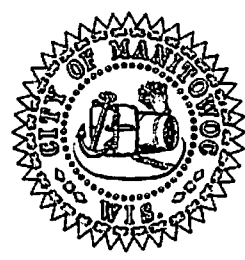


PI  
9-21-20

20-0946

**CITY OF MANITOWOC**  
WISCONSIN, USA  
[www.manitowoc.org](http://www.manitowoc.org)



September 16, 2020

**TO:** Mayor and Common Council  
**FROM:** Board of Public Works  
**SUBJECT:** Snow Removal Assessment Appeal – 808 Memorial Dr.

Dear Mayor and Common Council:

Board met to review snow assessment appeal for property at 808 Memorial Drive. Property owner was present to request leniency with the second bill. Property owner received two snow removal assessments; the snow removals took place 37 days apart, however, the bills were sent only 4 days apart. Property owner alleged that had he been aware of the first violation, the second violation would not have occurred.

“Moved by Alderperson John Brunner, seconded by Finance Director/Treasurer Steve Corbeille, and unanimously carried to reduce the second invoice from \$600 to \$300. Ayes, 6. Nays, none.”

Very Truly Yours,

DEBORAH NEUSER  
Secretary Board of Public Works

**Deborah Neuser, CMC, City Clerk**  
**CITY HALL · 900 Quay Street · Manitowoc, WI 54220-4543**  
**Phone (920) 686-6950 · Fax (920) 686-6959 · [dneuser@manitowoc.org](mailto:dneuser@manitowoc.org)**



SNOW

PD-0-10303 0000 5-000 9

NO  
PARKING



SNOW

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### City of Manitowoc

#### Department of Public Infrastructure

#### Sidewalk snow removal violation and removal form

Location: 808 MEMORIAL DR	Complaint Date: 1/15/2020 12:00:00 AM
Parcel Number: 520035010 (Lot #8766)	Complainant Name:
Owner Name: SRS REAL ESTATE HOLDINGS LLC, (Cust #38246)	Complainant Phone:
Owner Address: 500 AMERICAN DR FRANCIS CREEK, WI 54214	Subsequent Complaint (circle if applicable) If circled proceed to 2 <sup>nd</sup> inspection and removal

Initial inspection date: 1/15/2020	Inspector: BH
Action taken: (circle one) GIVEN TO CONTRACTOR	
Date issue given to contractor: 1/16/2020	

COMP INSP DATE SHOVELED	INSP INITIALS	COMPLIANCE YES OR NO	EMPLOYEE	LABOR HRS	EQUIP	EQUIP HRS	DATE BILLED	MINIMUM CHARGE	ADDITIONAL CHARGES
1-16-20		No	LM JL	1Hr				\$300	1 Bag Salt

10113

City of Manitowoc

Department of Public Infrastructure

Sidewalk snow removal violation and removal form

Location: 808 MEMORIAL DR	Complaint Date: 2/20/2020 12:00:00 AM
Parcel Number: 520035010 (Lot #8766)	Complainant Name:
Owner Name: SRS REAL ESTATE HOLDINGS LLC, (Cust #38246)	Complainant Phone:
Owner Address: 500 AMERICAN DR FRANCIS CREEK, WI 54214	Subsequent Complaint (circle if applicable) If circled proceed to 2 <sup>nd</sup> inspection and removal

Initial inspection date: 02-19-2020	Inspector: BH
Action taken: (circle one) GIVEN TO CONTRACTOR	
Date issue given to contractor: 02-20-2020	

COMP INSP DATE SHOVELED	INSP INITIALS	COMPLIANCE YES OR NO	EMPLOYEE	LABOR HRS	EQUIP	EQUIP HRS	DATE BILLED	MINIMUM CHARGE	ADDITIONAL CHARGES
2-21-20		NO	NS JIM		Bobcat	1 Hr		1.00	3 Bags Salt

## Mackenzie Reed-Kadow

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**From:** Deborah Neuser  
**Sent:** Thursday, August 20, 2020 8:48 AM  
**To:** Sue Reilly; Dan Koski  
**Cc:** Mackenzie Reed-Kadow  
**Subject:** Weed/Snow Violations 520-035-010  
**Attachments:** 2020\_08\_20\_08\_42\_04.pdf

Board of Public Works reduced the attached invoice to \$300. The reason behind the reduction was that he did not receive the first violation in a timely manner. If he would have had information about the first violation, the second violation would not have happened because he would have corrected the situation sooner. Just wanted to bring this to your attention as others may follow with this same reasoning so it is important to get these bills out as soon as possible.

Also if you could mark your system, it was discussed that the second violation would not be held against him. Should he get another violation in the future, it would be his second offense.

Right, Dan?



*Deborah A. Neuser*

City Clerk, WCMC, City of Manitowoc  
900 Quay St., Manitowoc, WI 54220  
(Ph) 920-686-6951; (Fax) 920-686-6959  
E-Mail: [dneuser@manitowoc.org](mailto:dneuser@manitowoc.org)  
Population: 33,692  
City Website: [www.manitowoc.org](http://www.manitowoc.org)