

Personnel
1-15-18

18-0020

RESOLUTION

REVISED JOB DESCRIPTIONS

**DEPARTMENT OF PUBLIC INFRASTRUCTURE -
BUILDINGS & GROUNDS DIVISION**

BRIDGETENDER AND OPERATIONS ELECTRICIAN

WHEREAS, in an effort to ensure all job descriptions are current and up-to-date to accurately reflect essential job duties and responsibilities within each department, the Human Resources Department directed department supervisors to review and update, if necessary, job descriptions from time to time; and

WHEREAS, the Human Resources Department has received the attached revised job descriptions in the Department of Public Infrastructure – Buildings & Grounds Division, for Bridgetender and Operations Electrician, to be reviewed and considered for approval; and

WHEREAS, the Personnel Committee, at a meeting held on Thursday, January 4th, 2018, and the Public Infrastructure Committee, at a meeting held on Wednesday, January 10th, 2018, recommended approval of the attached revised job descriptions in the Department of Public Infrastructure – Buildings & Grounds Division, for Bridgetender and Operations Electrician.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Common Council of the City of Manitowoc to approve the attached revised job descriptions in the Department of Public Infrastructure – Buildings & Grounds Division, for Bridgetender and Operations Electrician, effective upon passage of this resolution.

INTRODUCED Jan 15, 2018 _____

ADOPTED _____

APPROVED _____

Justin M. Nickels, Mayor

This resolution was drafted by Kathleen M. McDaniel, City Attorney

Fiscal Impact: Budget neutral
Funding Source: n/a
Finance Director Approval: /sc
Approved as to form: /kmm