



CITY OF MANITOWOC

WISCONSIN, USA
www.manitowoc.org

March 16, 2022

TO: Mayor and Common Council
FROM: Board of Public Works
SUBJECT: AGMT-22-02 Agreement with BC Signs & Graphics for Wayfinding Signage

Dear Mayor and Common Council:

At the February 23, 2022 Board of Public Works meeting, the Board met to approve entering into agreement AGMT-22-02 with BC Signs & Graphics, for Wayfinding Signage, for a contract price of \$16,168.40.

"Moved by Finance Director/Treasurer, seconded by Alderperson Todd Reckelberg, to enter into the agreement. Ayes, 8. Nays, none."

Very Truly Yours,

MACKENZIE REED-KADOW
Secretary Board of Public Works

CONTRACT

This contract is made and entered into this 25th day of February, 2022, by and between BC Signs & Graphics (hereinafter "Contractor"), located at 1334 S 15th Street, Manitowoc, WI 54220 and the City of Manitowoc, Wisconsin, a Wisconsin municipal corporation (hereinafter "City"), located at 900 Quay Street, Manitowoc, Wisconsin 54220.

RECITALS

WHEREAS, BC Signs & Graphics located at 1334 S 15th Street, Manitowoc, WI 54220, intends to furnish labor, material, and equipment to fabricate and install wayfinding signs throughout the City in 11 locations as outlined in "Exhibit A" and "Exhibit B", BC Signs & Graphics Proposal and City of Manitowoc details and specifications for signs and locations. BC Signs & Graphics will provide the City a proof of each sign for approval before fabrication.

WHEREAS, BC Signs & Graphics has the ability to perform the required work needed for the fabrication and installation of the signs, which includes a concrete base for one monument sign located at Waldo Boulevard and Lincoln Boulevard (East Bound).

NOW, THEREFORE, in consideration of the mutual covenants and representations of the parties hereinafter set forth, the undersigned hereby agree to the following:

Waiting on
 Atty
 Approvals

1. Recitals. The above recitals are true and correct.
2. Scope of Work. The Contractor shall perform the following work and/or furnish the terms of this contract:

All work shall be performed in accordance with the City of Manitowoc's Standard Specifications for Public Works Construction.

See listing of tasks for this project. (Attached is "Exhibit A" and "Exhibit B", and it is incorporated into this Contract by reference).

3. Contract Price. The City agrees to pay to the Contractor for the performance of this contract the sum not to exceed **\$16,168.40**.
4. Schedule. Contractor agrees to commence work under this Contract upon its execution and complete performance of this contract in accordance with the City of Manitowoc's Standard Specifications, which are made part of this Contract and are incorporated by reference. The contract completion date shall be **May 1, 2022**.
5. Liquidated Damages. **For every calendar day** of delay in the completion of the work beyond the time specified, unless extended by written agreement, there shall be deducted from the amount due under this Contract as fixed, agreed and liquidated damages, the sum of **One-Hundred Dollars (\$100)**.
6. Payment Schedule. Requests for payment shall be made to the Director of Public Infrastructure. The Director of Public Infrastructure shall make a recommendation on the payment request and submit the same to the City's Board of Public Works when applicable. Contractor shall be entitled to payment within 30 days following approval by the Director of Public Infrastructure. The Contractor shall be required to submit a Lien Waiver prior to the City processing the final payment.

7. Assignment and Subcontracting. Contractor shall not be permitted to sign or subcontract any of the work hereunder without the prior written consent of the City.
8. Insurance and Bonding. Prior to commencing work hereunder, Contractor shall provide City, for approval by the City Attorney, a Certificate of Insurance showing proof of General Liability Insurance in amounts not less \$1,000,000.00 per person per occurrence, \$2,000,000.00 in the aggregate, property damage limits of not less than \$500,000.00 per occurrence, and shall carry the statutory amounts for worker's compensation insurance. Contractor shall include with the Certificate of Insurance two endorsements, one endorsement naming the City of Manitowoc as an additional insured, and a second endorsement giving City thirty (30) days prior notice of non-renewal, modification or cancellation.
9. Applicable Statutes. Any provisions of the Wisconsin Statutes, Federal Law or local ordinances applicable to the work performed hereunder are deemed to be incorporated by reference and made a part of this contract.
10. Sales Tax Exemption. The Contractor shall be required to comply with Chapter 77 of Wisconsin State Statutes and more specifically Section 77.54(9m) as it relates to the sales tax exemption for building materials that become part of a facility for a local unit of government. (This is also known as 2015 Wisconsin Act 126).
11. Contract Notice. Per Wisconsin State Statutes 62.15, a Class I notice has been executed and published for this work on February 22, 2022.
12. Other Indebtedness to City. It is understood and agreed by the parties hereto that whenever a contractor is for any reason indebted to the City of Manitowoc, the contractor consents that the City of Manitowoc through its officials shall and may, deduct and retain, any such balance out of the money or monies which may be due or become due to the contractor under this contract.
13. Indemnify. Contractor shall defend, indemnify and hold harmless the City of Manitowoc, its officials, officers, employees, representatives and agents against any and all liability, claims, costs, demands, losses, damages, expenses and attorney fees of any kind on account of any injury, damage, or death to any person or property that may arise directly or indirectly caused by or resulting from the work performed under this Contract where the injury, damage, or death is caused by negligence or willful misconduct on the part of the Contractor, subcontractor, officers, employees, r agents.
14. Default. In the event of default or breach in the performance of any of the obligations, covenants, representations or duties under the terms of this Contract by either party, the non-defaulting party shall forward written notice to the defaulting party outlining such default. The defaulting party shall cure such default within thirty (30) days of receiving written notice from non-defaulting party, except that the cure period may be extended to a reasonable time to cure any default that cannot reasonably be cured with the thirty (30) day period, provided that the defaulting party has commenced to cure within the thirty (30) day period and diligently pursues a cure at all times thereafter until the default is cured. The defaulting party shall be responsible for the payment to the non-defaulting party of any outstanding fees, charges or expenses that were incurred by the non-defaulting party on behalf of the defaulting party.

15. Permits. No Permits are anticipated for this project.
16. Termination. Either party may terminate this Contact with ten (10) days written notice to the other party.
17. Notice and Demands. A notice, demand or other communication under this Contract by any party to the other party shall be sufficiently given or delivered and deemed delivered as of the date such notice is delivered to the party intended, if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally and addressed to or personally delivered to:

CITY:
City Clerk
900 Quay Street
Manitowoc, WI 54220

CONTRACTOR:
BC Signs & Graphics
1334 S 15th Street
Manitowoc, WI 54220

Notice and demand given shall be effective only if and when received by the party intended and acknowledged by receipt. The above addresses may be changed at any time by any party by giving written notice in the manner provided above.

18. Assignment. This Contract is not assignable without prior written consent of City.
19. Severability. If any provision of this Contract is deemed by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Contract shall not be affected thereby, and such remainder would then continue to conform to the requirements of applicable laws.
20. Amendments. This Contract can only be amended or modified in writing and signed by the parties involved.
21. Integration. This Contract represents the entire understanding of the parties as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to matters covered hereunder.
22. Survival of Provisions. All indemnification and hold harmless obligations shall survive the expiration or termination of this Contract.
23. Choice of Law. This Contract shall be governed by and construed in accordance with the laws of the State of Wisconsin. All actions or proceedings relating directly or indirectly, to this Contract, whether sounding in contract or tort, shall be litigated only in the circuit court located in Manitowoc County, Wisconsin. All parties to this Contract hereby subject themselves to the jurisdiction of the circuit court for Manitowoc County, Wisconsin.
24. Heading. The section titles have been inserted in this Contract primarily for convenience, and do not define, limit or construe the contents of such paragraphs. If headings conflict with the text, the text shall control.
25. Remedies Cumulative. All rights and remedies hereunder are cumulative, and not exclusive, and shall be in addition to all other rights and remedies provided by applicable law. Failure to exercise or delay in exercising any right or remedy hereunder shall not operate as a waiver thereof, nor excuse future performance. No waiver discharge or

renunciation of any claim or right arising out of a breach of these terms and conditions shall be effective unless in a writing signed by the party so waiving. Any waiver of any breach shall be a waiver of that breach only and not of any other breach, whether prior to subsequent thereto.

26. Construction. All parties have contributed to the drafting of this Contract. In the event of a controversy, dispute or contest over the meaning, interpretation, validity of enforcement of this document or any of its terms or conditions, there shall be no inferences, presumption or conclusion drawn whatsoever against any party whatsoever by virtue of that party having drafted the document or any portion thereof.

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IN WITNESS WHEREOF, the parties hereto have made and executed this Contract as of the day and year first above written.

SOLE PROPRIETORSHIP OR PARTNERSHIP

CORPORATION

Name of Proprietor or Partnership

Sole Proprietor or Partner (Seal)

Partner (Seal)

Partner (Seal)

BC Signs & Graphics
Name of Corporation

By: [Signature] (Seal)
President

Attest:

Secretary

CORPORATE SEAL

CITY OF MANITOWOC
By: [Signature]
Justin M. Nickels, Mayor

(Attest: [Signature]
Mackenzie Reed-Kadow, City Clerk

STATE OF WISCONSIN)
) ss.
MANITOWOC COUNTY)

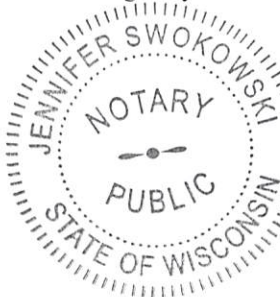
Personally came before me, this 25th day of February, 2022, the above named Justin M. Nickels and Mackenzie Reed-Kadow, known to me to be the Mayor and City Clerk of the City of Manitowoc and acknowledge they executed the foregoing instrument.



[Signature]
Amanda Baryenbruch
Notary Public Manitowoc County, WI
My commission (expires)(is) 9/12/2025

STATE OF WISCONSIN)
MANITOWOC COUNTY)

Personally came before me, this 23 day of February, 2022, the above named Jason Hubbartt, Owner for BC Signs & Graphics, and acknowledge they executed the foregoing instrument.



[Signature]
Jennifer Swokowski
Notary Public Manitowoc County, WI
My commission (expires)(is) 11-26-24



1334 S 15th St
Manitowoc, WI 54220

bcsignsandgraphics@gmail.com

Phone: 920-686-1180
Fax: 920-686-1181

02/21/2022

City of Manitowoc
900 Quay Street
Manitowoc, WI 54220

BC Signs & Graphics is providing a quote per you request

Wayfinding Signs

Sign #1 Fabricate and install signs (2) to customers specifications	Quote: \$1,460.00
Sign #2 Fabricate and install sign to customers specifications	Quote: \$840.00
Sign #3 Fabricate and install Monument sign to customers specifications Single sided sign	Quote: \$1,315.00
Sign #4 Fabricate and install Monument sign to customers specifications Single sided sign	Quote: \$1,315.00
Sign #5 Fabricate and install sign to customers specifications	Quote: \$840.00
Sign #6 Fabricate and install sign to customers specifications	Quote: \$840.00
Sign #7 Fabricate and install signs (2) to customers specifications	Quote: \$1,460.00
Sign #8 Fabricate and install sign to customers specifications	Quote: \$840.00

Sign #9

Fabricate and install sign to customers specifications

Quote: \$840.00

Sign #10

Fabricate and install sign to customers specifications

Quote: \$840.00

Sign #11

Install 2 Poles

Fabricate and install Monument sign to customers specifications

Install concrete bases for Monument sign

Quote: \$5,578.40

All signs are made of 3/16" sheet aluminum

All sign Brackets will be provided by BC Signs & Graphics

Thank you

Brandon

BC Signs & Graphics, LLC

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Quote is good for 30 days. Payments will be made as outlined below.

I accept the above Proposal _____ Date _____

50% down payment is required before work is to start. Remaining 50% is due upon completion of the work.

Sign #1

Location: Memorial Drive and Reed Avenue (south bound)

Type: Normal Wayfinding

Side #1

Line 1: DOWNTOWN ↑

Line 2: CARFERRY ↑

Line 3: ZOO ↑

Line 4: MUSEUMS ↑

Line 5: BEACH ↑

Side #2 (Separate Sign)

Line 1: THANKS

Line 3: FOR

Line 5: VISITING

Sign #2

Location: Calumet Avenue and Rapids Road (east bound)

Type: Normal Wayfinding

Side #1

Line 1: DOWNTOWN ↑

Line 2: LAKEFRONT ↑

Line 3: CARFERRY ↑

Line 4: ATTRACTIONS ↑

Side #2

Blank/Matte Black Color

Sign #3

Location: Calumet Avenue and 26th Street South (east bound)

Type: Monument Wayfinding

Side #1

Column 1

Line 1: AQUATIC CENTER VIA 21ST ST ↖

Line 2: SPORTS COMPLEX VIA 21ST ST ↖

Line 3: DOWNTOWN ↑

Line 4: LAKEFRONT ↑

Column 2

Line 1: ATTRACTIONS ↑

Line 2: CARFERRY ↑

Line 3: MUSEUMS ↑

Side #2

Blank/Matte Black Color

Sign #4

Location: Waldo Avenue and Lincoln Street(west bound)

Type: Monument Wayfinding

Side #1

Column 1

Line 1: DOWNTOWN ←

Line 2: MUSEUMS ←

Line 3: AIRPORT VIA MENASHA ↗

Line 4: AQUATIC CENTER VIA 18TH ST ↖

Column 2

Line 1: SPORTS CENTER VIA 18TH ST ↖

Side #2

Blank/Matte Black Color

Sign #5

Location: Waldo Avenue and Maritime Drive (east bound)

Type: Normal Wayfinding

Side #1

Line 1: BEACHES →

Line 2: MARINA →

Line 3: DOWNTOWN →

Line 4: MUSEUMS →

Line 5: CARFERRY →

Side #2

Blank/Matte Black Color

Sign #6

Location: Memorial Drive and Waldo (south bound)

Type: Normal Wayfinding

Side #1

Line 1: ZOO →

Line 2: DOWNTOWN ↑

Line 3: BEACH ↑

Line 4: MUSEUMS ↑

Line 5: CARFERRY ↑

Side #2

Blank/Matte Black Color

Sign #7

Location: Waldo and Rapids Road (east bound)

Type: Normal Wayfinding

Side #1

Line 1: DOWNTOWN ↑

Line 2: LAKEFRONT ↑

Line 3: CARFERRY ↑

Line 4: ATTRACTIONS ↑

Line 5: AIRPORT ←

Side #2 (separate sign)

Line 1: THANKS

Line 3: FOR

Line 5: VISITING

Sign #8

Location: Waldo and 18th Street (east bound)

Type: Normal Wayfinding

Side #1

Line 1: AQUATIC CENTER →

Line 2: SPORTS COMPLEX →

Line 3: DOWNTOWN ↑

Line 4: LAKEFRONT ↑

Line 5: CARFERRY ↑

Side #2

Blank/Matte Black Color

Sign #9

Location: Waldo and 11th Street (east bound)

Type: Normal Wayfinding

Side #1

Line 1: DOWNTOWN ↑

Line 2: CARFERRY ↑

Line 3: LAKEFRONT ↑

Line 4: ZOO ↑

Line 5: MUSEUMS ↑

Side #2

Blank/Matte Black Color

Sign #10

Location: Waldo and 8th Street (east bound)

Type: Normal Wayfinding

Side #1

Line 1: DOWNTOWN ↑ OR →

Line 2: CARFERRY ↑

Line 3: LAKEFRONT ↑

Line 4: MUSEUMS ↑ OR →

Line 5: ZOO ↑

Side #2

Blank/Matte Black Color

Sign #11

Location: Waldo and Lincoln Street (east bound)

Type: Monument Wayfinding

Side #1

Column 1

Line 1: ZOO ←

Line 2: RESIDENTIAL HISTORIC DISTRICT ↔

Line 3: MARINERS TRAIL ↑

Line 4: BEACH ↑

Column 2

Line 1: MARINA ↑

Line 2: MUSEUMS ↑

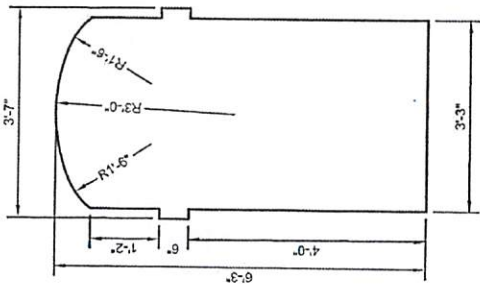
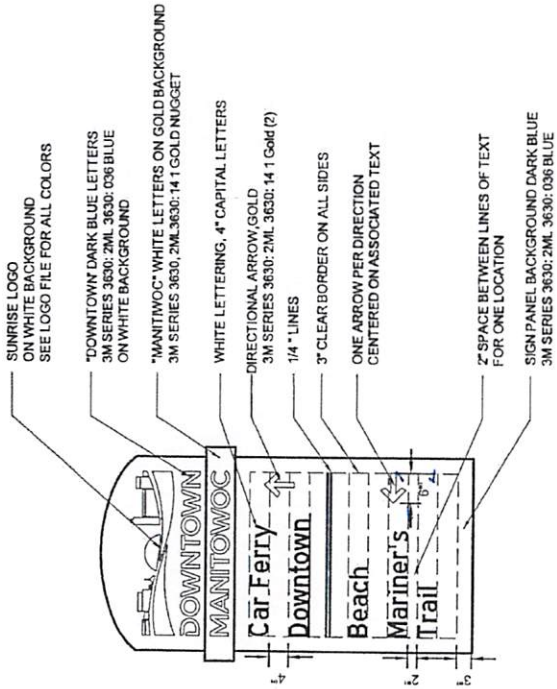
Line 3: DOWNTOWN ↑

Line 4: CARFERRY ↑

Side #2

Blank/Matte Black Color

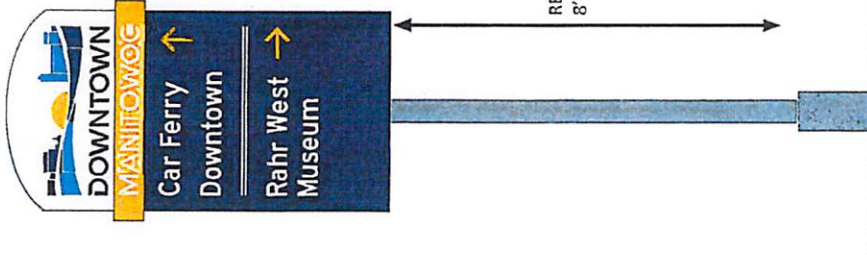
Normal Way Finding



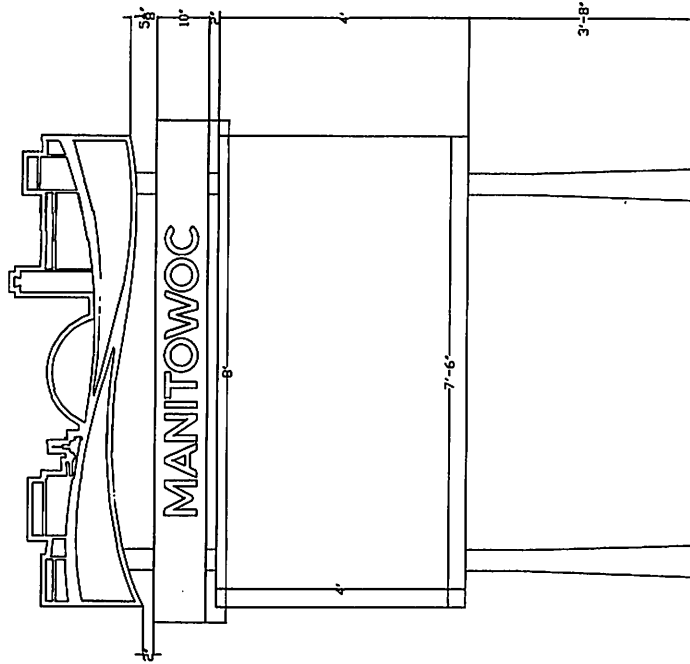
COLOR PALETTE:

- GOLD
3M Series 3630; 2ML 3630; 141 Gold Nugget
- DARK BLUE
3M Series 3630; 2ML 3630; 036 Blue
- LIGHT BLUE
3M Series 3630, 2ML 3630; 147 Light Europe Blue
- WHITE
3M Diamond Grand Reflective White 4090

RECOMMENDED MOUNTING HEIGHT:
8' Minimum Clearance



Monument Wayfinding



Top of ball finial 10'-3"

Dark Blue: 3M 3630 Series, 2ML 3630: 036 Blue
Light Blue: 3M 3630 Series, 2ML 3630: 147 Light Europe Blue
Gold: 3M 3630 Series, 2ML 3630: 141 Gold Nugget
White: 3M Diamond Grade Reflective White 4090

Backs of all signs should be 3M Flat Matte Black

Sign material sheet aluminum blank, cut to dimensions shown. Upper sign cut to profile shape. Color-match exposed fastener heads. Banding hardware black to match owner supplied pole.