenues & Caseload Statistics](#)

Moved by Sitkiewitz, seconded by Kaderabek, that this Report be accepted. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

[23-0094](#) Claim on excessive assessment for property located at 1900 Woodland Dr (Parcel #131002150)

Attachments: [Letter to Manitowoc City Clerk \(hand delivered\) - Ghasem Azodi \(00793755xBC490\)](#)

Moved by Sitkiewitz, seconded by Kaderabek, that this Claim be referred to the City Attorney's Office. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

[23-0095](#) Resolution Terminating TIF District No. 17 and Authorizing Treasurer to Distribute Excess Increment to Overlying Taxing Districts

Attachments: [RESOLUTION TERMINATING TIF DISTRICT NO 17](#)

Moved by Reckelberg, seconded by Sitkiewitz, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

[23-0096](#) Resolution to Extend Tax Increment Financing District No. 17 to Fund Healthy Neighborhood Initiative

Attachments: [Resolution for Housing Extension - TIF No 17](#)

Moved by Sitkiewitz, seconded by Schlei, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

[23-0097](#) Resolution Authorizing Staff to Apply to the Wisconsin Department of Natural Resources ("DNR") Wisconsin Assessment Monies ("WAM") Program for a Portion of the River Point District

Attachments: [Res to Apply for DNR Assessment Money River Point District](#)

Moved by Sitkiewitz, seconded by Kaderabek, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

[23-0098](#) Ordinance to Amend Section 20.040 of the Manitowoc Municipal Code regulating Bi-Weekly Pay for Certain Employees

Attachments: [Ord to revise language re biweekly payroll payments for employees final](#)

Moved by Sitkiewitz, seconded by Schlei, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

[23-0099](#) Approval of a Qualified Environmental Consulting (QEC) Consultant

Attachments: [RFQ Brownfields Grants and Administrative Services Final Addendum One 12.19.22](#)
[QEC Recommendation 2-6-2023](#)
[Stantec - Manitowoc Brownfield SOQ](#)

Moved by Sitkiewitz, seconded by Reckelberg, that this Request be approved. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

[23-0100](#) Letter of Intent from Wireless Propco LLC for the 736 Revere Drive Cell Tower

Attachments: [Memo to Finance Com re Cell Tower Easement Agreement](#)
[LOI- 736 Revere](#)

Moved by Reckelberg, seconded by Schlei, that this Request be approved. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

Finance Committee Chair Jim Brey read the notice to Convene in Closed Session: Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

8. Closed Session

Moved by Kaderabek, seconded by Sitkiewitz, to convene in closed session. The motion carried by the following roll call vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

[23-0101](#) Update on the River North Tax Appeal and the Draft Stipulation to Dismiss

Finance Committee deliberated inn closed session. (redacted -- Closed Session)

9. Reconvene in Open Session

Moved by Schlei, seconded by Reckelberg, to reconvene in open session. The motion carried by the following roll call vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Kaderabek

[23-0101](#)

Update on the River North Tax Appeal and the Draft Stipulation to Dismiss

10. Adjournment

Moved by Sitkiewitz, seconded by Kaderabek, that this meeting be adjourned.