

Finance
11-20-17

17-1045

RESOLUTION

RAHR-WEST ART MUSEUM ADMINISTRATIVE SUPPORT SPECIALIST

WHEREAS, the Director of the Rahr-West Art Museum has submitted a request to backfill the Rahr-West Art Museum Administrative Support Specialist position due to a retirement, and including an overlap for training purposes, in accordance with the 2017 budget; and

WHEREAS, the Finance Committee approved filling this position and the attached revised job description at a meeting held on November 6th, 2017; and

WHEREAS, the Common Council has enacted a resolution requiring 2/3 approval of the Common Council prior to filling a vacancy.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Manitowoc to approve the hiring of a replacement Rahr-West Art Museum Administrative Support Specialist, and the attached revised job description, as an hourly, non-exempt position, at Grade F, all according to the Compensation Plan and Employee Policy Manual, including an overlap for training purposes, in accordance with the 2017 budget, and to backfill any vacancies created as a result of filling this position.

NOV 20 2017

Introduced _____

Adopted _____

Approved _____

Justin M. Nickels, Mayor

This Resolution was drafted by Kathleen M. McDaniel, City Attorney

Fiscal Impact: \$3,940.00
Funding Source: 1100-53100-511100
Finance Director Approval: /sc
Approved as to form: /kmm