

Sonja Birr

From: Dan Koski
Sent: Thursday, April 14, 2022 9:04 AM
To: Sonja Birr
Cc: Paul Braun; Greg Minikel; Dan Koski
Subject: FW: External: Letter of Permission for Ingress/Egress Access, (Manitowoc Hbr, WI)
Attachments: LoP.pdf; LoP_ExhibitA.pdf; LoP_ExhibitA_signedbyUSACE_InitialSignature.pdf

Sonja,

Please include this on the May PI Committee agenda.

Thanks
 Dan

Dan Koski, PE
 Director of Public Infrastructure
 City of Manitowoc
 900 Quay Street
 Manitowoc, WI 54220

dkoski@manitowoc.org
 www.manitowoc.org

phone: (920) 686-6910
 fax: (920) 686-6906

-----Original Message-----

From: Sanchez, Shawn S CIV USARMY CELRE (USA) <Shawn.S.Sanchez@usace.army.mil>
Sent: Wednesday, April 13, 2022 10:00 AM
To: Dan Koski <dkoski@manitowoc.org>
Cc: Jill Erickson <jerickson@manitowoc.org>; Greg Minikel <gminikel@manitowoc.org>; Billy Hutterer <bhutterer@manitowoc.org>; Paul Braun <PBraun@manitowoc.org>
Subject: External: Letter of Permission for Ingress/Egress Access, (Manitowoc Hbr, WI)

Dear Mr. Koski: Please find the attached Letter of Permission (LoP) documents as follows:

- The first attachment contains the LoP document by itself (text only). Please sign, date, and return to me by e-mail.
- The second attachment contains the exhibits by themselves that are associated with the LoP document.
- The third attachment contains the LoP with exhibits. This version has the initial signature from my direct supervisor proffering the LoP, but due to some formatting issues (from Word to PDF-some items shifted around) and a minor typo

on one of the exhibits (that I caught after my supervisor e-signed), please do not sign this version. I am only including it here to show you we have signed off on the initial USACE signature making the LoP ready for mail out to the city.

Please note, these documents are only being sent via e-mail. Hard copies will not follow until the document is fully executed by USACE and the city. If you have any questions or concerns, please feel free to contact me back by e-mail or by phone.

Thank you, sincerely,
Shawn

Shawn S. Sanchez, M.S. | Realty Specialist | Technical Branch | Great Lakes Real Estate Office Buffalo, Chicago, and Detroit Districts | U.S. Army Corps of Engineers (USACE)
477 Michigan Avenue, Detroit, MI, 48226
(313) 226-1326 office | (313) 401-3046 cell | Shawn.S.Sanchez@usace.army.mil

-----Original Message-----

From: Dan Koski <dkoski@manitowoc.org>
Sent: Tuesday, April 12, 2022 2:06 PM
To: Sanchez, Shawn S CIV USARMY CELRE (USA) <Shawn.S.Sanchez@usace.army.mil>
Cc: Jill Erickson <jerickson@manitowoc.org>; Greg Minikel <gminikel@manitowoc.org>; Billy Hutterer <bhutterer@manitowoc.org>; Paul Braun <PBraun@manitowoc.org>
Subject: RE: [URL Verdict: Neutral][Non-DoD Source] RE: External: Dept. of the Army Letter of Permission for Ingress/Egress Access, (Manitowoc Hbr, WI)

Yes it looks good to us.

Thanks
Dan

Dan Koski, PE
Director of Public Infrastructure
City of Manitowoc
900 Quay Street
Manitowoc, WI 54220

dkoski@manitowoc.org
Phone: (920) 686-6910
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-----Original Message-----

From: Sanchez, Shawn S CIV USARMY CELRE (USA) <Shawn.S.Sanchez@usace.army.mil>
Sent: Friday, April 8, 2022 11:33 AM
To: Dan Koski <dkoski@manitowoc.org>
Cc: Jill Erickson <jerickson@manitowoc.org>; Greg Minikel <gminikel@manitowoc.org>; Billy Hutterer <bhutterer@manitowoc.org>; Paul Braun <PBraun@manitowoc.org>
Subject: RE: [URL Verdict: Neutral][Non-DoD Source] RE: External: Dept. of the Army Letter of Permission for Ingress/Egress Access, (Manitowoc Hbr, WI)

Dear Mr. Koski: Thank you for the reply and for the updates.

I presume the draft LoP document looks fine as it is then? If so, I will finalize the document so we can send it to you officially for the city's signature. Then the document can be returned for final USACE countersignature to complete the process.

Sincerely,
Shawn

Shawn S. Sanchez, M.S. | Realty Specialist | Technical Branch | Great Lakes Real Estate Office Buffalo, Chicago, and Detroit Districts | U.S. Army Corps of Engineers (USACE)
477 Michigan Avenue, Detroit, MI, 48226
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-----Original Message-----

From: Dan Koski <dkoski@manitowoc.org>

Sent: Friday, April 08, 2022 10:03 AM

To: Sanchez, Shawn S CIV USARMY CELRE (USA) <Shawn.S.Sanchez@usace.army.mil>

Cc: Jill Erickson <jerickson@manitowoc.org>; Greg Minikel <gminikel@manitowoc.org>; Billy Hutterer <bhutterer@manitowoc.org>; Paul Braun <PBraun@manitowoc.org>

Subject: [URL Verdict: Neutral][Non-DoD Source] RE: External: Dept. of the Army Letter of Permission for Ingress/Egress Access, (Manitowoc Hbr, WI)

Good morning Shawn,

So sorry for the delay in responding. You can either keep me as the contact or use Paul Braun, who is the current Harbor Master.

I have cc'd Paul on this email, as well as Billy Hutterer who is the current Streets Division Manager. He replaced Chad.

Thanks
Dan

Dan Koski, PE
Director of Public Infrastructure
City of Manitowoc
900 Quay Street
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dkoski@manitowoc.org
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Blockedwww.manitowoc.org

-----Original Message-----

From: Sanchez, Shawn S CIV USARMY CELRE (USA) <Shawn.S.Sanchez@usace.army.mil>

Sent: Thursday, March 24, 2022 9:27 AM

To: Dan Koski <dkoski@manitowoc.org>

Cc: Jill Erickson <jerickson@manitowoc.org>; Greg Minikel <gminikel@manitowoc.org>; Chad Scheinoha <cscheinoha@manitowoc.org>

Subject: External: Dept. of the Army Letter of Permission for Ingress/Egress Access, (Manitowoc Hbr, WI)

Dear Mr. Koski: It has been a few years since USACE has been in touch with you regarding the attached draft Letter of Permission (LoP) document to replace the former license between USACE and the city. To refresh your memory on this pending action, please see the e-mail chain below. The USACE Real Estate Office has experienced a lot of staff shortages over the past few years, but we are catching up on many backlogged items such as this one, hence the delay in finalizing the attached draft documents. As we move forward, please let me know the following:

- (1.) If you should remain the point of contact for the city for this LoP document.
- (2.) If you have any questions or concerns about the attached LoP with Exhibit "A". Please feel free to make any suggested edits to these documents using "track changes" in Word. If the documents look fine as is, please let me know that as well.

Please note, John Youssef (the former USACE realty specialist handling this) no longer works for USACE, so I will be your new point of contact for this action. Therefore, if you or your staff want to discuss this further, please feel free to contact me on my work cell phone at (313) 401-3046.

Sincerely,
Shawn

Shawn S. Sanchez, M.S. | Realty Specialist | Technical Branch | Great Lakes Real Estate Office Buffalo, Chicago, and Detroit Districts | U.S. Army Corps of Engineers (USACE)
477 Michigan Avenue, Detroit, MI, 48226
(313) 226-1326 office | Shawn.S.Sanchez@usace.army.mil

-----Original Message-----

From: Chad Scheinoha <cscheinoha@manitowoc.org>
Sent: Thursday, October 03, 2019 6:02 PM
To: Youssef, John Alexandre M CIV USARMY CELRE (USA) <JohnAlexandre.M.Youssef@usace.army.mil>
Cc: Jill Erickson <jerickson@manitowoc.org>; Dan Koski <dkoski@manitowoc.org>; Greg Minikel <gminikel@manitowoc.org>
Subject: [Non-DoD Source] RE: Letter of Permission for Ingress/Egress Access to Manitowoc CDF

I realized that I didn't attach your e-mail to the first one.

Chad J. Scheinoha
City of Manitowoc, Dept. of Public Infrastructure Operations Division Manager Mobile (920)374-0402 Office (920)686-6512 Blockedwww.manitowoc.org

-----Original Message-----

From: Chad Scheinoha
Sent: Thursday, October 03, 2019 5:01 PM
Cc: Jill Erickson; Dan Koski; Greg Minikel
Subject: RE: Letter of Permission for Ingress/Egress Access to Manitowoc CDF

Hi John,

Attached is the map with a highlighted area of access needed for what we operate out here as a public park. If you have any other questions I would be your contact moving forward as far as operations go.

Chad J. Scheinoha

City of Manitowoc, Dept. of Public Infrastructure Operations Division Manager Mobile (920)374-0402 Office (920)686-6512 Blockedwww.manitowoc.org

-----Original Message-----

From: Jill Erickson

Sent: Friday, September 27, 2019 11:14 AM

To: Chad Scheinoha; Greg Minikel; Dan Koski

Subject: FW: Letter of Permission for Ingress/Egress Access to Manitowoc CDF

Chad,

See below....

He stated that he would like a circle or lines drawn on a map or the one attached to show where and how much we access the CDF. Greg mentioned that you were talking with someone about this subject not that long ago.

-----Original Message-----

From: Youssef, John Alexandre M CIV (USA) [mailto:JohnAlexandre.M.Youssef@usace.army.mil]

Sent: Friday, September 27, 2019 10:46 AM

To: Jill Erickson

Cc: Sanchez, Shawn S CIV USARMY CELRE (USA)

Subject: Letter of Permission for Ingress/Egress Access to Manitowoc CDF

Good morning Jill,

Thanks for speaking with me today. As discussed, I am working on renewing the agreement between the City of Manitowoc and USACE. The previous agreement was in the form of a License with supplemental agreements (attached). It was determined that a Letter of Permission (LoP) is more appropriate than a License since the CDF and improvements (i.e. dog park, storage shed) are city owned. Therefore, the LoP will only need to address the ingress/egress access. At this point, it would be helpful if you can provide a clearly defined area of how/where the city is accessing the CDF via the USACE structure. Once I have the clearly defined area, I can draft the LoP and get it to you for review. If you have any questions, please let me know.

Thank you,

John Youssef, M.S.

Realty Specialist

U.S. Army Corps of Engineers | Buffalo, Chicago, and Detroit Districts

Office: 313-226-2243

JohnAlexandre.M.Youssef@usace.army.mil

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