



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, December 7, 2021

5:30 PM

Council Chambers

Note - Meeting will also be available via Remote Conferencing (Zoom)

1. Call to Order

2. Roll Call

Present: 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

3. Public Comment

No public comment at this meeting.

4. Consent Agenda

Approval of the Consent Agenda

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Moved by Sitkiewitz, seconded by Brunner, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

[21-1154](#)

Minutes of November 10, 2021 Finance Committee meeting, recommending approval and place on file

Attachments: [MeetingMinutes10-Nov-2021.pdf](#)

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

5. Discussion and Action Items

[21-1155](#) S & C Lowe's Home Centers, LLC Summons & Compliant For 2021 Tax Assessment, recommend to refer to the City Attorney.

Attachments: [S & C Lowes Home Centers LLC v. City 2021 Tax Assessment.pdf](#)

Moved by Sitkiewitz, seconded by Brunner, that this Summons and Complaint be accepted to refer to the City Attorney. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

[21-1156](#) Amendment to Ordinance Section 11.100 of the Municipal Code to Update Mobile Food Truck Vendors Licenses

Attachments: [Amended Ord 11.100.pdf](#)

Moved by Brunner, seconded by Sitkiewitz, that this Ordinance be accepted. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

[21-1157](#) 2021 Poor Fund Report and Distribution, recommend to approve the recommendation from the City Clerk.

Attachments: [City of Manitowoc Relief Fund History.pdf](#)

[Poor Relief Analysis.pdf](#)

[Poor Fund Request](#)

Moved by Reckelberg, seconded by Cummings, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

[21-1158](#) Municipal Services Agreement Amendment between City of Manitowoc and Progress Lakeshore

Attachments: [Progress Lakeshore Email.pdf](#)

[City of Manitowoc and Progress Lakeshore Amendment Rev 4.pdf](#)

Moved by Sitkiewitz, seconded by Brunner, that this Agreement be accepted. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

[21-1159](#) Request to Rescind Tax Bills for Parcels 000173040, 000173080, & 000173160 Due to Exemption Error, recommend to approve the request.

Attachments: [Parcels 000173040, 000173080 & 000173160 Exempt Email.pdf](#)

Moved by Sitkiewitz, seconded by Brunner, that this Request be accepted. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

[21-1160](#) 2022 Budget Amendment(s), including updating assessed value to \$2,279,566,650

Attachments: [Memo - Finance Committee - 2022 Budget Amendments.pdf](#)
[2021 Statement of Assessment - CITY OF MANITOWOC.pdf](#)
[2021 Tax Levy 2022 Budget w Updated Assessed Value.pdf](#)
[2021 Tax Rate 2022 Budget w Updated Assessed Value.pdf](#)
[Transit Utility Driver 2022 Budget Amendments .pdf](#)
[Report of the Committe of Finance - 2022 Budget.pdf](#)

**Moved by Reckelberg, seconded by Sitkiewitz, that this Action Item be accepted.
The motion carried by the following vote:**

Aye: 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

[21-1161](#) Downtown Residential Investment Grant Program Creation

Attachments: [Downtown Residential Investment Grant Program.pdf](#)

**Moved by Sitkiewitz, seconded by Brunner, that this Action Item be accepted.
The motion carried by the following vote:**

Aye: 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

[21-1162](#) Parcels 45010050, 450010081, 450010091 (SKD Petroleum Properties) Interest of Purchase, recommend to accept and direct the City Attorney to negotiate the sale of the property.

Attachments: [SKD Property Interest Letter.pdf](#)
[City Attorney SKD Petroleum Judgment Memo.pdf](#)

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

Aldersperson Brey read the Notice to go into Closed Session. The motion to convene in closed session was made by Alder E Sitkiewitz and seconded by Alder J Brunner. The motion carried on a roll call vote:
5 - aye, 0 - nay

6. Closed Session

[21-1162](#) Parcels 45010050, 450010081, 450010091 (SKD Petroleum Properties) Interest of Purchase, recommend to accept and direct the City Attorney to negotiate the sale of the property.

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A motion to reconvene in Open Session was made by Alder E Sitkiewitz and seconded by Alder J Brunner. The motion carried with a roll call vote: 5 - aye, 0 - nay

7. Reconvene In Open Session

[21-1162](#) Parcels 45010050, 450010081, 450010091 (SKD Petroleum Properties) Interest of Purchase, recommend to accept and direct the City Attorney to negotiate the sale of the property.

Attachments: [SKD Property Interest Letter.pdf](#)
[City Attorney SKD Petroleum Judgment Memo.pdf](#)

Moved by Sitkiewitz, seconded by Brunner, that this Action Item be accepted to direct the City Attorney to negotiate the sale of the property. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Brunner, Cummings and Reckelberg

8. Adjournment

Moved by Brunner, seconded by Sitkiewitz, to adjourn: