

Clerk

MUNICIPAL TREE COMMISSION MEETING
February 12, 2013
Department of Public Works Conference Room

MINUTES

Commissioners Present: Mike Penckofer, Glen Pfeffer, Rick Schwarz, Todd Holschbach & Alderman Al Schema

Staff Present: Kevin Glaeser

Call meeting to order

The meeting was called to order by M. Penckofer at 3:58 PM

Approval of the minutes from the November 13, 2012 meeting

A motion to approve the minutes from the November 13th meeting was made and seconded. Motion carried unanimously.

Public input session

None

Report on tree maintenance since last meeting

K. Glaeser said that up until approximately three weeks ago, the tree crew had been out almost every day. Recently, they were busy cleaning up some trees that went down in the cemetery. The next project they will be tackling will be trimming trees that are touching the Broadway Street Bridge and overhanging the street there. Right now, there is a substantial list of trees that the Parks Department will need MPU's assistance with due to being near electrical wires. K. Glaeser would like to hire additional seasonal staff in 2013, in order to have a larger ground crew and get done faster. He said that they are catching up on the list of trees that need maintenance and are much further ahead than they were one year ago. He said that his policy is to react to a complaint immediately rather than put the people on a list, and that's working very well. K. Glaeser said that at least three new trees will be planted in spring to replace ones damaged in accidents.

K. Glaeser would like to meet with Todd Holschbach about the area around Lakeside Boulevard. K. Glaeser said that he sees no reason to limit the types of tools used as long as a liability form is completed and the hillside is not corrupted. If the item is not marked with orange paint, then the Lakeside Boulevard Group is not allowed to remove it. K. Glaeser feels that the commission or his staff should be doing the marking. Photos or video of the area could be taken prior to the removal. Someone still needs to be in charge and be there when the removal is going on. T. Holschbach said that there is some good maintenance and beautification of the bluff that can be done, and still keep the area intact.

Review of tree ordinances, planting policy, and removal policy

Tabled until August 13th meeting.

Arbor Day plans

M. Penckofer asked K. Glaeser if he would consider holding the Arbor Day Celebration at a school and donating a tree. M. Penckofer offered to check with the public school system and read the book "The Lorax" to the 3rd & 4th grade students. T. Holschbach offered to help. The Izaak Walton group usually donates two trees – one will be planted at a school and the Parks Department will determine the location for the second tree. K. Glaeser would like the Parks workers to plant the tree, but the students could finish shoveling in the ground if they would like.

Downtown and Calumet Avenue street trees

R. Schwarz brought a map of the Calumet Avenue area. They are specifically looking at the area from South 39th Street through South 26th Street, since there is not a single tree in that area. M. Penckofer said that you don't want to put more than five trees of the same species in the same area in case of disease. You need to keep in mind which trees are salt tolerant, the height of the trees due to overhead lines, the amount of fruit that the tree produces, if there are underground wires in the area that you would like to plant trees in, and if trees would block business signs.

R. Schwarz suggested that the trees could maybe be planted as part of a road project within the next 10 years. K. Glaeser said that the commission should probably be looking to see what can be done on Waldo Boulevard as that road is scheduled to be re-done in 2016. If there are no good areas for planting trees, M. Penckofer said that one option would be for the City to purchase a few additional feet of the property in order to plant a tree. The original property owner would then get a tree on his property. R. Schwarz said that we could possibly look at some grants to plant trees and beautify this area, but we would have to have a plan first. This would probably need to be part of a long-term plan approved by the City Council, so it can be budgeted for.

K. Glaeser said that there are some trees by the library which are overgrown and are hiding a gorgeous, multi-million dollar building. The Library Board wanted to keep the trees. They are set back far enough that they are the libraries trees, not a regular street tree. K. Glaeser said that the trees have outgrown the grates. There is also an electrical outlet by each tree which are having problems. M. Penckofer said that smaller, ornamental trees could be decorated with Christmas lights, etc. T. Holschbach said that he doesn't want to have a policy against large trees. K. Glaeser suggested that the City would do all the work if the library would provide the new trees. The project is on hold at this time.

Adjournment

A motion was made and seconded to adjourn the meeting at 4:50 p.m. Motion carried unanimously.

smsr

Clerk

MUNICIPAL TREE COMMISSION MEETING
April 26, 2013
Madison Public School Library, 701 N 4th St., Manitowoc

MINUTES

Commissioners Present: Mike Penckofer - Chairman, Glen Pfeffer, & Todd Holschbach

Staff Present: Kevin Glaeser, Greg Minikel, Sandy Ronski, Butch Drumm, & Lee Gauthier

Guests: Tony Fodden, 2 anonymous adults & a child named Alex

Call meeting to order

The meeting was called to order by M. Penckofer at 11:05 PM.

Arbor Day plans

M. Penckofer reviewed the schedule for the Arbor Day Celebration.

Adjournment

The meeting adjourned at 11:08 p.m. The Arbor Day Celebration followed at noon.

smsr

**PARKS & RECREATION DEPARTMENT
ZOOLOGICAL BOARD MEETING
LINCOLN PARK ZOO EDUCATION BUILDING
Wednesday, December 11, 2013, 4:00PM**

MINUTES

Members Present: Doug Koch, Ed Vetting, Brian Schultz, Rich Krumel, & Ald. Jason Sladky

Staff Present: Dan Koski *(at 4:15 p.m.)*, Denise Larson, Sandy Ronski

Guests Present: Two high school students

1. Meeting was called to order at 4:00 p.m.
2. A motion was made by B. Schultz, seconded by E. Vetting to approve the Zoological Board Minutes from Wednesday, October 9, 2013. The motion carried, all in favor.
3. Trust fund balance - ~~\$14,773~~ actually \$39,879.44

4. Old Business

a. Zoological Society Update

D. Koch reviewed the attached sheet regarding the Zoo Society's vision for the Lincoln Park Zoo. The item the Society most wanted to achieve was to have City staff take more of a lead on projects at the zoo. The Society is frustrated that projects do not seem to be moving ahead. D. Koch mentioned that two years ago, the City had plans to pave the gravel parking lot off of Reed Ave. D. Larson said that part of the issue with developing new exhibits is finding sources for the animals.

D. Koch said that the Zoological Society would like to have a zookeeper do more educational programs. D. Larson said that they have budgeted for a third summer employee at the zoo for 2014. She would like to hire one seasonal employee to focus on education, another to focus on the animals, and the third to focus on the grounds. They would share many of the duties yet each have their own area to focus on.

D. Larson will be meeting with some representatives of the Zoo Society on January 23rd to discuss what types of educational programs will be offered in 2014. D. Koski told the board that they will be having some Lean Initiative meetings to see what can be done to free up the zoo staff for other things, such as more educational programming.

D. Larson said that the UW-Manitowoc is offering initial classes in the area of Park & Recreation. She will see if there are students interested in a zoo internship, even if it is someone with an educational background.

- b. Update on installation of deer & wolf pen fence
D. Larson talked with Peter Dunn from the DNR. For the fence, the DNR requires 12' poles with 1/3 of them buried, along with an 8' fence which does not need to be buried. It has to be a certain type of fence, and chain link fence qualifies. The current quote is about \$63,500 which includes trenching to bury part of the 12' fence. D. Larson requested a new quote for a 9' ground level fence, but has not received it yet. A deer chute could be purchased or plans can be purchased online for about \$60. The Board would like to see possibly one buck, one doe, and two fawns in the exhibit.

- c. Discussion of By-Laws
D. Koch said that he has not been able to get in contact with Ray Geigel. J. Sladky stated that R. Geigel is no longer on the Board. J. Sladky offered to check with the City Attorney to see if new by-laws could be made. D. Larson said that she could check with other zoos to see what they had for by-laws. D. Koch suggested asking someone from the NEWGLSF to join the Board.

- d. Update on Camping at Lincoln Park
D. Koski stated that the plans got scaled back, and they are now looking at using eight existing picnic sites at Lincoln Park. There are also plans to move an open air shelter from lower Henry Schuette Park to the former site of the old cabin 1 at Lincoln Park. The remainder of the funds originally designated for the campgrounds will be used to address the water issue at the zoo. Rules for the campsites have not been developed yet. The goal is to have the campsites operational by June.

5. New Business

- a. Meeting Calendar for 2014
No problems were foreseen with the proposed dates.

6. Next meeting: January 8, 2014, at 4:00 p.m. at the Lincoln Park Zoo Education Building.

7. A motion was made by R. Krudel and seconded by Ald. Sladky to adjourn the meeting at 4:42 p.m. Motion carried, all in favor.