



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes - Final

Personnel Committee

Thursday, September 4, 2025

5:30 PM Council Chambers. Meeting also available via remote
Conferencing-Zoom

1. Call to Order

The meeting was called to order at 5:30 p.m.

2. Roll Call

Jessie Lillibridge, Eric Nycz, Shawn Alfred, Tera Nelson, and Debbie Charney

Present: 4 - Sitkiewitz, Beeman, Cummings and Dunbar

Absent: 1 - Norell

3. Public Comment

None

4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

- [25-0628](#) Approval of August 4, 2025 Personnel Committee Minutes
- [25-0629](#) Review of Legal Fees Billed out Through August, 2025-Human Resources
- [25-0630](#) Monthly Report out on Health Plan
- [25-0633](#) Report out of Human Resource's Office Initiatives September, 2025
- [25-0634](#) Report out of City Attorney's Office Initiatives September, 2025

Approval of the Consent Agenda

Moved by Cummings, seconded by Beeman, to accept the Consent Agenda items as presented. The motion carried by the following vote:

Aye: 4 - Sitkiewitz, Beeman, Cummings and Dunbar

5. Discussion and Action Items

[25-0631](#)

Update on Health Plan from McClone Advisor

Tera Nelson from McClone gave a presentation to the committee on what McClone has been working on for the City since becoming our new broker and an overview of the forecasted benefits for 2026. There was no action taken on this item.

6. Adjournment

Moved by Cummings, seconded by Beeman, that this meeting be adjourned at 5:57 p.m. The motion carried by the following vote:

Aye: 4 - Sitkiewitz, Beeman, Cummings and Dunbar

Submitted by Debbie Charney, Human Resources Generalist