



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda

### Personnel Committee

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Monday, August 1, 2016

5:30 PM

Council Chambers

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. CONSENT AGENDA

[16-0703](#) Approval of June 6, 2016 Personnel Committee Minutes.

**Attachments:** [PC Minutes 6-6-2016](#)

[16-0704](#) Review of legal fees billed out through Human Resources.

**Attachments:** [OUTSIDE LEGAL COUNSEL FOR HR Costs](#)

[16-0705](#) Report out on Health Plan Funding.

**Attachments:** [Med Den FAR 0616](#)

[16-0706](#) Report out of Human Resources Initiatives.

**Attachments:** [HR Update Aug 2016](#)

[16-0707](#) Report out of City Attorney's Initiatives.

**Attachments:**     [Atty Update](#)

APPROVAL OF THE CONSENT AGENDA

## 5. DISCUSSION AND ACTION ITEMS

[16-0700](#)     Discussion and possible action on 2017 Health Care Plan - AFG Presentation.

**Attachments:**     [AFG Presentation 08-01-16](#)

[16-0698](#)     DPI out-of-state travel request - FASTER Conference.

**Attachments:**     [FASTER Travel Request](#)

[16-0695](#)     WPPA Side Letter Agreement - Temporary Detective Status.

**Attachments:**     [PD Side Letter Temp Detectives](#)

[16-0722](#)     Request by the Community Development Department to eliminate the "City Assessor" position and to create and fill the "Assessment and Property Listing Technician" position.

**Attachments:**     [16-0722\\_A Assessment and Property Listing Technician](#)  
[16-0722\\_B City Assessor JD 4.2013](#)

[16-0699](#)     Discussion and possible action on Health Care Consultant contract for 2017.

**Attachments:**     [AFG Service Agreement 2016](#)  
[AFG Compensation Information](#)

[16-0702](#)     Discussion and possible action on Mayor's salary for 2017-2021.

**Attachments:**     [Mayor Salary Ord 2012-2016](#)  
[Mayor's Salary Comps 2016](#)

[16-0514](#)     Discussion on implementing a bonus for 90-day retirement notices.

## 6. CONVENE IN CLOSED SESSION

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(c) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The specific subject matter that may be considered in closed session is:

[16-0710](#)     Approval to hire new Human Resources Director and set pay rate.

**Attachments:**      [2016 Compensation Step Plan](#)  
                                 [Current PTO Schedule](#)

[16-0696](#)              Leave of absence request for Attorney's Office employee.

[16-0701](#)              Discussion and possible action on disability payment to police officer.

[16-0709](#)              Update on transit bargaining.

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The specific subject matter that may be considered in closed session is:

[16-0697](#)              Worker's Compensation Hearing Update.

## 7. RECONVENE IN OPEN SESSION

[16-0710](#)              Approval to hire new Human Resources Director and set pay rate.

**Attachments:**      [2016 Compensation Step Plan](#)  
                                 [Current PTO Schedule](#)

[16-0696](#)              Leave of absence request for Attorney's Office employee.

[16-0701](#)              Discussion and possible action on disability payment to police officer.

## 8. ADJOURNMENT

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 920-686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.