



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda Personnel Committee

Monday, May 12, 2014

5:00 PM

Common Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. CONSENT AGENDA

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS

Any Committee Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

[14-1015](#)

Review of legal fees billed out through Human Resources.

Attachments:

[BUELOW VETTER BUIKEMA OLSON 2014 Costs](#)

[14-1016](#)

Review of legal fees billed out through Attorney's Office for Municipal Court prosecution.

Attachments:

[MOZINSKI CASHMAN 2014 Costs](#)

[14-1017](#) **Report out on Health Plan Funding.**

Attachments: [Mar Apr Dental M3 Report](#)
[Mar Apr Health M3 Report](#)

[14-1018](#) **Report out of Human Resources initiatives.**

Attachments: [HR Update May 2014](#)

[14-1024](#) **Report out of City Attorney's Office initiatives.**

Attachments: [Atty Update May 2014](#)

5. DISCUSSION AND ACTION ITEMS

[14-641](#) **Firefighter grievance regarding minimum staffing.**

Attachments: [1-29-2014 FF Grievance re minimum staffing](#)

[14-1019](#) **Residency extension for Officer VanKauwenberg.**

Attachments: [Officer VanKauwenberg Residency](#)

[14-1023](#) **Wastewater Treatment Facility Operator advertised wage issue.**

Attachments: [WWTF Rate of pay - personnel 5-14](#)
[WWTF Step pay - Operator hiring](#)
[WWTF Operator Wage Rate](#)

[14-1020](#) **Request to rehire Taylor Albright, close relative of Recreation Supervisor Denise Larson, for summer seasonal employment.**

[14-1021](#) **Request from Police Chief to hire an additional Clerk I at the Police Department.**

Attachments: [Police Chief request to hire Clerk I](#)

[14-1033](#) **Request from Director of Public Infrastructure to hire a replacement Mechanic at DPW due to a resignation.**

Attachments: [Director of Public Infrastructure request to replace mechanic position due to resi](#)

[14-1022](#) **Transition of the Police Supervisors into the Employee Policy Manual.**

Attachments: [Police Supervisors transition into EPM](#)

[14-1032](#) **Plan Documents and Summary Plan Descriptions for the City's Employee Health, Preventive Dental and Enhanced Dental Plans.**

Attachments: [City of Manitowoc Medical DRAFT #9 eff 1-14](#)
[City of Manitowoc Preventive Dental DRAFT #4 eff 1-14](#)
[City of Manitowoc Enhanced Dental DRAFT #4 eff 1-14](#)

[14-1030](#) **Trade Secret Agreements with Carlson Dettmann Consulting, LLC, for the City of Manitowoc Compensation Plan Appeals Process.**

Attachments: [Carlson Dettmann Consulting, LLC - Trade Secret Agreement \(City of Manitowoc\)](#)
[Carlson Dettmann Consulting, LLC - Trade Secret Notice to Employees \(City of Manitowoc\)](#)

6. SCHEDULE NEXT MEETING

7. ADJOURNMENT

[14-1027](#) **Motion to adjourn.**

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 920-686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.