

**MINUTES OF THE
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING
MONDAY, JANUARY 24, 2022**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order Commissioner Seidl in the absence of President Luckow at 4:00 p.m. on Monday, January 24, 2022. In attendance were Commissioners Allie, Diedrich, Hornung, Nickels, and Sitkiewitz. Also present were Virginia Evans, Andy Onesti, Cindy Carter, Don Duenkel, and Carissa Grimm – MPU; Troy Adams – General Manager; and Attorney Andrew Steimle – Steimle Birschbach, LLC. Commissioner Luckow was excused.

AWARDS/RECOGNITION/ACHIEVEMENTS: T. Adams recognized with the commission an employee for her upcoming retirement following eight years of service. Commission thanked the employee for her commitment and dedication to MPU and wished her well in retirement.

Virginia Evans left the meeting at 4:02 p.m.

CONVENE MEETING TO CLOSED SESSION: Notice had been previously given that Manitowoc Public Utilities Commission will adjourn into a closed session during the January 24, 2022 meeting pursuant to Section 19.85(1)(c) to discuss approval of the minutes of the December 13, 2021 Closed Session Meeting (Regarding 2022 General Manager Goal Setting and Recommendations), and 2021 General Manager Performance Evaluation.

MOTION: A Motion to convene in closed session was made by Commissioner Hornung and seconded by Commissioner Allie. Motion carried unanimously. Accordingly, the Commission convened in closed session at 4:04 p.m.

The meeting was reconvened to open session at 4:15 p.m.

APPROVAL OF ITEMS FROM CLOSED SESSION:

Motion was made by Commissioner Diedrich and seconded by Commissioner Allie to approve General Manager Adams' incentive pay as recommended by the Personnel Committee. Motion carried unanimously.

COAL PURCHASE OPTION: The C. Reiss Coal Company has approximately 14,000 tons of reclaim coal available for purchase. MPU received a Sales Acknowledgement from C. Reiss that would commit MPU to taking the approximate 14,000 tons of coal from the Fox River Dock by the end of February 2023, after which MPU would pay in full for the remaining inventory and pay storage charges of \$0.30/ton/month beginning in mid-April 2023. Due to increased coal-based generation forecasted in the U.S. and current shortages in coal production, pricing will be a factor if MPU does not act now. Consensus of the Commission is to report these updated agreements in the GM Report.

MOTION: A Motion was made by Commissioner Hornung and seconded by Commissioner Sitkiewitz to proceed to work with C. Reiss Coal Company to acquire the offered reclaim coal. Motion carried unanimously.

COMMUNITY SOLAR PROJECT: MPU investigated the installation of a community solar project in the City of Manitowoc based on key components of the 2013-2023 Strategic Plan. There are a number of broad-based advantages to the installation of a community solar facility versus distributed solar projects on customer properties. New Richmond, River Falls, and WPL municipal utilities currently have approved community solar programs. The proposed program would consist of two 500kW installations at separate sites with the second site not installed until the first site is fully subscribed. A 500kW installation is expected to require approximately three acres of land.

MOTION: A Motion was made by Commissioner Sitkiewitz and seconded by Commissioner Allie to submit a request to the PSCW for approval of a community solar program and related tariff for up to 1 MW of installed solar capacity. Motion carried unanimously.

GLU UPDATE TO CITY COUNCIL: The letter to the Mayor and City Council on the 2021 activities of Great Lakes Utilities was presented for review and discussion. This annual correspondence is required as part of the authorization from the City to be a member of GLU and in delegating the authority to MPU. The consensus was to submit the update to City Council.

GENERAL MANAGER'S REPORT: T. Adams updated Commission on the following: Received call from Focus on Energy wondering if MPU steam customers contribute to public benefits via their MPU bill; they do not. Focus has a customer inquiring about incentives on a heating system upgrade that is part of the MPU steam system. Working with Plumbing Inspector and Water Department to retroactively create three Tap Orders for services that were replaced by Maritime/Mammoth. Email from Maritime notifying MPU of service replacements made it into inboxes of employees who were out of the office, and as such, inspections did not get scheduled. Contractor did not call for MPU inspector, and rather, buried their work without an MPU inspection. Silver Lake College (SLC) is razing their Main Hall and Clare Hall, and are considering ways to serve their other buildings with water and sewer; one particular building is not in the City limits. Options include repurposing the private well to serve the building, or annexing the property to bring the building into the City and connect to the SLC water system. MPU met with the City and SLC staff to discuss options. Finalized and Sent Letter of Violations and associated Fine Invoice to Northern Labs for Pretreatment violations of their Discharge Permit. Inquiry from consultant working for Redline Plastics regarding NLMP tariff service; Redline is considering terminating service on the tariff due to higher pricing.

GLU UPDATE: T. Adams updated Commission on the following: Dahlberg affiliate membership discussion.

CBCWA UPDATE: T. Adams updated Commission on the following: MPU staff and CBCWA Manager, Nic Sparacio have been meeting regularly to have discussion on the agreement.

MINUTES: The Minutes from the Regular Session Meeting on December 13, 2021 were presented for approval.

MOTION: A Motion was made by Commissioner Sitkiewitz and seconded by Commissioner Allie to approve the Regular Session Minutes from December 13, 2021. Motion carried unanimously.

APPROVAL OF CLAIMS: Claims List dated December 28, 2021; Claims List dated January 11, 2022; Claims List dated January 25, 2022; Wire Transfers dated through January 5, 2022; and Wire Transfers dated through January 19, 2022 were presented for approval.

APPROVAL OF WWTF CLAIMS: Claims List dated December 17, 2021; Claims List dated January 7, 2022; Claims List dated January 14, 2022; and Claims List dated January 21, 2022 were presented for approval.

FINANCIAL REPORTS FOR NOVEMBER 2021: The financial reports for November 2021 were previously distributed to the Commission for review and discussion.

MOTION: A Motion was made by Commissioner Sitkiewitz and seconded by Commissioner Allie to approve the Claims List dated December 28, 2021 check nos. 96526 through 96659 totaling \$1,220,110.21; Claims List dated January 11, 2022 check nos. 96660 through 96771 totaling \$813,028.59; Claims List dated January 25, 2022 check nos. 96772 through 96922 totaling \$2,449,030.54; Wire Transfers dated through January 5, 2022 totaling \$3,184,255.55; Wire Transfers dated through January 19, 2022 totaling \$1,377,898.14; Claims List for WWTF batch 713.12.2021 dated December 17, 2021 totaling \$16,895.76; Claims List for WWTF batch 716.12.2021 dated January 7, 2022 totaling \$19,818.10; Claims List for WWTF batch 717.12.2021 & batch 712.01.2022 dated January 14, 2022 totaling \$21,319.22; Claims List for WWTF batch 718.12.2021 dated January 21, 2022 totaling \$97,547.91; and to place on file the Financial Reports for November 2021. Motion carried unanimously.

INVESTMENT REPORT: The Investment Portfolio Report from Baird, our investment advisor, for the period ending December 31, 2021 was previously distributed to the Commission for review and discussion.

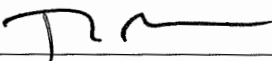
MOTION: A Motion was made by Commissioner Sitkiewitz and seconded by Commissioner Allie to accept the Investment Reports from Baird.

QUOTATIONS/BIDS: Compliance Testing of Water Samples - \$854.00 – Pace for quarterly and annual samples, and \$750.00 – Suburban for semi-annual samples.

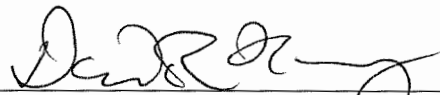
MOTION: A Motion was made by Commissioner Hornung and seconded by Commissioner Diedrich to approve the Compliance Testing of Water Samples. Motion carried unanimously.

NEXT MEETING: Monday, February 14, 2022 at 4:00 p.m.

ADJOURN: A Motion was made to adjourn the meeting by Commissioner Diedrich. Meeting adjourned at 4:38 p.m.



Approved: Troy Adams, General Manager



Approved: Dan Hornung, Secretary