

**Sonja Birr**

---

**From:** Kim Lynch  
**Sent:** Wednesday, September 23, 2020 2:55 PM  
**To:** Jeremy Walvoord; Sonja Birr; Mackenzie Reed-Kadow  
**Subject:** FW: CATWALK SYSTEM FOR SALTERS  
**Attachments:** 202009220921.pdf; catwalk system for salters.pdf

CAWG approved project. Sonja, please put on PI, Mackenzie please put on Finance. Thanks!

Kim Lynch | Comptroller/Deputy Treasurer  
900 Quay Street  
Manitowoc, WI 54220  
(920) 686-6962

-----Original Message-----

From: Kim Lynch  
Sent: Tuesday, September 22, 2020 11:39 AM  
To: Dan Koski <[dkoski@manitowoc.org](mailto:dkoski@manitowoc.org)>; Steve Corbeille <[scorbeille@manitowoc.org](mailto:scorbeille@manitowoc.org)>; Nick Reimer <[nreimer@manitowoc.org](mailto:nreimer@manitowoc.org)>; Todd Blaser <[tblaser@manitowoc.org](mailto:tblaser@manitowoc.org)>; Adam Tegen <[ategen@manitowoc.org](mailto:ategen@manitowoc.org)>; Greg Vadney <[gvadney@manitowoc.org](mailto:gvadney@manitowoc.org)>; Jeremy Walvoord <[jwalvoord@manitowoc.org](mailto:jwalvoord@manitowoc.org)>  
Subject: FW: CATWALK SYSTEM FOR SALTERS

See request below. The project has a grant associated with it of \$20,000 and \$20,000 has already been borrowed for this project. So the request is for \$10,570.

Please use voting buttons above.

This is an unbudgeted request that will need DPI and Finance committee's approval.

Kim Lynch | Comptroller/Deputy Treasurer  
900 Quay Street  
Manitowoc, WI 54220  
(920) 686-6962

-----Original Message-----

From: Jeremy Walvoord <[jwalvoord@manitowoc.org](mailto:jwalvoord@manitowoc.org)>  
Sent: Tuesday, September 22, 2020 9:13 AM  
To: Kim Lynch <[klynch@manitowoc.org](mailto:klynch@manitowoc.org)>; Steve Corbeille <[scorbeille@manitowoc.org](mailto:scorbeille@manitowoc.org)>  
Cc: Dan Koski <[dkoski@manitowoc.org](mailto:dkoski@manitowoc.org)>  
Subject: FW: DPW scanner

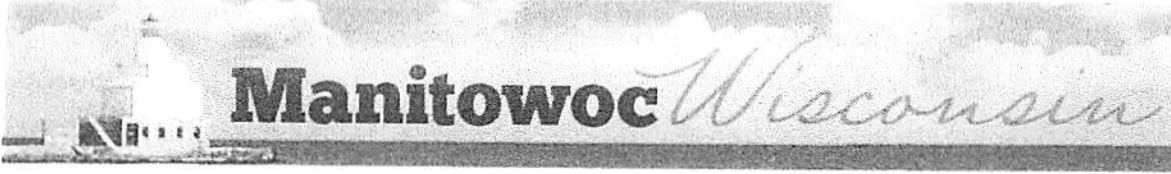
Good Morning Kim

This is the unbudgeted portion of the cat walk system for cleaning off the top of the salt trucks that Chad S started a while back. I believe there was \$20,000.00 from CVMIC for this project. I have attached Safe Harbors Quote and the price of \$2,000.00 for the concrete slab that DPW staff will need to install under the cat walk system. This project was a big safety concern from CVMIC because of the salt truck drivers climbing on top of the salt trucks after a snow event to clean excess salt of the top of their trucks. This new system will prevent any climbing up on top of any of the DPW's big truck and also can be used in the summer months to clean all 2.5 ton and tandem dump truck beds.

Thanks

Jeremy Walvoord  
Building and Grounds  
Fleet, & Lift bridges  
Division Manager  
City of Manitowoc  
920-374-0403 Cell  
920-686-6513 Office  
920-686-6525 Fax  
[jwalvoord@manitowoc.org](mailto:jwalvoord@manitowoc.org)

# Capital Project Request Form



Request Type:

Department:  Date:

Title of Request:

Department Priority

Linked to another project?  
 Yes  
 No

Project Request is:  New Estimated Useful Life:   
 Replacement  
 Modification

This is a limited field, please attach documents for more detail.

Description:

Basis of Cost:  Quote Total Cost   
 Bid  
 Estimate

Revenue (if any)  Net Cost

Will there be additional costs in future years to complete this project?

select one:  Yes If yes, amount?   
 No

Finance Dept: Account  Sent to Dept:

Action:



Quote To  
 Jeremy Walvoord  
 City of Manitowoc  
 Manitowoc, WI

Safe Harbor Representative  
 Howard Blakeman  
 Safe Harbor Access Systems  
 211 N. Koppers Road  
 Florence, SC 29506  
 Office (843) 679-6888  
 Mobile (419) 304-6078  
 E-mail h.blakeman@safe-harbor.com

Prices quoted are in U.S. dollars and do not include installation, any applicable taxes or freight. (Unless noted otherwise in this quote)



Office N/A  
 Mobile (920) 374-0403  
 E-mail jwalvoord@manitowocwi.gov

Safe Harbor Equipment is Proudly Made in the USA

RFQ / Inquiry #		N/A		Project Location			Project Name	
End User Company		City of Manitowoc		Manitowoc, WI		Salt Spreader Truck Access Rack		
Item	Qty.	Description				Unit Price	Extended / Qty. Price	
1	1	<b>Dual Sided Truck Access Platform</b> * Platform system has been designed to accommodate two (2) trucks (one on either side of the platform) * Platform to be 3'-0" wide x 30'-0" long x 13'-6" high * Platform to be supported by three (3) pedestal support columns to grade * Platform walk surface to be 1-1/4" deep serrated bar grating * Platform to have two (2) 2'-6" wide OSHA compliant stairs to grade with pipe handrails and grab rail - Stair unit to be located at both of the 3'-0" wide platform ends - Stair treads to have a 9" tread riser height (rise) x 9-1/2" tread depth (run) - Stair treads to be serrated bar grating with nosing * Platform to have pipe handrails with midrails and 6" toeboard * All platform steel to be hot dipped galvanized steel construction						
	2	<b>Self-Leveling Tread Gangway (SLT Series Gangway)</b> * Model: SLT-7A-24-T * 2'-0" wide gangway walk surface * SLT Series gangway has a vertical working range of 50" above to 40" below horizontal - Actual usable range may be limited based on site/project specific operating conditions * Gangway walk surface to be slip resistant deck span material * Gangway has a 500lb load capacity * Gangway's 19" deep standard double end tread provides a deep landing area for secure footing when transitioning to and from the vehicle * Gangway to be manually raised / lowered with the spring assist assembly - spring assist is field adjustable * Gangway to have a manual foot lock to secure the gangway in the stored position * Gangway is self-supporting with manual safety chains * Gangway to have cushioned "D" bumpers mounted on the last tread to prevent vehicle damage * All gangway fasteners to be plated steel * Basetread main pivot points to have 1" yellow zinc plated bolts with nickel plated 4 bolt flange bearings for strength, corrosion resistance and longevity * Far upright main pivot points to have a 3/4" solid SST pivot rod with lock collars with bronze flange bearings * All other gangway pivot points to have oil impregnated bronze bushings * Gangway to have carriage roller assembly for tracking gangway system * Gangway top and mid rails to be powder coated safety yellow aluminum construction * Gangway body and walk surface to be aluminum construction * The end of the gangway to have fixed handrail						
		<b>Total Price</b>				<b>\$41,550.00</b>	<b>\$41,550.00</b>	
O-1	2	<b>Optional Adder for 9'-0" Long Tracking Gangway System with Tracking Handrails</b> * Tracking gangway systems allow horizontal movement of the access gangway along the face of the platform * Tracking handrails are mounted on both sides of the gangway that travel with the gangway when it is tracked horizontally along the face of the platform * Tracking handrails to be aluminum construction * Tracking gangway system to be hot dipped galvanized steel construction * Gangway to have carriage roller assembly for tracking gangway system						
		<b>Total Price</b>				<b>\$3,510.00</b>	<b>\$7,020.00</b>	

This proposal is a confidential business communication between the sender and the recipient and may not be copied, excerpted nor circulated to any party other than the individuals within the recipient's agents and representatives who have a need to know in order to evaluate the sender's proposal.

**SAFE HARBOR ACCESS SYSTEMS II, LLC**

Office : (843) 679-6888

Fax : (843) 679-6889

Email : customer.service@safe-harbor.com

Safe Harbor Truck and Railcar Access and Fall Protection Division

www.safe-harbor.com

Safe Harbor Marine Access Division

www.safe-harbor-marine.com



Quotation Date September 18, 2020

Safe Harbor Quote Number TR0488-20-R1

Application Truck

Job Type 2

Quote Validity 30 days from quotation date

Quote To  
Jeremy Walvoord  
City of Manitowoc  
Manitowoc, WI  
0

Office N/A  
Mobile (920) 374-0403  
E-mail jwalvoord@manitowoc.org

Safe Harbor Representative  
Howard Blakeman  
Safe Harbor Access Systems  
211 N. Koppers Road  
Florence, SC 29506

Office (843) 679-6888  
Mobile (419) 304-6078  
E-mail h.blakeman@safe-harbor.com

Prices quoted are in U.S. dollars and do not include installation, any applicable taxes or freight. (Unless noted otherwise in this quote)



Safe Harbor Equipment is Proudly Made in the USA

RFQ / Inquiry #	N/A	Project Location				Project Name	
End User Company	City of Manitowoc	Manitowoc, WI		Salt Spreader Truck Access Rack			
Item	Qty.	Description				Unit Price	Extended / Qty. Price
		<p><u>Equipment design and pricing based on the following parameters:</u></p> <ul style="list-style-type: none"> <li>* The new platform height is 13'-6" from the top of the platform walk surface to the top of truck grade</li> <li>* The distance from the face of the new platform to the centerline of the vehicle is 7'-7"</li> <li>* Vehicle being accessed: Salt Spreader Trucks</li> <li>* Salt Spreader truck information:               <ul style="list-style-type: none"> <li>- Top of salter: 9'-10"</li> <li>- Width of salter is 5'-0"</li> </ul> </li> <li>* This information was used as the design basis to provide this cost estimate and the accuracy of these parameters need to be verified prior to the job being processed and drawings generated.</li> </ul> <p><u>Safe Harbor Standard Design Practices:</u></p> <ul style="list-style-type: none"> <li>* All equipment shall conform to OSHA standards</li> <li>* All structural steel will be designed per ASCE 7-10 and AISC 14th Edition</li> <li>* All galvanized steel shall be hot dip galvanized per ASTM-123</li> <li>* All structural welding shall conform to AWS D1.1 specifications</li> <li>* Structural platforms live load ~ 100 psf</li> <li>* Access gangways live load ~ 500 lbs.</li> </ul> <p><b>SAFE HARBOR ACCESS SYSTEMS WARRANTY - "The Best In The Industry"</b></p> <p>Products manufactured and sold by Safe Harbor Access Systems II, LLC are warranted for three years from the ship date to be free of defects in the materials and workmanship. We will not cover items that become defective due to misuse, lack of maintenance, chemical attack, corrosion, normal wear and tear, improper installations, alterations to the equipment or mechanical damage. Safe Harbor will repair or replace any defective work or material FOB Florence, SC. The price to repair or replace will not exceed the initial purchase price of the piece. Safe Harbor will not be held liable for any other damages or losses. All items that Safe Harbor acts as a distributor for that item will be covered by that manufacturer's warranty only. No other warranty is expressed or implied.</p>					

This proposal is a confidential business communication between the sender and the recipient and may not be copied, excerpted nor circulated to any party other than the individuals within the recipient's agents and representatives who have a need to know in order to evaluate the sender's proposal.

Office : (843) 679-6888

SAFE HARBOR ACCESS SYSTEMS II, LLC

Fax : (843) 679-6889

Email : customer.service@safe-harbor.com

Safe Harbor Truck and Railcar Access and Fall Protection Division

www.safe-harbor.com

Safe Harbor Marine Access Division

www.safe-harbor.marine.com



Page	3	of	4
Quotation Date	September 16, 2020		
Safe Harbor Quote Number	TR0488-20-R1		
Application	Truck		
Job Type	2		
Quote Validity	30 days from quotation date		

**Quote To**

Jeremy Walvoord  
City of Manitowoc  
Manitowoc, WI  
0

Office N/A  
Mobile (920) 374-0403  
E-mail jwalvoord@manitowoc.org

**Safe Harbor Representative**

Howard Blakeman  
Safe Harbor Access Systems  
211 N. Koppers Road  
Florence, SC 29506

Office (843) 679-6888  
Mobile (419) 304-6078  
E-mail h.blakeman@safe-harbor.com

Prices quoted are in U.S. dollars and do not include installation, any applicable taxes or freight. (Unless noted otherwise in this quote)



Safe Harbor Equipment is Proudly Made in the USA

**Safe Harbor Access Systems II General Notes**

1. Approval process may be required.
2. Quote was based on information provided and design / prices may change after final approval drawings.
3. This proposal has been designed with the given parameters, and it is the customer's responsibility to address and / or remove any obstructions that will interfere with the intended use of the proposed equipment.
4. Some assembly required.
5. Miscellaneous hardware may be other materials.
6. It is the buyer's responsibility to ensure that their structure is adequate to support Safe Harbor equipment.
7. Items will be shipped F.O.B. ship point with all freight charges to the account of the buyer, either prepay or collect.
8. Some items may require crating so Safe Harbor reserves the right to add crating charges to final billing.
9. All freight charges quoted are estimates only and cannot be guaranteed. Buyer is responsible for all actual freight charges, including any fuel or other surcharge whether above or below the estimated rate.
10. Operation and routine maintenance instructions can be provided for equipment quoted herein.
11. As a service to our customers, Safe Harbor offers periodic routine maintenance and/or inspections on Safe Harbor equipment. Please contact your Safe Harbor representative for details.
12. All orders over \$25,000.00 require progress payments, unless negotiated otherwise.
13. All prices are subject to any applicable documented surcharges and price increases in effect after the date of this proposal until shipment.
14. F.O.B. Point is Florence, SC
15. Safe Harbor Terms and Conditions apply.
16. All references to Safe Harbor Access Systems refer to Safe Harbor Access Systems II, LLC.

**Safe Harbor Access Systems II Terms of Payment**

All orders under \$25,000.00, Net 30 after shipment. All orders over \$25,000.00 require progress payments, unless negotiated otherwise.

Safe Harbor Access Systems II progress payment schedule on orders that require approval drawings is as follows:

- 1/3 with purchase order - Net 15
- 1/3 with receipt of signed approval drawings back to Safe Harbor - Net 15
- 1/3 Net 30 after shipment

\* Invoices are payable in full within 30 days of invoice date unless noted otherwise.

Safe Harbor Access Systems II progress payment schedule on orders that do not require approval drawings is as follows:

- 1/2 with purchase order - Net 15
- 1/2 Net 30 after shipment

\* Invoices are payable in full within 30 days of invoice date unless noted otherwise.

**Order Submittal Options**

Email: customer.service@safe-harbor.com  
Fax: (843) 679-6889

**Remit To Address**

Safe Harbor Access Systems II  
P.O. Box 2407  
Sumter, SC 29151-2407

This proposal is a confidential business communication between the sender and the recipient and may not be copied, excerpted nor circulated to any party other than the individuals within the recipient's agents and representatives who have a need to know in order to evaluate the sender's proposal.

**SAFE HARBOR ACCESS SYSTEMS II, LLC**

Office : (843) 679-6888

Fax : (843) 679-6889

Email : customer.service@safe-harbor.com

Safe Harbor Truck and Railcar Access and Fall Protection Division  
Safe Harbor Marine Access Division

www.safeharbor.com  
www.safeharbor.marine.com





Quote To  
Jeremy Walvoord  
City of Manitowoc  
Manitowoc, WI  
0

Office N/A  
Mobile (920) 374-0403  
E-mail jwalvoord@manitowoc.org

Safe Harbor Representative  
Howard Blakeman  
Safe Harbor Access Systems  
211 N. Koppers Road  
Florence, SC 29506  
Office (843) 679-6888  
Mobile (419) 304-6078  
E-mail h.blakeman@safe-harbor.com

Page 4 of 4  
Quotation Date September 18, 2020  
Safe Harbor Quote Number TR0488-20-R1  
Application Truck  
Job Type 2  
Quote Validity 30 days from quotation date

Prices quoted are in U.S. dollars and do not include installation, any applicable taxes or freight. (Unless noted otherwise in this quote)



Safe Harbor Equipment is Proudly Made in the USA

Safe Harbor Access Systems II, LLC Terms & Conditions of Sale

1. ACCEPTANCE: All orders are subject to acceptance by Safe Harbor Access Systems II, LLC ("Seller") and subject to seller's ability to deliver. If in seller's judgment reasonable doubt exists as to buyer's financial responsibility, or if buyer is past due in payment of any amount owed to seller, seller reserves the right, without liability and without prejudice to any other remedies, to suspend performance, decline to ship, or stop any material transit, until seller receives payment of all amounts owing to seller, whether or not due, or adequate assurance of such payment.
2. DISCLAIMER OF WARRANTY OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE: IN LIEU OF ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, SELLER WARRANTS ONLY THAT THE GOODS WILL CONFORM TO THEIR DESCRIPTION AS HEREIN STATED, SUBJECT TO TOLERANCES AND VARIATIONS DESCRIBED IN THE FOLLOWING SENTENCE, AND SELLER MAKES NO OTHER WARRANTY, EXPRESSED OR IMPLIED, AND SPECIFICALLY DISCLAIMS AND EXCLUDES ANY AND ALL WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. All goods shall be subject to tolerances and variation consistent with usual trade practices regarding dimensions, straightness, section composition and mechanical properties and normal variations in surface and internal conditions and quality and shall also be subject to deviations from tolerances and variations consistent with practical testing and inspection methods. Any modifications to Seller's goods by buyer voids all warranty provisions and Seller shall have no liability with respect to the modified goods.
3. EXCLUSIVE REMEDY: Buyer's exclusive remedy and seller's only liability arising out of a sale, shall be replacement or repair of the goods or return of the purchase price paid by buyer, whichever such remedy seller shall select. If seller elects to repay the purchase price, buyer must return the goods to seller immediately. The foregoing is the buyer's sole exclusive remedy for any defect, non-conformity, failing or shortcoming of the goods and no claim, whether based on contract, tort (including but not limited to, negligence) strict liability or any other theory of recovery shall be honored by or enforceable against seller which exceeds in amount or scope such exclusive remedy. IN NO EVENT SHALL SELLER BE LIABLE TO BUYER OR ANYONE ELSE FOR THE COST OF ANY INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES.
4. CLAIMS: The buyer is responsible for examination of the shipment immediately upon receipt to determine correctness. All claims for any defective or nonconforming goods must be made to seller in writing, setting out the details of the claim. The claim must be made prior to the use of or any modification of the goods and must be made immediately upon receipt.
5. DELAYS: Seller shall not be liable for any loss or damage arising from delay in fulfilling any accepted order in accordance with its terms and delays in delivery will not be considered as cause for claims of charge backs.
6. TERMS OF PAYMENT: Invoices are payable in full within 30 days of invoice date unless noted otherwise. Orders over \$25,000 require progress payments, unless negotiated otherwise, in standard payment amounts of 1/3 with purchase order, 1/3 with receipt of approval drawings and 1/3 net 15 days after shipment of job. The seller reserves the right to add a late charge of 1.5% per month on the unpaid balance if payment is not received within the payment terms of sale. In the event the seller places the account with an attorney at law for collection, the buyer agrees to pay the cost of the collection together with any attorney fee for seller's attorney in the amount of 15% of the amount due.
7. CANCELLATION: Orders may not be cancelled or countermanded without seller's approval. All orders cancelled are subject to cancellation charges. Charges shall range from 10% to 100% rate determined by rate determined by product and work completion.
8. PATENT INFRINGEMENT: If any of the goods are to be furnished to buyer's specifications, buyer agrees to indemnify seller, its successors and assigns against all liabilities and expenses resulting from any claim of infringement of any patent in connection with the productions of such goods, together with such reasonable attorney's fees incurred by seller.
9. GOVERNING LAW: This agreement is to be interpreted according to the laws of the State Of South Carolina. The goods covered by this invoice have been produced resulting in compliance with the applicable provisions of the Fair Labor Standards Act of 1936 as amended and any provision required by that act or administrative regulations to be incorporated herein is hereby incorporated.
10. RETURN GOODS: Any Standard Equipment returned shall be subject to a 25% restocking fee (Non-Standard Equipment shall be 25+%).
11. This quote is not an expression of Safe Harbor's approval or acceptance of any terms and conditions but intended only as an expression of pricing for the project as specified.
12. All quoted prices are in U.S. Dollars

This proposal is a confidential business communication between the sender and the recipient and may not be copied, excerpted nor circulated to any party other than the individuals within the recipient's agents and representatives who have a need to know in order to evaluate the sender's proposal.

SAFE HARBOR ACCESS SYSTEMS II, LLC  
Office : (843) 679-6888 Fax : (843) 679-6889 Email : customer.service@safe-harbor.com  
Safe Harbor Truck and Rollover Access and Fall Protection Division www.safe-harbor.com  
Safe Harbor Marine Access Division www.safe-harbor-marine.com

## Kim Lynch

---

**From:** Kim Lynch  
**Sent:** Tuesday, September 22, 2020 11:39 AM  
**To:** Dan Koski; Steve Corbelle; Nick Reimer; Todd Blaser; Adam Tegen; Greg Vadney; Jeremy Walvoord  
**Subject:** FW: CATWALK SYSTEM FOR SALTERS  
**Attachments:** 202009220921.pdf

Tracking:	Recipient	Response
	Dan Koski	Approve: 9/23/2020 2:39 PM
	Steve Corbelle	
	Nick Reimer	Approve: 9/22/2020 2:29 PM
	Todd Blaser	Approve: 9/22/2020 1:16 PM
	Adam Tegen	Approve: 9/23/2020 8:26 AM
	Greg Vadney	Approve: 9/22/2020 11:57 AM
	Jeremy Walvoord	Approve: 9/22/2020 11:40 AM

See request below. The project has a grant associated with it of \$20,000 and \$20,000 has already been borrowed for this project. So the request is for \$10,570.

Please use voting buttons above.

This is an unbudgeted request that will need DPI and Finance committee's approval.

Kim Lynch | Comptroller/Deputy Treasurer  
900 Quay Street  
Manitowoc, WI 54220  
(920) 686-6962

-----Original Message-----

**From:** Jeremy Walvoord <jwalvoord@manitowoc.org>  
**Sent:** Tuesday, September 22, 2020 9:13 AM  
**To:** Kim Lynch <klynch@manitowoc.org>; Steve Corbelle <scorbelle@manitowoc.org>  
**Cc:** Dan Koski <dkoski@manitowoc.org>  
**Subject:** FW: DPW scanner

Good Morning Kim

This is the unbudgeted portion of the cat walk system for cleaning off the top of the salt trucks that Chad S started a while back. I believe there was \$20,000.00 from CVMIC for this project. I have attached Safe Harbors Quote and the price of \$2,000.00 for the concrete slab that DPW staff will need to install under the cat walk system. This project was a big safety concern from CVMIC because of the salt truck drivers climbing on top of the salt trucks after a snow event to clean excess salt of the top of their trucks. This new system will prevent any climbing up on top of any of the DPW's big truck and also can be used in the summer months to clean all 2.5 ton and tandem dump truck beds.

Thanks