

MANITOWOC PUBLIC SCHOOL DISTRICT
Manitowoc, WI

February 4, 2014

Manitowoc Parks & Recreation Department

The Manitowoc Public School District and the City of Manitowoc Parks & Recreation departments have worked cooperatively/ collaboratively over a number of years to share facilities and equipment. The following proposal would be another example of this effort to effectively maintain the softball and baseball fields in Manitowoc during the MPSD 2014 season.

Baseball & Softball
MPSD Proposal

March thru end of May 2014

- Practice start date: March 17, 2014

Weather Permitting –

MPSD Responsibilities

- Open Municipal Field - March 2014
 - Batting cages/ player development
 - Prepare field as much as possible
 - Check systems- p.a., lights, buildings
 - Prepare equipment for maintaining field- drag, lining machine, lime, paint, rakes, pumps, hoses, etc. Coordinate with City Parks Supervisor
- CP1 – March 2014
 - Batting cages
 - Equipment in storage building
 - Prepare fields as much as possible
 - Prepare equipment for maintaining field- drag, lining machine, lime, paint, rakes, pumps, hoses, etc. Coordinate with City Parks Supervisor
- CP2 & 3- March 2014
 - Equipment in storage building
 - Check all outfield fence inserts and temporary fencing
 - Prepare fields as much as possible
 - Prepare equipment for maintaining field- drag, lining machine, lime, paint, rakes, pumps, hoses, etc. Coordinate with City Parks Supervisor

- Red Arrow- March 2014
 - Equipment in storage building
 - Check all outfield fence inserts and temporary fencing
 - Prepare fields as much as possible
 - Prepare equipment for maintaining field- drag, lining machine, lime, paint, rakes, pumps, hoses, etc. Coordinate with City Parks Supervisor

Maintenance during Season

MPSD

- Daily check
- Grooming of fields
- Remove water as needed
- Prepare for games – lining, fences, bases, etc.
- Daily restroom & concession stand maintenance & supplies

Parks & Rec Department

- Cut grass – 1 time per week at all sites. If additional cuttings are needed MPSD Director of Buildings & Grounds and City Parks Supervisor will coordinate.

Commitments from Parks & Rec

- Every effort will be made, through scheduling, not to bump Baseball & Softball teams from fields for practice & games – Manitowoc Lutheran High would play their Varsity games at CP1 if there are conflicts at Municipal Field.
- - Baseball – Varsity @ Municipal Field
JV & Freshman @ CP1
 - Softball- Practice Varsity, JV & Freshman @ Red Arrow
Games Varsity, JV & Freshman @ CP2 & 3
- Material to maintain fields – diamond mix, sod, dirt, etc.
- Use of Concession stands & restrooms- no cost to district
- Equipment to maintain fields – aerator, rakes, lining machines, drags, pulverizer, lime, etc. Coordinated with City Parks Supervisor
- Repairs to equipment or buildings by City Parks Department
 - lights at Municipal, CP, etc
 - fences
 - Concession stands
 - Restrooms
 - Other

Jeff Schulz
 Manitowoc Public School District
 Director of Buildings and Grounds