

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 5/4 & 5/11/2022

EVENT NAME: Maritime Bay Classic

ORGANIZER: Maritime Bay Classic Bike Race Committee - John Brunner

E-MAIL ADDRESS: john@thefitnessstore.com

EVENT DATE: 6/19/2022

NEW OR RECURRING: Recurring

LOCATION/DESCRIPTION: Bike race in downtown Manitowoc; street closures; use of traffic control equipment & picnic tables; assistance from PD; street sweeping prior to race; no parking on course; use of electricity

5/11/22 - added closure of York St. from N 7th to N 8th

COMMITTEE CONCERNS:

COMMITTEE DECISION:

	APPROVE	DENY
5/4/2022 Shawn Alfred/sr Todd Blaser/sr Jason Freiboth/sr Dan Koski/sr		
5/11/2022 Jason Freiboth/sr Kim Lynch/sr Jason Russ/sr		

COUNCIL ACTION REQUIRED:

Street closures: Maritime Dr. from N 8th to N 6th.; Chicago from N 8th to N 5th; Buffalo from N 5th to N 6th; N 6th from Maritime to Buffalo; N 8th from Maritime Dr to Chicago; & York St. from N 7th to N 8th

ITEMS TO INCLUDE IN LETTER:



City of Manitowoc

SPECIAL EVENT PERMIT APPLICATION

APPLICANT INFORMATION

Business/Org Name MARITIME BAY CLASSIC
 Name of Applicant JOHN BRUNNER
 Street Address 1410 DEWEY ST
 Mailing Address (if different) _____
 City, State, Zip MANITOWOC WI 54220
 Primary Phone 920-684-8088
 Cell Phone 920-374-2126
 Email John@theFitnessStore.com
 Wisconsin Tax Exempt

ON SITE CONTACT INFORMATION

During Event _____
 On-Site Contact JOHN BRUNNER
 On-Site Cell Phone # 920-374-2126
 On-Site Security Contact Name Sams
 On-Site Security Contact Phone # _____

EVENT INFORMATION

Event Description and Map with Event Setup and Parking Required (Some maps available online)

Missing Map/Drawing

See attached map

Event Name Maritime Bay Classic

Public Event YES NO

Location See map

Estimated Total Attendance 1000

Estimated Attendance 500
from outside City of Manitowoc

Staging Area N 10th + Buffalo

Event Website maritimebayclassic.com

Event Date(s) 6/19/22

Event Start Time 9 AM PM

Event End Time 9 AM PM

Setup Date(s) SAME

Setup Start Time " AM PM

Teardown Date(s) "

Teardown End Time " AM PM

(Event to be cleaned by 9 a.m. on day following the event)

APR 05 2022
 CITY OF MANITOWOC
 ENGINEERING

A/N
 6474

FACILITY REQUESTS

- Facility Location _____
- Mariner's Trail FROM _____
TO _____
- Athletic Field(s) Request _____
- Special Power Requirements _____
- Special Lighting _____
(ex. ball diamonds)
- ADA Accommodations _____

VENDORS & MONEY EXCHANGE

- Alcohol Sales Request for Extension of Premises Class B License
- Alcohol Served End Time _____
- Beverage or Food Sales
- Merchandise Sales
- Vendor(s) How many _____
- Collecting Money Donations
- Charging Admissions On-Site
- Credit Card Sales/Transactions
- Expected Revenue _____
- Revenue to be used for _____

ROUTE

Route map must be submitted with application

- Road Closure Describe location(s) + time(s) *see map*
- Timed Route
- Road Crossing Describe where + if ask stance needed
- Course Marking Describe type
- Sidewalk Describe usage

EVENT STRUCTURES

Site map must be submitted with application

- Staking Structures into Ground (greater than 6")
- Fencing
- Bounce House # _____
- Portable Restrooms # 10
- Signs/Banners # _____
- Carnival Rides # _____
- Dumpster # _____
- Stage # _____
- Tent # _____ Size _____
- Other # _____ Describe _____

EVENT FEATURES

- Animals # _____ Type _____
- Fireworks - Time _____
- Drone # _____
- Lights/Spotlights # _____

SOUND

- Amplified Sound
- Start Time 11:00 AM PM
- End Time 01:00 AM PM
- Type of Sound PA

EQUIPMENT REQUESTS

Fees will be calculated based on organizer's meeting with the Special Event Committee. After event is approved, changes to equipment orders are subject to non-refundable fees. Photos and more information about rental items can be found at www.manitowoc.org.

DELIVERY DATE Feb 6/17 TIME end of day AM PM LOCATION around course
PICKUP DATE Mon 6/20 TIME beg of day AM PM Place Items in original drop-off location after event.

*Indicate Quantities on Line

GAMES

- Bean Bag Toss _____
- Ring Toss _____
- Sports Kit _____

STAGING / RISERS

- RISERS – 4' x 8' Wooden Platforms
6" H _____ 12" H _____ 18" H _____
- Staging – 8'x12' _____
- Portable Bandwagon – 35'x8' _____

TABLES & SEATING (Do NOT count any tables, benches, etc. already located at the park or in a facility)

- Banquet tables – 8'x40' _____
- Benches – 4' wooden _____
- Bleachers – 15'x5' portable _____
- Chairs – metal, folding _____
- Picnic Tables – 6' wooden 8
- Picnic Tables – 8' wooden, ADA accessible 2

TENTS

- Tent – 10'x 20' _____

TRAFFIC CONTROL ITEMS

- Barricades – 2' _____
- Barricades – 3' _____
- Barricades – 8' 40
- Barricades – 12' rail-type _____
- Channelizer drums – 3' reflective _____
- Cones – 18" _____
- Cones – 28" reflective 700
- Delineators – 42" reflective 60
- Parking posts with concrete base – 42"H (rope or tape not included) _____
- Traffic signs (sign only – typically placed on barricades)
 - Road Closed _____
 - Road Closed Ahead _____
 - _____
 - _____

*Further requesting
waiver of fees.
Thank you!
John*

MISCELLANEOUS ITEMS

- Disc golf basket – portable _____
- Grill – 2' x 3' portable, outdoor _____
- P.A. system – microphone, sound board, 2 speakers with stands _____
- Post pounder / driver _____
- Power pedestal – portable _____
- Safety vests _____
- Security stanchions _____
- Snow fence – 50' rolls – plastic _____ wooden _____
- Snow fence – posts _____
- Ticket booths – outdoor _____
- Trash barrels _____
- Other _____

VEHICLES

Parking must be included on site map

Expected number of vehicles 200

throughout the Day

Where do you plan to park vehicles

Street Parking / YMCA and Marina parking lots

Are there any special parking considerations (VIP, ADA, Security, Emergency Vehicles, etc)

SAFETY & SECURITY

The City requires security based on attendance

Do you need assistance from: Police Dept Fire Dept/Ambulance

Describe Traffic control @ 7th + Chicago

Date/Time June 19, 2022

Location 7th + Chicago

Other than dialing 911, do you have a plan in place to deal with medical emergencies that may occur? YES NO
(If so, please attach)

ADDITIONAL QUESTIONS

Please attach any additional information which you feel will assist the Committee in evaluating your request.

Do you have any questions/comments/additional requests?

[Empty box for additional questions]

LEGAL NOTICE

I understand the filing of this application does not ensure approval of a Special Event. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Fees for park facilities, temporary beer/wine licenses, stake and fireworks permits, and other necessary licenses and permits are in addition to the fees submitted for the Special Events Application. I further understand that an incomplete application may be cause for the denial of the event.

The undersigned agrees to indemnify and hold the City of Manitowoc harmless for any and all damage claims or personal injury claims occurring during this event. It is further agreed that all personal property of any kind brought on the premises shall be at the sole risk of the undersigned, and that the City of Manitowoc shall not be liable for any injury, loss or damage to said property or injury to any persons on the premises. The undersigned agrees to be responsible for any damage caused to said facility or equipment by mischief or negligence. By signing, I acknowledge that I have authority to bind the sponsoring organization and acknowledge that I have received, read and understand the Special Events Guidelines and Policy and agree to be bound by all requirements as stated in the Special Events Policy and it is hereby incorporated by reference into this signed agreement.

Date of birth of applicant 12/26 / 1961

Signature of Applicant: [Signature]

Date: 4/5/22

E-MAIL

PRINT



— KWIKTRIP —
TOUR OF AMERICA'S DAIRYLAND

Exhibit A

MANITOWOC MARITIME BAY CLASSIC

June 19, 2022 // Criterium Schedule

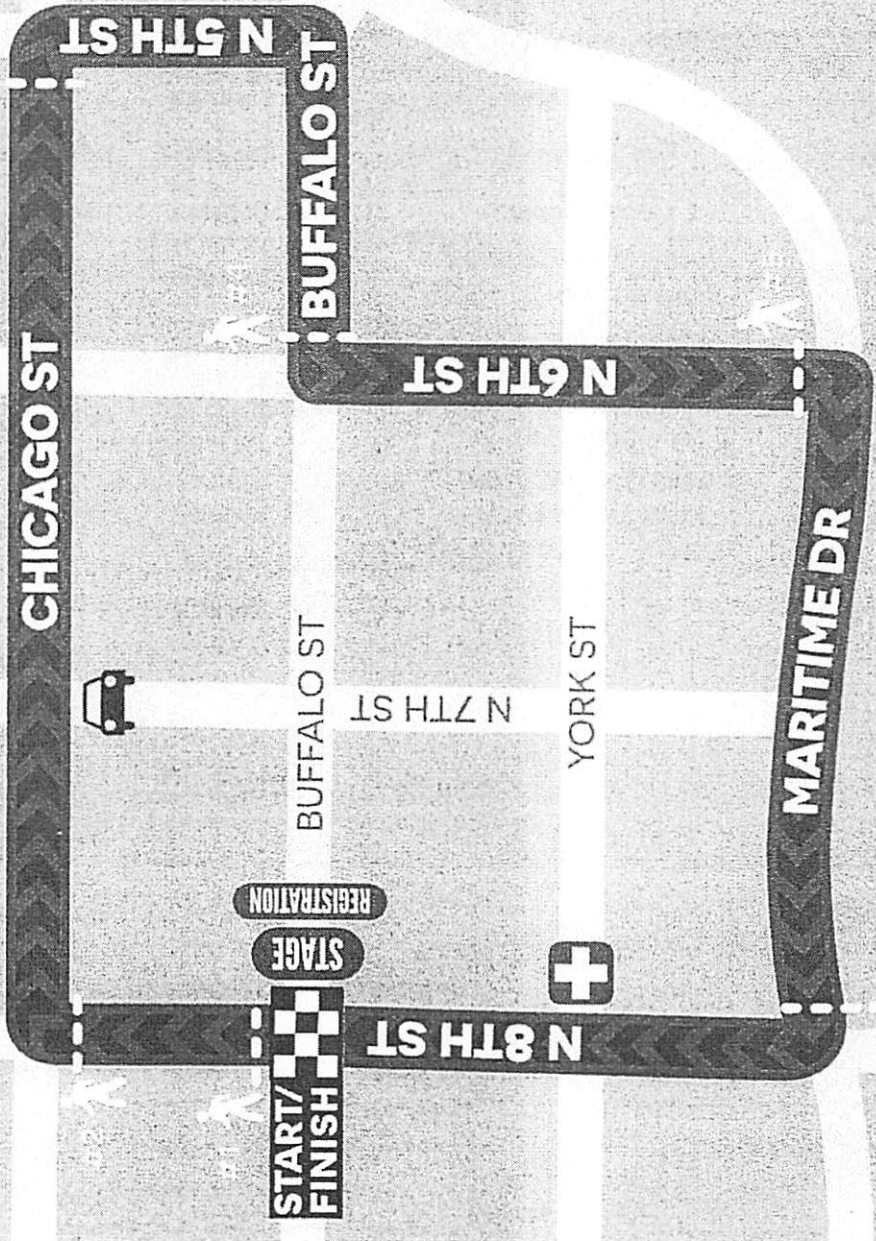
RACE TIME	CATEGORY	LENGTH	FIELD LIMIT	DAILY PRIZES
11:20 AM — 11:50 AM	Novice Men/Jr Novice Boys U19	30 minutes	75	Merch/3
12:00 PM — 12:30 PM	Novice Women/Jr Novice Girls U19	30 minutes	75	Merch/3
12:40 PM — 1:20 PM	Cat 3/4 Men	40 minutes	120	\$300/5
1:30 PM — 2:10 PM	Cat 3/4 Women	40 minutes	120	\$300/5
2:20 PM — 3:10 PM	Cat 2/3 Men	50 minutes	120	\$630/7
3:20 PM — 4:10 PM	Masters 50+ Cat 1/2/3 Masters 60+ Cat 1/2/3	50 minutes	120	\$630/7
4:10 PM — 4:50 PM	Community Hour	40 minutes		
4:50 PM — 6:05 PM	Pro 1 Men Cat 2 Men	75 minutes	150	\$2,275/15
6:15 PM — 6:50 PM	Handcycle 1/2 Men Handcycle 3/4/5 Men Handcycle Women Open	35 minutes	75	Merch/3
7:00 PM — 8:15 PM	Pro 1 Women Cat 2 Women	75 minutes	150	\$2,275/15

N LAKE ST
MARITIME DR

MANITOWOC

MARITIME BAY Classic

COURSE LENGTH: 0.72 MI / 1.15 KM
JUNE 22ND, 2021



PRESENTED BY *Kwik Trip*