

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 10/12/2022

EVENT NAME: Waiver of Fees: Astronaut Raja Chari Get Together

ORGANIZER: Rahr West Art Museum - Greg Vadney and Erika Christel

E-MAIL ADDRESS: gvadney@manitowoc.org

EVENT DATE: 10/28/2022

NEW OR RECURRING: New

LOCATION/DESCRIPTION: NASA and SpaceX Astronaut Raja Chari is coming to Manitowoc for a meet and greet, hosted by the Rahr West Art Museum. He and family will have a get together in Lincoln Park cabin 1 in the hours before his Meet and Greet.

COMMITTEE CONCERNS:

COMMITTEE DECISION:

APPROVE	DENY
Dan Koski /ec Todd Blaser /ec Kim Lynch /ec Courtney Hansen /ec Jason Freiboth /ec	

COUNCIL ACTION REQUIRED:

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ITEMS TO INCLUDE IN LETTER:

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**CITY OF MANITOWOC – DEPARTMENT OF TOURISM
SPECIAL CONSIDERATION FOR WAIVER OF PART OR ALL FEES
FOR USE OF CITY FACILITIES OR EQUIPMENT**

Groups or organizations requesting special consideration for waiver of all or partial fees ordinarily charged to groups for the use of City-owned facilities or equipment must fill out this form completely, at least 30 days in advance of the event. The request will be reviewed by the Special Event Committee and/or the Public Infrastructure Committee and the group or organization will be notified by e-mail or letter of their decision(s). A financial report for the previous two (2) years indicating all expenses and all revenues of the group/organization may be requested by the committee. Groups or organizations must be current on all financial accounts with the City of Manitowoc.

ALL QUESTIONS MUST BE ANSWERED

Name of event: Astronaut Raja Chari Family Get Together

1. Name of club/organization making request Rahr-West Art Museum
 Address 610 N 8th St, Manitowoc Telephone 686-3040
 Email gquadney@manitowoc.org

2. Names of club officers: Name Address Telephone
 President Gray Vadney 610 N 8th 686-3040
 Secretary _____
 Treasurer _____

3. Facility requested: Lincoln Park Cabin 1 # of people 30
 Equipment requested: _____

4. Specific dates and hours facility/equipment will be used: Date(s) 10/28 Hrs. 4 hrs

5. Please explain your request, as to what fees you desire waived or reduced and reasons Raja Chari is hosting a meet + greet, this is the Rahr's thank you to him + NASA

6. Which do you consider your group to be?
 A. Community service _____ B. Non-profit _____ C. Private business _____
 D. Club or organization _____ E. Other, please explain City of MTWC Dept.

7. Will money be collected, tickets sold, concessions sold or money raised in conjunction with the event?
 Yes _____ No X

8. If #7 is "yes," explain and list specific charges X

9. What will revenues be used for? X

10. Do you wish to meet personally with the Committee to discuss this request? Yes X No _____
 If "yes," please provide the following information of individual to contact:
 Name Erika Christel Address 900 Quay St Telephone 686-3506
 Signed [Signature] Date 10/10/2022

Please attach any additional information which you feel will assist the committee in evaluating your request.