

# **City of Manitowoc**

900 Quay Street Manitowoc, WI 54220 www.manitowoc.org

# **Meeting Minutes**

## **Room Tax Commission**

Monday, June 6, 2022

4:30 PM

City Hall Council Chambers and via Zoom (remote conferencing software)

### Call to Order

**Roll Call** 

Present: 5 - Reilly, Czekala, Brey, Sitkiewitz and Nickels

### **Approval of Minutes**

22-0508 Approval of Minutes from May 2, 2022 Room Tax Commission Meeting

Attachments: May 2022 Minutes

Moved by Czekala, seconded by Sitkiewitz, that the Minutes be approved. The motion carried by the following vote:

Aye: 5 - Reilly, Czekala, Brey, Sitkiewitz and Nickels

#### Convene in Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The specific subject matter that may be considered in closed session is:

Moved by Czekala, seconded by Sitkiewitz, to convene in closed session. The motion carried by the following roll call vote:

Aye: 5 - Reilly, Czekala, Brey, Sitkiewitz and Nickels

<u>22-0494</u> Update from von Briesen on MAVCB lawsuit

## Reconvene in Open Session

Moved by Czekala, seconded by Sitkiewitz, to be reconvene in open session. The motion carried by the following roll call vote:

Aye: 5 - Reilly, Czekala, Brey, Sitkiewitz and Nickels

<u>22-0494</u> Update from von Briesen on MAVCB lawsuit

No action taken

### **Discussion and Action Items**

22-0495 Report out of Director of Tourism Initiatives June, 2022.

Attachments: Tourism Update June 2022

No action taken

22-0496 Room Tax Collection Report June, 2022

Attachments: Room Tax 2013-Present with Graph Updated 6.3.22

Room Tax YTD 2022 Updated 6.3.22

No action taken

<u>22-0500</u> Out of state travel request for RaeAnn Thomas to attend Going on Faith

Conference for motor coach groups in Panama City Beach, FL

Attachments: GOF REQUEST SEPT 2022

Moved by Sitkiewitz, seconded by Reilly, that the Request be approved. The

motion carried by the following vote:

Aye: 5 - Reilly, Czekala, Brey, Sitkiewitz and Nickels

22-0502 Out of state travel request for RaeAnn Thomas to attend S.P.O.R.T.S

Relationship Conference for sport groups in Savannah, GA

Attachments: SPORTS CONF REQUEST SEPT 2022

Moved by Sitkiewitz, seconded by Reilly, that the Request be approved. The

motion carried by the following vote:

Aye: 5 - Reilly, Czekala, Brey, Sitkiewitz and Nickels

22-0501 Out of state travel request for RaeAnn Thomas to attend Small Market Meetings

Conference for meetings and convention groups in Wichita, KS

Attachments: SMMC REQUEST OCT 2022

Moved by Sitkiewitz, seconded by Reilly, that the Request be approved. The

motion carried by the following vote:

Aye: 5 - Reilly, Czekala, Brey, Sitkiewitz and Nickels

(note: Commission approved all three travel requests with one motion and vote)

<u>22-0503</u> Discussion and possible action on Manitowoc 150th anniversary exhibit

project and funding

Attachments: Manitowoc 150th Anniversary Exhibit Email Communication

No action taken

The Commission gave Director direction to work with the Wisconsin Maritime Museum to develop and submit a new request for the use of these funds.

<u>22-0504</u> Discussion on next meeting date due to July 4, 2022 conflict

No July 2022 meeting

## Adjournment

Moved by Czekala, seconded by Sitkiewitz, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Reilly, Czekala, Brey, Sitkiewitz and Nickels