



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Public Infrastructure Committee

Wednesday, February 1, 2023

5:30 PM

Council Chambers

1. Call to Order

Meeting was called to order at 5:31 by Chairman Cummings.

2. Roll Call

Present: 4 - Cummings, Brey, Czekala and Boldt

Absent: 1 - Beeman

Staff Present: D. Koski, G. Minikel, S. Birr, B. Wetenkamp (zoom), K. Dorow (zoom), B. Hutterer (zoom)

Others Present: Zack Maule (Public Input)

3. Public Comment

Zack Maule was present to discuss areas in the City that he would like to see improved. This included the roundabout, areas downtown and near the lake. He would like to see more dying ash trees removed.

4. Presentations

5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[23-0080](#)

Approval of Minutes from the December 7, 2022 Public Infrastructure Committee Meeting

Attachments: [PI Committee Meeting Minutes 12-7-2022](#)

A motion was made by Vice Chair Jim Brey, seconded by Alderperson Steven Czekala, that the Minutes from the December 7, 2022 meeting were

approved. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt

6. Discussion and Action Items

[23-0071](#) Bay Lake Technical Assistance Grant for Calumet Ave Corridor Concept Plan & Lakefront Park Beach Access Concept Plan

Attachments: [23-0071 MEMO for DPI Committee - Bay Lake RPC TA Grant LOS](#)

D. Koski reported that we are looking to apply for a Technical Assistance Grant through BLRPC to assist with two projects. One is the cross-section of Calumet Avenue and S. 35th Street. The second project would be a concept design for Lakefront Park Beach Access.

A motion was made by Alderperson Steven Czekala, seconded by Alderperson Tim Boldt, that the Request to apply for Bay Lake Technical Assistance Grant for Calumet Ave Corridor and Lakefront Park Beach Access Concept Plan was approved and referred to council. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt

[23-0072](#) Name Change of Clay Pit Road Park to Manitowoc Chiefs Youth Football Park

Attachments: [23-0072 MEMO for DPI Committee - Clay Pit Road Park Name Change](#)

The Committee along with Mayor and Staff were in favor of changing the name of Clay Pit Road Park to Manitowoc Chief's Youth Football Park. Google Maps will need to be updated as well.

A motion was made by Alderperson Tim Boldt, seconded by Alderperson Steven Czekala, that the Request for Park name change from Clay Pit Road Park to Manitowoc Chief's Youth Football Park was approved and referred to council. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt

[23-0073](#) Waiver of Park Hours at Lakeview Park for Scenic Shore Bike Tour, recommending approval of waiver, with park of choice approved by the DPI Staff.

Attachments: [23-0073 MEMO for DPI Committee - Scenic Shore 150 Camping](#)
[23-0073 Scenic Shore SEA 2023](#)

B. Wetenkamp was present to discuss the Scenic Shore Bike Tour has changed the park location a few times and requested permission to allow the waiver of hours to the park of choice as long as approved by DPI.

D. Koski said they have been coming for several years and he is in favor of approving to the park of their choice with Committee approval.

A motion was made by Vice Chair Jim Brey, seconded by Alderperson Steven Czekala, that the Request for waiver of park hours was approved for consent

agenda with DPI Staff approving Park location. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt

[23-0074](#) Out of State Travel Request for Kara Ottum for the Transit Bus Summit to Dallas, TX, recommending approval of request

Attachments: [23-0074 Out Of State Travel Request for Kara Ottum](#)

D. Koski explained that the travel request has been extended to the Transit Manager at a cost of \$300.

A motion was made by Vice Chair Jim Brey, seconded by Alderperson Steven Czekala, that the Transit Manager's Out of State Travel Request was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt

[23-0081](#) Transit Budget Amendment; recommending to approve the budget amendment

Attachments: [2023 Letter to Amend 2023 Transit Operating Budget](#)
[2023 Transit Dept Requested-Justification - Revised Teamsters Contract 1-13-23.xls](#)

A motion was made by Vice Chair Jim Brey, seconded by Alderperson Tim Boldt, that the Transit Budget Amendment Request was referred. to the Finance Committee. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt

[23-0082](#) Roncalli Catholic School Facility Use Agreement 2023, recommending approval

Attachments: [RCS facility use agreement 2023 \(Final\)](#)

A motion was made by Alderperson Steven Czekala, seconded by Alderperson Tim Boldt, that the Roncalli Catholic School Facility Use Agreement was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt

[23-0075](#) Manitowoc Public School District Facility Use Agreement 2023, recommending approval

Attachments: [MPSD facility use agreement 2023 \(final\)](#)

A motion was made by Vice Chair Jim Brey, seconded by Alderperson Steven Czekala, that the Manitowoc Public School District Facility Use Agreement was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt

[23-0084](#) Request for Questcdn Planholders Increase, recommending approval of \$10 increase for a total of \$60 download and bid fee

Attachments: [23-0084 Quest Fee Increase](#)

S. Birr explained that the fees for Quest increased and to keep the revenue as budgeted, Engineering is looking to increase the download and bidding fee by \$10. The updated fee will be \$60.

A motion was made by Alderperson Tim Boldt, seconded by Alderperson Steven Czekala, that the Request to increase Questcdn download and bidding fees to \$60 was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt

[23-0083](#) Manitowoc Parks and Recreation Facility Scheduling Priority 2023**Attachments:** [23-0083 Manitowoc Parks and Rec facility scheduling priority 2023](#)

A motion was made by Vice Chair Jim Brey, seconded by Alderperson Steven Czekala, that the Parks and Recreation Facility Scheduling Priority was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt

[23-0076](#) Tree Removal & Sidewalk Replacement at 1901 Marshall Street**Attachments:** [23-0076 Tree Removal at 1901 Marshall Street](#)

G. Minikel explained that the only time we have paid for tree removal was during a reconstruction project. Sidewalk is typically replaced within the sidewalk program. We do not want to set precedence.

A motion was made by Alderperson Steven Czekala, seconded by Alderperson Tim Boldt, to deny the request and referred to council. The motion carried by the following vote:

Aye: 3 - Cummings, Czekala and Boldt

Nay: 1 - Brey

[23-0078](#) Request to Erect 3 Crosses on Hillside at Evergreen Cemetery (April 1 through April 10, 2023), recommending approval**Attachments:** [23-0078 Crosses at Evergreen Cemetery Request](#)

A motion was made by Alderperson Steven Czekala, seconded by Vice Chair Jim Brey, that the Request to erect 3 crosses on Hillside at Evergreen Cemetery was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt

[23-0079](#) Manitowoc Marine Band Agreement, recommending approval**Attachments:** [23-0079 Marine Band E-mail](#)
[23-0079 Marine Band Facility Use Agreement](#)

A motion was made by Alderperson Steven Czekala, seconded by Alderperson Tim Boldt, that the Manitoowoc Marine Band Agreement was approved for

consent agenda. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt

7. Previously Tabled Items

8. Adjournment

A motion was made by Vice Chair Jim Brey, seconded by Alderperson Steven Czekala, that the meeting was adjourned at 6:19 p.m. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt