



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Public Infrastructure Committee

Wednesday, October 6, 2021

5:30 PM

Council Chambers

1. Call to Order

Chairman Brunner called the meeting to order at 5:30 p.m.

2. Roll Call

Present: 5 - Brunner, Brey, Czekala, Beeman and Boldt

Staff Present: D. Koski, G. Minikel, L. Majerus, S. Birr, C. Hall

Others Present: Chris Mott, Ashley Hunt, Connie Hungerford, Desiree Wierman, Lauren Her, Mary Ann Peaslee, Arlene Rosic

3. Public Comment

4. Presentations

5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[21-0969](#)

Approval of the Minutes from the September 1, 2021 Public Infrastructure Committee Meeting

Attachments: [September 1, 2021 Minutes.pdf](#)

A motion was made by Vice Chair Jim Brey, seconded by Steven Czekala, that the Minutes from the September 1, 2021 Public Infrastructure meeting was approved. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

6. Discussion and Action Items

[21-0946](#) Request for Street Light on South 25th Street (South of Western Ave)

Attachments: [21-0946 Request for Street Light on S 25th St.pdf](#)

G. Minikel explained that this area for street light request is dark, J. Brey agreed.

A motion was made by Vice Chair Jim Brey, seconded by Steven Czekala, that the Request for street lighting on S. 25th Street was approved for consent agenda subject to Manitowoc Public Utilities approval with Resolution. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

[21-0947](#) Draining Issue at 4545 Andrea Court

Attachments: [4545 Andrea Ct. - Various Documents.pdf](#)

[Map of Andrea Ct. Cul-de-Sac Area.pdf](#)

[Plot Plan for 4545 Andrea Ct..pdf](#)

Greg explained to the Committee that in 1994 a 6" pipe was installed. The standard now is a 12" pipe. Greg recommends upgrading the size of the pipe.

Connie Hungerford was present and she previously spoke to Greg about the flooding that occurred from first major storm. Less than a month later, there was another heavy rain. She has had to do extensive cleaning in her basement and is worried it will happen again.

A motion was made by Vice Chair Jim Brey, seconded by Steven Czekala, to instruct PI Dept to work on replacing 6" with 12" pipe and refer to CAWG for funding sources for 2022. The Request was approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

[21-0966](#) 2021 Flooding Issues throughout the City

Attachments: [Memo to PI Committee - Item #21-0799 Update on Flooding Issues at N. 5th & Pine St.pdf](#)
[E-Mail from SMI - Estimate of Pond Size Req'd. for 955 N. 5th St..pdf](#)
[Visu-Sewer Re-Lining Quote.pdf](#)
[N. 5th & Pine Option #1.pdf](#)
[N. 5th & Pine Option #2.pdf](#)
[N. 5th & Pine Option #4.pdf](#)
[Map for Proposed Storm Sewer Re-Lining.pdf](#)
[Memo to PI Committee - Update on Flooding Issues on S. 23rd St. from Division St. to Grand Ave..pdf](#)
[Proposed Underground Detention Sites on South 23rd St..pdf](#)
[Memo to PI Committee - Update on Flooding Issues at S. 29th & Mero St.pdf](#)
[manitowoc 39 mero pond.pdf](#)
[Concept Drawing for Proposed Stormwater Pond at Halvorsen Park.pdf](#)

D. Koski explained they were previously directed to come up with a plan. He has spoken with a few consultants. Changes have been made to infrastructure throughout the years. This would require an RFP to be drafted and sent out. Motion to direct DPI to recommend to Mayor to include \$200k in his budget for the study.

A motion was made by Vice Chair Jim Brey, seconded by Steven Czekala, that Public Infrastructure staff to include \$200,000 in holding place in 2022 budget and obtain quotes for flooding study. The Request was approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

[21-0948](#) State / Municipal Agreement for Franklin Street Intersection Signal Rehab

Attachments: [21-0948 USH 10 WB AND FRANKLIN ST SISP.pdf](#)

A motion was made by Steven Czekala, seconded by Tim Boldt, that the Agreement for Franklin Street Intersection Signal Rehab Request was approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

[21-0949](#) State / Municipal Agreement for 21st Street Intersection Signal Rehab

Attachments: [21-0949 USH 151 AND 21 STREET SISP.pdf](#)

A motion was made by Steven Czekala, seconded by Tim Boldt, that the Agreement for 21st Street Intersection Signal Rehab was approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

[21-0950](#) 10.410 Ordinance Winter Parking Ban for 2021-2022 Season

Attachments: [2021-22 Winter Parking Ban Ord.pdf](#)

A motion was made by Vice Chair Jim Brey, seconded by Steven Czekala, that the Winter Parking Ban Ordinance for 2021-2022 Season was approved and referred to council. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

[21-0951](#) Driveway Inlet Curb Head Replacement Policy

Attachments: [21-0951 Driveway Inlet Curb Head Replacement Policy.pdf](#)

D. Koski explained that we have been asked by contractors to purchase inlets from the City. We have an updated policy as well as fee schedule.

A motion was made by Tim Boldt, seconded by Vice Chair Jim Brey, to revise the plan and bring back to PI in November for approval. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

[21-0952](#) Municipal Field Baseball Diamond transfer to Manitowoc Public School District

This Request was tabled

[21-0953](#) Water Trail Plan Adoption

Attachments: [FINAL Manitowoc River Watershed - Water Trail.pdf](#)

A motion was made by Steven Czekala, seconded by Tim Boldt, that the Water Trail Plan was approved and referred to council. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

[21-0954](#) Water Trail Brochure

Attachments: [MRW Water Trail Brochure - FINAL.pdf](#)

A motion was made by Vice Chair Jim Brey, seconded by Chad Beeman, that these Water Trail Brochure was approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

[21-0958](#) 2022-2023 LRIP Funding

Attachments: [21-0958 2022-23 LRIP Policy Guidelines and Requirements Manual FINAL 09.28.21.pdf](#)

A motion was made by Vice Chair Jim Brey, seconded by Chad Beeman, that the LRIP Funding for 2022-2023 Request was approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

[21-0970](#) Trolley Usage Policy

Attachments: [21-0970 Trolley Policy Sept 2021.pdf](#)

D. Koski informed the Committee that one of the buses was converted over to look like a trolley.

The Committee approved the Policy with removal of MAVCB from Item #2 and then to add a rate of \$100 per hour on the fee schedule.

A motion was made by Vice Chair Jim Brey, seconded by Steven Czekala, that the Trolley Usage Policy was approved for consent agenda with amendments.

The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

[21-0971](#) Purchase of Leaf Blower from proceeds of old asset sales

Attachments: [Memo PI Cemetery Leaf Blower Purchase.pdf](#)

D. Koski informed the Committee that they sold old equipment from the Cemetery and would like to use proceeds for a Leaf blower.

A motion was made by Steven Czekala, seconded by Tim Boldt, that the Request to purchase leaf blower was approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

7. Previously Tabled Items

[21-0808](#) Request to assist with overgrown vegetation in the ditch line along Orchard Lane creating backups and flooding

Attachments: [21-0808 Orchard Lane Ditch Vegetation Overgrowth.pdf](#)

G. Minikel explained that the owner had previously requested re-ditching from a staff member no longer with the City.

L. Majerus said the property owner believes the vegetation in the ditch is causing the flooding, and recommended mowing of the ditch.

The Committee recommended bringing back if this did not resolve the flooding issue.

A motion was made by Tim Boldt, seconded by Vice Chair Jim Brey, that the Request to mow the ditch line along Orchard Lane was approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

8. Adjournment

A motion was made by Tim Boldt, seconded by Vice Chair Jim Brey, that the

meeting was adjourned at 6:42 p.m. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt