

16-0527

**Sonja Birr**

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**From:** David Soeldner  
**Sent:** Thursday, June 02, 2016 8:23 AM  
**To:** Dan Koski  
**Cc:** Chad Scheinoha; Sonja Birr; James Brey - D4; Justin Nickels  
**Subject:** Lawn Cutting Options--RFP Request

Good Morning Dan,

I would like to discuss our lawn cutting operations at the June 13 Public Infrastructure meeting. I have a personal interest in this request, and I have gotten this request from two other aldermen in addition.

I want to have all options on the table, including a realistic discussion on whether we should contract out all of these services to an outside landscaping firm.

Toward this end, can you begin putting together an RFP that we could use to cost out this service? I want this RFP to cover all grass that the City currently cuts, including but not limited to all parks, the cemetery, private property weed violations, islands and medians, Senior Center, WWTP, Transit Center, etc. My guess is that we would probably go after a T&M price for some of the work, but perhaps some of the work (such as the cemetery) could be done on a lump sum basis. For the purpose of the RFP, assume that the winning firm would take over starting in August of this year, and of course we would open it up again for the entire 2017 season.

This would not be the only option that we look at, and I would also like to explore more strategic deployment of seasonal staff.

Thanks,

Dave Soeldner | Alderman, District 8 | City of Manitowoc | 920-629-6444 | [www.manitowoc.org](http://www.manitowoc.org)