

TO: Personnel Committee
FROM: Kathleen M. McDaniel, City Attorney
RE: City Attorney's Office Update
DATE: June 1, 2015

In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since our last meeting:

Environmental Remediation

- Lemberger Landfill: Work progressing as planned, project is under budget at this time.
- Gravel Pit: No update from last month.

Business Process Improvement

- Special Events: Plan was approved by Council, first meeting held today.
- Permits and Awnings: Prepared Hold Harmless agreement for signs.
- Citations: BPI was rescheduled for June 10-11.

Municipal Court and External Legal Services

- Review billing from contract prosecutor, which is under the budgeted amount.
- Labor counsel has been retained for fire arbitration.

Insurance

- Reviewed claims filed against the City.
- As reported last month, LGPIF costs are projected to increase 85% this year. CVMIC is working to create an alternative insurance company.

Labor Relations

- Fire Contract: First final offer submitted to arbitrator.
- Police Grievance - Smoking Surcharge: Briefs submitted, awaiting arbitration award.

Open Records Requests

- No unusual or burdensome reports at this time.

Monthly Reporting

- Since our last meeting on May 11
 - 22 Requests for Legal Services were received
 - 4 new litigation matters were opened
 - 32 new citations were sent over for prosecution