




CITY OF MANITOWOC

WISCONSIN, USA
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TO: Finance Committee
Aldersperson James Brey, Chair

FROM: City Clerk Deborah Neuser 

DATE: July 25, 2017

RE: Well Operation Permits New & Renew

The Well Operation Permits issued by the Clerk's Office have been at the rate of \$50 for a new well and \$10 for a renewal for as long as I can remember. I tracked the \$10 fee back as far as 1998. I cannot track the \$50 fee because we don't have a lot of new wells.

Clerk's Office sends out the paperwork to be filled out for the renewals, the form is returned with two water sample reports and the \$10 renewal fee and then the Plumbing Inspector goes to the property to inspect the well. Per Mr. Jindra, this takes between 45 minutes and 1 hour. Clerk's Office then issues the five year permit. And we charge a \$10 fee for a five year permit. We have approximately 6 - 10 renewals each year.

Per the Wisconsin DNR, a fee of \$125.00 is not out of line for this permit. Mr. Jindra tells me that the labor is the same for a new well or a renewal.

Therefore, please consider raising the Well Operation Permit fee for both new wells and renewals to \$125.00 per five year period.

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