



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Parks & Recreation Committee

Tuesday, August 25, 2015

5:30 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 5 - Sladky, Schema, Howe, McMeans and Sitkiewitz

Staff: 6 - Koski, Scheinoha, Larson, Dorow, Nickels and McDaniel

Also present Alder P. Brandel, Alder J. Brey, J. Van Lanen, L. Ziemer, N. Heykes

3. Approval of Minutes

[15-873](#) Minutes from the July 28, 2015 Park & Recreation Committee meeting

Attachments: [15-873 Park & Rec minutes 07-28-15](#)

Moved by Schema, seconded by Sitkiewitz, to approve the minutes. The motion carried by the following vote:

Aye: 5 - Sladky, Schema, Howe, McMeans and Sitkiewitz

4. Discussion and Action Items

[15-877](#) Thank you from the One-To-One Adult Literacy Partners for waiving rental fees for Summer Family Picnic on August 8, 2015

Attachments: [15-877 Thank you from One-To-One](#)

Moved by Sitkiewitz, seconded by Schema, that this Communication be placed on file. The motion carried by the following vote:

Aye: 5 - Sladky, Schema, Howe, McMeans and Sitkiewitz

[15-761](#) Resolution creating parkland dedication fees leveraging policy.

Attachments: [15-761 Act 44 article](#)
[Res 15-761.pdf](#)

Mayor met with city staff & city attorney to go over the funds available in the Parkland Dedication Fund. Discussion was held on the draft resolution. Moved by Howe, seconded by McMeans, that the modified resolution be approved. The motion carried by the following vote:

Aye: 5 - Sladky, Schema, Howe, McMeans and Sitkiewitz

[15-771](#) Request for monies from the Parkland Dedication Fund for the Miracle League handicap accessible playground at Dewey Street Park

Attachments: [15-771 Handicap Playground at Dewey](#)

L. Zeimer handed out plans and photos of what the ADA playground would look like. She reviewed the fundraising to date. They are requesting \$10,000 to complete the ADA playground. Moved by McMeans, seconded by Sitkiewitz, that this Request be approved and the funds to come out of the Parkland Dedication Fund. The motion carried by the following vote:

Aye: 5 - Sladky, Schema, Howe, McMeans and Sitkiewitz

[15-874](#) Request from James Van Lanen, Jr, Secretary/Treasurer of Discover Eastern Wisconsin Disc Golf, for monies from the Parkland Dedication Fund to expand the Silver Creek Park Disc Golf Course

Attachments: [15-874 Request from DEWDG](#)

J. Van Lannen handed out a plan and gave an overview of the proposed expansion of the disc golf course at Silver Creek. Requesting \$16,188 toward the proposed expansion. Motion by Schema, seconded by McMeans to approve \$13,000 to come from Parkland Dedication Funds and the balance of \$3,188 out of donation tube monies. Motion carried by the following vote:

Aye: 5 - Sladky, Schema, Howe, McMeans and Sitkiewitz

[15-670](#) Silveridge Park options

Attachments: [15-670 Silver Ridge Aerial](#)
[15-670 Silveridge playground examples](#)
[15-670 Silveridge Survey Results - 2015](#)

Alder Sladky reviewed the status of the Silveridge playground equipment. At the last meeting the committee had approved the budgeted \$30,000 amount to purchase playground equipment as staff sees fit. It was tabled at the last Council meeting. Discussion was held about using \$30,000 from the Parkland Dedication fund at Silveridge Park for playground equipment. C. Scheinoha has a spot he will be recommending with D. Koski approval. Motion by Howe, seconded by Schema to approve \$30,000 from Parkland Dedication Fund for playground equipment at Silveridge Park at the discretion of staff. Motion carried by the following vote:

Aye: 4 - Schema, Howe, McMeans and Sitkiewitz

Nay: 1 - Sladky

[15-671](#) Forestry and Parks Division work priorities

Attachments: [15-671 Forestry & Parks Division work priorities](#)

Old agenda item. Brief discussion was held. No action was taken.

[15-876](#) Forestry Action Plan, including Tree Maintenance and Removal Priority Policy and revised Street Tree Removal Policy

Attachments: [15-876 Forestry Action Plan](#)
[15-876 Tree Maintenance & Removal Priority Policy](#)
[15-876 Street Tree Removal Policy](#)

C. Scheinoha outlined his plan for the forestry team. He is looking for committee to adopt the policy on tree removal/priority as a short-term solution to help the forestry program and increase customer service. Discussion was held on the policy. Alder Sladky would like to give more consideration to the plan and suggested getting committee ideas together and involve the Tree Commission. Committee will keep on the agenda for the next meeting to discuss further. Committee gave their approved to continue with our current 4 tier program.

[15-903](#) Communication from the City of Manitowoc Municipal Tree Commission in support of the Tree Maintenance and Removal Priority Policy and in support of an increase in funding for forestry issues

Attachments: [15-903 Tree Commission Support](#)

Moved by Sitkiewitz, seconded by McMeans, that this Communication be placed on file. The motion carried by the following vote:

Aye: 5 - Sladky, Schema, Howe, McMeans and Sitkiewitz

[15-878](#) Request from a citizen to fly the U.S. flag at the Burger Boat and Manitowoc Shipbuilders Company Parks

Sponsors: Brey

Attachments: [15-878 Request to fly US flag](#)
[15-878 Flag expenses](#)
[15-878 Hubbardt estimate](#)

Alder Brey summarized a call from a constituent about the condition of the flags flying in the parks downtown and placing US flags in these parks. There are no lights in the parks for the flags. Adler Brey stated the gentleman is willing to fundraise. Committee asked that the tattered flags come down. Mayor Nickels mentioned there are veterans groups willing to work on fundraising to have more flags downtown on a permanent bases. Committee would like staff to look into how much it would cost to get lights on the flags in these parks and bring to the next meeting.

[15-875](#) Request from the City of Manitowoc Safety Committee for the donations from the Manitowoc Family Aquatic Center and Mini-Golf Course for prizes for the City of Manitowoc Employee Health Fair

Attachments: [15-875 Employee Health Fair Request](#)

D. Koski gave an overview of the wellness fair for employees. Discussion was held on the donation request. Motion by Schema for a buy one get one for up to

\$20, seconded by Howe. Schema amended the motion to 10 tickets buy one get one free. Motion carried by the following vote:

Aye: 5 - Sladky, Schema, Howe, McMeans and Sitkiewitz

[15-680](#) Operation, rules and policies for the Manitowoc Family Aquatic Center and the Manitowoc Mini-Golf Course

Sponsors: Sladky

Attachments: [15-680 Aquatic Temps 2015](#)
[15-680 Aquatic Summary 2015](#)

Alder Schema suggested an electronic sign would be helpful to scroll hours for pool and mini-golf and incorporate some recreation information. Committee tabled for this meeting and would like to discuss in depth at next meeting.

[15-807](#) Off road / recreational vehicle use area on City land

C. Scheinoha gave a summary of why the request came in. Committee suggested if staff wants to look into it further it could be discussed at a future meeting.

[15-896](#) Discussion regarding possible downtown ice skating rink.

Alder McMeans gave an overview of the request for an ice rink downtown to draw more activity to that area. Mayor gave an update that he and staff are working on a plan for an ice rink in Washington Park. The committee offered to help if needed.

7. Adjournment

The meeting was adjourned.