

City of Manitowoc
STREET TREE REMOVAL POLICY

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1. **Permission:** Removal of a City street tree will be subject to City Forester inspection. The City Forester will evaluate each tree to determine whether the removal request is warranted.
2. **Criteria:** One (1) of the following conditions must be present in order for a removal permit to be granted:
 - a. Tree is a hazard
 - b. Tree is in poor condition
 - c. Tree is inappropriate for this location
 - d. Tree is an undesirable species according to the Manitowoc Urban Forestry Ordinance (see Street Tree Planting Policy)
 - e. Tree is located in conflict with existing or proposed driveway, sidewalk, street, or utility construction
3. **Cost:** The cost of removing a street tree shall be borne by the City if the tree falls into Tier 1 or 2 under the city's Tree Maintenance and Removal Priority Policy. Whereas the cost of stump removal shall be borne by the abutting property owner. Stump removal is mandatory. The cost for replacement trees is also borne by the abutting property owner.
4. **Notice of Removal:** Homeowners must notify the City of Manitowoc Parks Department (686-3580) of a permitted removal within three (3) working days prior to such removal. Permits expire 90 days after date issued.
5. **Documentation:** If you are requesting a removal because of a sidewalk problem, roots in sewer lines or for other circumstances, please have the proper documentation to support such a request. Photos are very helpful.
6. **Replacement of Trees:** If you are taking down trees for any reason, you can be required to replace a tree at least 2" in diameter as per the tree planting guide.
7. **Appeal from the Determinations or Orders:** Any person who receives a determination or order from the City Forester and objects to all or any part thereof may appeal to the Municipal Tree Commission within seven (7) days as per ordinance 8.19(15).
8. **Liability Release:** Any person who is granted a Street Tree Removal Permit and all their heirs, executors, administrators, assigns and agents agree to hold the City of Manitowoc, its employees, and agents harmless for any and all damages or personal injury claims occurring in connection with the above grant of permit. Further, any rights to any claims, demands, rights of causes of action, present or future, whether known, anticipated or unanticipated, resulting from or arising out of the removal of the tree(s) by the person granted the permit, their assigns or agents is hereby waived. The permittee assumes any and all risks, which may arise out of or related to his/her actions.

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*Questions can be directed to the City of Manitowoc – Parks Department,
2655 S 35th St., Manitowoc, WI 54220 or 920-686-3580.*