



TO: Personnel Committee  
FROM: Kathleen M. McDaniel, City Attorney  
RE: City Attorney's Office Update  
DATE: April 29, 2021

---

In addition to drafting legislation and reviewing contracts as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since my March 31, 2021 update:

**Environmental Remediation**

- Lemberger Landfill: Work continues as planned.
- Gravel Pit: Virtual Town Hall will be held June 8, 2021, Newell cost recovery continues.
- WPS Superfund Site: No update from last month.

**Open Records Requests**

- Open the Books 2020 Salary Info
- City of Platteville re Fire Dept job descriptions
- J. Fessler re Center for Voter and Tech Life
- J. Fessler re Spitzer-Rubenstein

**Litigation, Prosecution, and Neighborhood Improvement**

- Assist Police with ordinance interpretation questions
- Blighted properties: Asst. City Attorney continues to work with Housing Inspector and Crime Prevention Sergeant to address, see updates from Chief Blaser to Public Safety for razing information
- Revised sign code presented to Plan Commission

**Economic Development**

- Assist CD Department with proposed upcoming projects
  - Ammo – closed in part, new proposal forthcoming
  - Metal Ware
  - Dramm - closed
  - Petskull – in progress
  - Doneff's Schuette parking garage – closing April 30
  - Red Line – closed
- Assist with trail development on Bayshore property and at Camp Vits

City Attorney Kathleen M. McDaniel • Assistant City Attorney Elizabeth Majerus  
Paralegal Jane M. Rhode  
CITY HALL • 900 Quay Street • Manitowoc, WI 54220-4543  
Phone (920) 686-6990 • Fax (920) 686-6999

### **LEAN/BPI**

- Assisted staff with advice on BPI events as needed
- Asst. City Attorney serving as chair of BPI committee

### **Insurance/Risk Management**

- Reviewed claims filed against the City, reported to insurance and Finance as appropriate
- ADA Title II wrk in progress

### **Labor Matters**

- Fire: Arbitrator-awarded contract signed by union
- Responding to Transit grievance
- Assist unionized departments with personnel matters as needed
- Central States insurance coverage dispute
- Assist HR with policy interpretation as necessary

### **Office Matters/Additional Information**

- Prepared committee reports
- Asst. City Attorney asked to present at League of Wisconsin Municipalities seminar
- Advise Library on COVID compliance issues

### **Monthly Reporting**

- Since my March 31, 2021 report:
  - 29 Requests for Legal Services received, 20 closed
  - 0 new litigation matters
  - 45 new citations sent over for prosecution, trials scheduled into September 2021