

City of Manitowoc Stake Permit

A stake permit is required to erect any tent, canopy, bounce house/inflatables, fence, sign, or similar item that requires stakes or posts to be placed more than 6" deep in the ground on City property. Stakes may be placed in approved areas only. There is a **\$50 non-waivable fee** for a stake permit. The special event sponsor is responsible for contacting Diggers Hotline at least three (3) business days before any stakes and fence posts are driven into the ground. The sponsor must also contact the Manitowoc Fire Department for fire safety guidelines for tents. Tents must be secured with filled sand bags or water barrels. The City reserves the right to require additional insurance.

Event Name/Description: Metro Jam

Location (Park Name or Property Address): Washington Park

Date(s) of Event: June 17 and 18, 2022 Time: 6/17, 5p to 9:30p & 6/18, 12p to 10p

What items will be erected or placed on City property or right-of-way?

Bounce House Yes, size _____ No
If electric, where will item be plugged in? _____

Tent or Canopy Yes, size 10' x 20' No

Fence Yes, size 8 - 10 (50' rolls) No

Sign Yes, size _____ No

Other (describe) _____ Size _____

If electric, where will item be plugged in? _____

Permit holder MUST provide a diagram of where item(s) will be placed.

Name and address of event organizer:

Bob Miltnacht
239 E. Chicago Street, Unit 605
Milwaukee, WI 53202

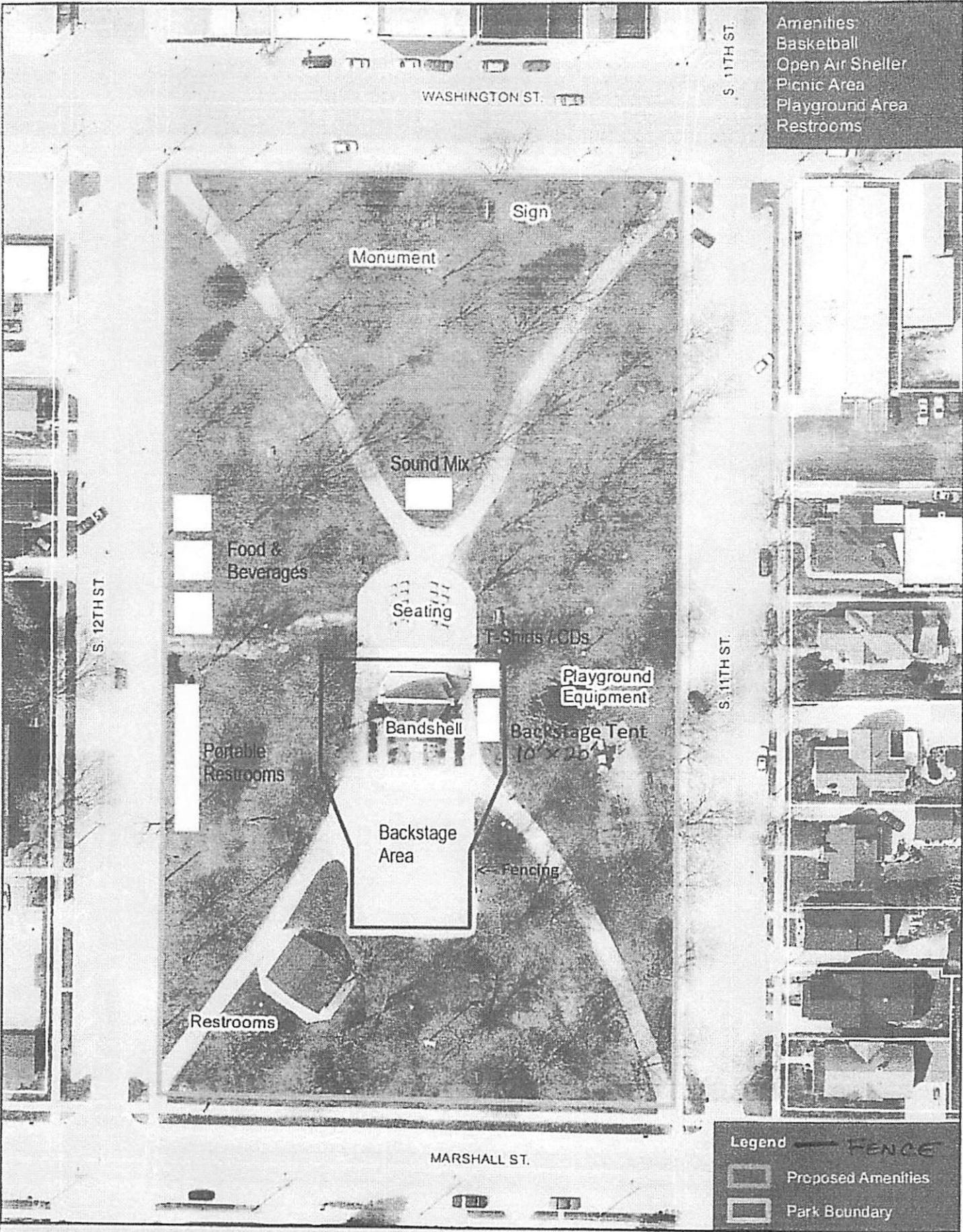
Phone #: 414-852-5718 Cell

Return form/diagram to:

City of Manitowoc – Parks Division
900 Quay St.
Manitowoc, WI 54220
Phone: 920-686-3580 • Fax: 920-686-6525
E-mail: parksadmin@manitowoc.org



RE
JAN 20 2022
CITY OF MANITOWOC
ENGINEERING



- Amenities:**
 Basketball
 Open Air Shelter
 Picnic Area
 Playground Area
 Restrooms

S. 11TH ST.

WASHINGTON ST.

Monument

Sign

Sound Mix

Food & Beverages

Seating

T-Shirts / CDs

Playground Equipment

Bandshell

Backstage Tent
10' x 25'

Portable Restrooms

Backstage Area

Fencing

Restrooms

S. 11TH ST.

S. 12TH ST.

MARSHALL ST.

- Legend**
- FENCE
 - Proposed Amenities
 - Park Boundary