

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 4/16/2025

EVENT NAME: Turkey Trot

ORGANIZER: Festival Foods - John Stiloski

E-MAIL ADDRESS: jstiloski@festfoods.com

EVENT DATE: 11/27/2025

NEW OR RECURRING: Recurring

LOCATION/DESCRIPTION: Use of Red Arrow Park and nearby streets for long running Turkey Trot event.
Proceeds to benefit YMCA and Boys & Girls Club

COMMITTEE CONCERNS:

WAIVER OF FEES: Granted

COMMITTEE DECISION:

APPROVE	DENY
Courtney Hansen /ec Todd Blaser /ec Jason Freiboth /ec Dan Koski /ec Eric Nycz /ec	

COUNCIL ACTION REQUIRED:

Approval of Road Closure for route: using parts of Jaycee Dr, S 9th St, Dewey St, Lakeside Blvd, Viebahn, S 10th, Silver Creek Rd, S 15th St, S 18th St, Dewey St, S 9th, Manitou St, Summit St, S 11th St and S 8th from 7am to 10:00am.

ITEMS TO INCLUDE IN LETTER:

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Special Event Application

Sunday, April 6, 2025

General Event Information

Event name Festival Foods Turkey Trot
Location Red Arrow Park and surrounding streets
Date Thursday, November 27, 2025
Event time 8:00 AM - 10:00 AM
Setup start time Thursday, November 27, 2025 05:00
Takedown end time Thursday, November 27, 2025 11:30

Applicant Information

Name of Applicant John Stilowski
Organization Name Festival Foods Turkey Trot
Address 1734 Lawrence Drive
Depere, WI, 54115
Email jstiloski@festfoods.com
Phone number (920) 621-6327
On-site contact & phone number Alex Matthias 920-973-5075
Security name & phone number Alex Matthias 920-973-5075

Event description

JFK Fieldhouse - Packet pick up and registration
Red Arrow Park - Start and Finish of event

Estimated total attendance 2000

Event Features

Select all that apply to the event ☒ Accepting credit card sales/transactions
Expected revenue 45000
Revenue will be used for Cost/Proceeds to local charities

Route & Road Usage

Road Closure

See attached map

Road Crossing

See Attached

Where are cars parking?

Lincoln High School parking lot and surrounding streets

Describe course markings and if this is a timed route

30+ Turn Signs

Time of amplified sound

7:00 AM - 10:00 AM

Amplified sound type

Music/MC

Event Structures

Select all that apply

☐ Animals

☐ Portable restrooms

☐ Tent(s)

Safety & Security

Describe any assistance needed from the Police Dept. and/or Fire Dept.

8-10 Officers from MTPD for traffic control

Equipment & Facility Requests

Traffic control

Barricades 2'

Barricades 3' $\frac{12}{\$7}$

Barricades 8' $\frac{5}{\$8}$

Barricades 12' rail type

Channelizer drums 3'

Cones 18"

Cones 28" $\frac{200}{\$5.50}$

Delineators 42"

"Road Closed" signs

"Road Closed Ahead" signs

Estimated cost per day

1224

Waiver of Fees

Are you requesting a Waiver of Fees?

Yes, we are a nonprofit 501(c)(3) or acting on behalf of one

Why should this Waiver of Fees be granted?

Request to have equipment fees waived as they have been in the past due to the non-profit nature of the even. Proceeds benefit the local YMCA and Boys and Girls Club.

Map

Upload map and supporting documents



Road Closures_Interruptions.xlsx



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Legal Notice and Submission

Would you like to meet with the Special Event Committee to discuss your event?

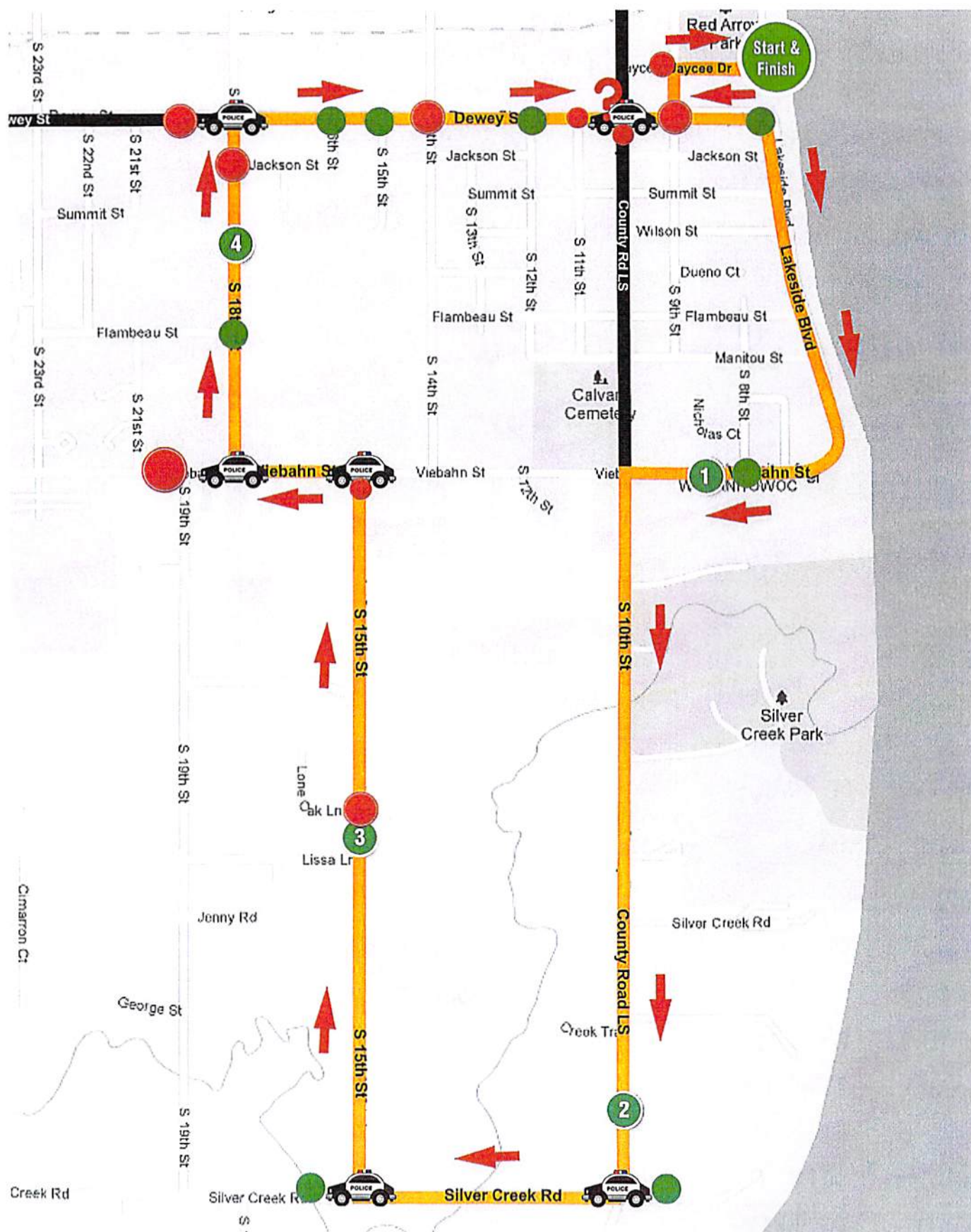
Yes

Applicant date of birth

Thursday, June 10, 1976

Sign

John Stilowski





STREET	RUNNER PRESENCE	SECTION	RUNNER TIME ON ROAD
Jaycee Drive	Start/Finish	Inside Red Arrow Park	5:00 am - 9:45 am
S 9th Street	Full Road Width	Jaycee Drive to Summit Street	7:45 am - 9:45 am
Dewey Street	Full Road Width	S 18th Street to Lakeside Boulevard	8:00 am - 9:45 am
Lakeside Boulevard	Full Road Width	Dewey Street to Viebahn Street	8:00 am - 8:30 am
Viebahn Street	Full Road Width	S 10th street to Lakeside Boulevard	8:00 am - 8:40 am
Viebahn Street	Full Road Width	S18th Street to S 15th Street	8:15 am - 9:00 am
s 10th Street/County Ro	Full Road Width	Viebahn Street to Silver Creek Road	8:00 am - 8:40 am
Silver Creek Road	Full Road Width	S15th Street to County Road LS	8:10 am - 8:50 am
S 15th Street	Full Road Width	Viebahn Street to Silver Creek Road	8:15 am - 9:00 am
S 18th Street	Full Road Width	Dewey Street to Viebahn Street	8:20 am - 9:20 am
S 8th Street	Full Road Width	Manitou Street to Viebahn Street	8:15 am - 8:40 am
Manitou Street	Full Road Width	S 11th Street to S 8th Street	8:15 am - 8:50 am
S 11th Street	Full Road Width	Summit Street To Manitou Street	8:20 am - 9:00 am
Summit Street	Full Road Width	S 11th Street to S 9th Street	8:20 am - 9:00 am