



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org



DATE: May 4, 2020
TO: Personnel Committee
FROM: Jessie Lillibridge, HR Director
RE: Benefit Consultant Recommendation

Earlier this year, the Personnel Committee approved issuing a request for proposals (RFP) for a benefits consultant for the 2021-2023 time period. The City received four proposals in response to the request. The proposals were reviewed by the Finance Director and the Human Resources Director and two of the firms were invited to a Zoom interview with the Finance Director, City Attorney, and Human Resources Director.

After being presented with information from the firms, the consensus of the panel was to retain our current consultant, Associated Benefits and Risk Consulting (ABRC), for consultant services based on their proven ability to provide us with cost-savings in our health plan; their knowledge of the public sector; and their annual cost of services to the City.

We do plan to work with ABRC to incorporate some care management enhancements to our plan so that we can use our wellness platform more effectively.

Based on the reviews and the presentations, the recommendation is to enter into a three-year contract with ABRC for benefits consultant services beginning in 2021. The annual cost of their services will remain the same as the current contract.

The proposal is attached.

Thank you.