



CITY OF MANITOWOC

WISCONSIN, USA
www.manitowoc.org



TO: Personnel Committee
FROM: Kathleen M. McDaniel, City Attorney
RE: City Attorney's Office Update
DATE: October 4, 2019

In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since our last meeting in August:

Environmental Remediation

- Lemberger Landfill: Project continues as planned. Site visit set for later this month.
- Gravel Pit: Work on remediation plans and water replacements continue with assistance of outside consultants. Cost recovery effort also continuing.
- State PFAS efforts: Participate in municipal attorney workgroup

Open Records Requests

- T. Fessler for emails relating to District 10 aldermanic appointment
- Attorney Fabian re Paul Tittl carbon monoxide issues
- Teamcare regarding employee contributions

Litigation, Prosecution, and Neighborhood Improvement

- Assist Police with ordinance interpretation questions
- 205 N. Rapids Rd has been razed, canopy and tanks are being removed under State direction. City is cooperating with DATCP.
- Blighted properties: Focus on Lakeshore Mall continues, including raze order and nuisance suit. 901 Chicago had TRO filed.

Economic Development

- CN Peninsula: Discussions regarding planned development and remediation
- Metal Ware: TIF application submitted 7/31, under staff review, meeting held
- Hecker/Viebahn property: Negotiate potential purchase with County
- Assist CD Department with other upcoming projects
- Discuss refinancing of collateral with R2H
- Meet with Ehlers regarding possible TIDs

LEAN/BPI

- Assisted staff with advice on BPI events as needed
- Possible event for 2019: follow-up on small contracts RIE from 2019
- Follow up on Council document workflow continues

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Insurance/Risk Management

- Reviewed claims filed against the City, reported to insurance and Finance as appropriate
- ADA Title II: Audit progress continues, most departments have returned self-audit
- Quoting property insurance through MPIC and Ansay
- Complete 2019 CVMIC grant program applications to company

Labor Matters

- Fire Department bargaining: Declaratory ruling brief filed
- Transit bargaining: Proposals have been exchanged, meetings scheduled
- Police: Work with HR Director and Chief on response to possible MOUs
- Provide resolutions to backfill and fill positions where appropriate
- Assist PD with discipline and employee relations as needed
- Correspond outside counsel for EEOC/DWD complaint filed by police officer

Office Matters/Additional Information

- Staff meeting held weekly
- Prepared committee reports
- Attended 2019 IMLA Annual Conference
- Asst. City Attorney attending annual OWI training in October

Monthly Reporting

- Since my September 9, 2019 report:
 - 25 requests for Legal Services received, 33 closed
 - 5 litigation matters opened (4 animal bites, 1 raze order), 1 closed
 - 41 new citations sent over for prosecution, trials scheduled through January 2020