

RESOLUTION

**REVISED PANDEMIC RESPONSE PROTOCOLS POLICY
EMPLOYEE POLICY MANUAL**

WHEREAS, the City of Manitowoc’s Employee Policy Manual provides continuity and consistency in the operations and the administration of benefits and safe working conditions for all employees of the City of Manitowoc; and

WHEREAS, the COVID-19 Pandemic has caused many organizations to re-evaluate their leave policies to ensure they are flexible enough to protect all employees, and ensuring employees who are ill, or who have symptoms of illness, are not coming into the workplace while symptomatic; and

WHEREAS, Human Resources Director Jessie Lillibridge recommends revisions be made to the City’s Pandemic Response Protocols Policy to reflect recently updated CDC guidelines in responding to COVID-19, as detailed in her attached memo to the Personnel Committee; and

WHEREAS, the Personnel Committee recommended approval of the request to revise the Pandemic Response Protocols Policy, at a meeting held on September 8, 2022.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Common Council of the City of Manitowoc to approve the attached revisions to the Pandemic Response Protocols within the Employee Policy Manual, effective the first pay period following adoption of this resolution.

BE IT FURTHER RESOLVED to direct Human Resources to notify employees of the changes to the Pandemic Response Protocols and to have copies of the updated Policy available on the Intranet and in the Human Resources Department.

INTRODUCED_____

ADOPTED_____

Justin M. Nickels, Mayor

APPROVED_____

This resolution was drafted by Jessica Lillibridge, Director of Human Resources

Fiscal Impact: n/a
Funding Source: n/a
Finance Director Approval: /KL
Approved as to form: /JL