



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org

TO: Personnel Committee
FROM: Kathleen M. McDaniel, City Attorney
RE: City Attorney's Office Update
DATE: April 28, 2022

In addition to drafting legislation and reviewing contracts as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since my April 1, 2022 update:

Environmental Remediation

- Lemberger Landfill: Work continues as planned.
- Gravel Pit: Newell cost recovery for 2021 has been received. Watermain project continues. The township contract is in a position to be settled
- WPS Superfund Site: No update.

Open Records Requests

- R. Burnett re 1630 Memorial Drive signage
- L. Kummer re departure of City Attorney, Assistant City Attorney, Finance Director, Payroll Administrator
- L. Kummer re Tourism Director
- L. Kummer re departure of Downtown Planner
- D. Carlisle re Hyrdite Chemical

Litigation, Prosecution, and Neighborhood Improvement

- MAVCB/Hearty Olive suit: Set for court date in June, Smitha Chintamaneni of von Briesen handling for City
- Howell suit: no update, Brian Beisenstein of Menn handling for City
- Lewandowski suit: no update, Rich Bolton of Boardman Clark handling for City
- Lowe's suits: update provided separately to Council, Ryan Braithwaite of Stafford Rosenbaum handling for City
- Assist Police with ordinance interpretation questions

Economic Development

- Assist CD Department with upcoming projects
 - Metal Ware – waiting on developer
 - Old Heresite property -ongoing
 - TID 23 review and opinion letter

Insurance/Risk Management

- Reviewed claims filed against the City, reported to insurance and Finance as appropriate
- ADA Title II work in progress, bimonthly meetings scheduled. City will need to appoint a new ADA coordinator and issue new policies as appropriate

Labor Matters

- Assist unionized departments with personnel matters as needed
 - Fire grievance re physicals
 - Police grievance re Seasonal Police Assistant
- Assist HR with policy interpretation, legal questions, and discipline as necessary

Office Matters/Additional Information

- Midyear evaluation for paralegal complete
- Attorney Tony Wachewicz from von Briesen will serve as Acting City Attorney in my absence
- No attorneys applied for the contract prosecutor RFP sent out in early April, was resent with new date of 4/29

Monthly Reporting on Workload

- 30 Requests for Legal Services received, 13 closed
- 1 new litigation matters (1 claim re vehicle collision)
- Trials scheduled into October

It has been a pleasure serving the citizens of Manitowoc. This will be my last update, as my last day with the City is May 18.