



CITY OF MANITOWOC
WISCONSIN, USA
www.manitowoc.org



TO: Personnel Committee
FROM: Kathleen M. McDaniel, City Attorney
RE: City Attorney's Office Update
DATE: April 28, 2016

In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since our last meeting:

Environmental Remediation

- Lemberger Landfill: No major updates to report.
- Gravel Pit: A Committee of the Whole will be held in the near future to discuss remediation options with the Council. My office has engaged outside counsel, as discussed in 2015, to pursue potential cost recovery from responsible parties.
- Blue Rail Trail: Met with DPI to discuss proposed green infrastructure project

Business Process Improvement

- Citations: The only outstanding item is a backup being appointed for the Municipal Court Clerk. This is to be done by the Finance Director and Judge.

Litigation and Prosecution

- Review nuisance properties with Police Department
- Assist Fire Department with obtaining warrants for properties where garbage has become a health hazard
- 1512 Washington settlement negotiations

Insurance

- Reviewed claims filed against the City.
- Property insurance: working on finalizing arts endorsement, potential claim for car ferry dock wall

Open Records

- No unusual requests this month

Office Matters

- Planning for absence of City Attorney due to maternity leave in fall continues.
- Met with MPU to discuss implementation of new phone system

Monthly Reporting

- Since my April 1, 2016 report:
 - 26 Requests for Legal Services were received, 24 were closed
 - 3 new litigation matters were opened, 4 were closed
 - 38 new citations were sent over for prosecution, 26 were closed, 9 were diverted.

