



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Public Infrastructure Committee

Wednesday, November 3, 2021

5:30 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 5 - Brunner, Brey, Czekala, Beeman and Boldt

Staff Present: D. Koski, G. Minikel, C. Hall, A. Rehme, B. Wetenkamp, Ald. Sitkiewitz, S. Birr, L. Hoffman

Others Present: Mike Kinzel, Conor Beeham, Brad Martell, Wade Marks, Zach Radey, Pat Simono, Thomas Tittl, David Estes

3. Public Comment

4. Presentations

5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[21-1064](#)

Approval of the Minutes from the October 6, 2021 Public Infrastructure Committee Meeting

Attachments: [October 6, 2021 Minutes.pdf](#)

A motion was made by Steven Czekala, seconded by Vice Chair Jim Brey, that the Minutes from the October 6, 2021 meeting was approved. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

6. Discussion and Action Items

[21-1063](#) Final Camp Vits Logging Plan Review

Attachments: [21-1063 - Email Regarding Silver Creek Park and Vits.pdf](#)

C. Hall was present and gave a brief presentation with short video from the "Grateful Parks Tour" about Camp Vits and the plans the City has for improving this park and making it safe. Curt is suggesting that the Ash trees be logged along with a few other trees that need to be removed as they are in decline. The forest is very overgrown. It has not been managed for a very long time. They need to go through and decide which trees are the most valuable. Forestry management and public safety are most important. Rolefson Forestry Services is recommending a specific numbers of each type of tree. 192 trees recommended 15 acres around the trail system. All the Ash (125), 53 red oak, 5 white oak, 4 hard maple, 4 soft maple, 1 beech.

Members of the community were present to express their concerns of removal of the Oak trees due to there grand stature. They were okay with the removal of the Ash trees. However to remove these Ash trees, others would need to be removed also.

Ald. Brey asked if there is any ash borer present. C. Hall and A. Rheme stated that there are signs. There are some dead Ash trees. Trees were selected that are in decline and close to the trails and look to be a safety hazard. The job is too large for City Forester to do. Would take up to 3 years. The Rolefson Company could do it in a matter of weeks. Ald. Czekala asked if this is a virgin forest. It is not, it was logged many years ago.

Ald. Czekala stated not many old growth forests around and once the trees are removed, they cannot be put back. Ald. Czekala feels the old growth trees should remain and only the Ash trees be removed. Ald. Boldt wants to know if just the Ash can be removed and what would the impact be? Feels the big trees need to be left alone. A. Rheme stated that it would be costly to remove just the 125 Ash trees. Curt stated that if we don't do this, it will not be a safe place and the park would need to be closed. He feels this is the most responsible and conservative approach for this property. If some of the oak trees are not managed now, it will become an issue. The only red oak trees marked are showing signs of decline. These are considered sacrificial trees. The work has been approved by the DNR and is recommended by the DNR. Endangered species have been addressed. DNR is helping to fund part of this project. There is a large amount of demand from the public for access to this park. Ald. Brunner did walk through the woods. He knows the Ash trees are an issue. 3 to 2 motion passes. Ald. Brey and Ald. Boldt against.

A motion was made by Steven Czekala, seconded by Chad Beeman, that the logging plan be restricted to Ash trees only and was approved and referred to council. The motion carried by the following vote:

Aye: 3 - Brunner, Czekala and Beeman

Nay: 2 - Brey and Boldt

[21-1057](#) Resolution for 2022 Department of Public Infrastructure Fees.

Attachments: [21-1057 Memo PI DPI Fees for 2022.pdf](#)
[21-1057 Res for 2022 DPI Fees .pdf](#)
[21-1057 Fees Proposed 2022 Final.pdf](#)

D. Koski explained the spreadsheet and changes noted. Already approved at Finance.

A motion was made by Steven Czekala, seconded by Tim Boldt, that the 2022 DPI Fees Resolution was approved for Common Council agenda. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

[21-1058](#)

Agreement with JT Engineering for the Design Services of Phase 2 for the DOT's SISF Funding for South 8th & Franklin Street. (Related to the State/Municipal Agreement (SMA) that was approved at the October Council Meeting for Project No. 3700-30-39), recommending approval contingent on City Attorney Department review.

Attachments: [21-1058 8th Franklin JT Engineering Contract.pdf](#)

D. Koski recommended to enter into contract contingent upon legal department approval.

A motion was made by Vice Chair Jim Brey, seconded by Steven Czekala, that the Agreement with JT Engineering for the Phase 2 design SISF funding for S. 8th and Franklin Street pending legal department review, was approved for consent agenda.. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

[21-1059](#)

Agreement with JT Engineering for the Design Services of Phase 2 for the DOT's SISF Funding for South 21st & Washington Street. (Related to the State/Municipal Agreement (SMA) that was approved at the October Council Meeting for Project No. 3700-30-40/45), recommended approval upon City Attorney's Department review.

Attachments: [21-1059 21st Washington JT Engineering Contract.pdf](#)

D. Koski recommended to enter into contract contingent upon legal department approval.

A motion was made by Vice Chair Jim Brey, seconded by Steven Czekala, that the Agreement with JT Engineering for the Phase 2 design SISF funding for S. 21st and Washington Street pending legal department review, was approved for consent agenda.. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

[21-1061](#)

Leaf pickup and leaf smear Complaint

Attachments: [21-1061 Leaf Smear Email and Photo.pdf](#)

D. Koski explained process of leaf pick-up. City does not use Leaf Vacs, due to a death years ago. Current leaf vacs need multiple people to use. The

residents are happy with our current system. Picking up more often and the street sweeper is cleaning up the leftover debris. Ald. Brey stated he likes the City's new system.

A motion was made by Steven Czekala, seconded by Vice Chair Jim Brey, that these Leaf Pick-up System compliant was placed on file.. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

[21-1060](#)

Harvest Circle (South Leg) - Culverts and Ditches, recommending including in CAWG ranking for 2023.

Attachments: [21-1060 Email regarding Harvest Circle Culverts and Ditches.pdf](#)
[Harvest Cir. \(South Leg\) - Ditch & Culvert Elevations.pdf](#)

Ald. Sitkiewitz talked stated he would like the committee to recommend reditching and fixing the issue. The ditches are not performing as designed. They are not draining property; there are no storm sewers in this area and the ditches continue to flood into the yards.

G. Minikel stated that there are some low points at the SW corner. This area will hold up to 7 inches of water on a regular bases. G. Minikel also stated the culverts were installed and not put installed to proper grades by previous owners. They should be reconstructed to proper grades, however, this will be very costly.

Ald. Brunner asked if it is the City's responsibility to replace these culverts? D. Koski and G. Minikel stated yes and that it will be very costly. D. Koski asked for this to be submitted for ranking in the 2023 budget.

Ald. Sitkiewitz asked if the City could look at the worst area and do a simple fix for now. D. Koski and G. Minikel felt this could take place.

A motion was made by Steven Czekala, seconded by Chad Beeman, that the Harvest Circle Culvert and Ditches was to be part of CAWG ranking for 2023 budget year approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

[21-1062](#)

Storm Drain Emblems, recommended for approval.

Attachments: [21-1062 Email Regarding Storm Drain Emblems.pdf](#)

G. Minikel spoke about how cities are putting Emblems on the storm sewers.

D. Koski and G. Minikel are in favor of these emblems and possibly still do the stenciling. Emblems would need to be made from a durable material and proper attachment would need to take place. G. Minikel explained that the emblems are placed on top of the curb area and would not be an issue for the plows.

A motion was made by Vice Chair Jim Brey, seconded by Steven Czekala, that

the Storm Drain Emblems was approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

7. Previously Tabled Items

[21-0951](#) Driveway Inlet Curb Head Replacement Policy, recommended for approval

Attachments: [21-0951 Driveway Inlet Curb Head Replacement Policy.pdf](#)

A motion was made by Vice Chair Jim Brey, seconded by Steven Czekala, that the Driveway Inlet Curb Head Replacement Policy was approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

[21-0952](#) Municipal Field Baseball Diamond transfer to Manitowoc Public School District

This Request was tabled

8. Adjournment

A motion was made by Steven Czekala, seconded by Chad Beeman, that the meeting was adjourned at 6:49. p.m. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt