



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes - Final

### Personnel Committee

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Monday, March 1, 2021

5:30 PM Council Chambers. Meeting also available via Remote Conferencing

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#### 1. Call to Order

The meeting was called to order at 5:30 p.m.

#### 2. Roll Call

Jessie Lillibridge, Kathleen McDaniel, Kerry Peck, Todd Blaser, Scott McMeans, Jason Pielhop, and Debbie Charney.

**Present:** 4 - Czekala, Sitkiewitz, Hansen and Schlei

**Absent:** 1 - Bailey

#### 3. Public Comment

None

#### 4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

- [21-0191](#) Approval of February 1, 2021 Personnel Committee Minutes
- [21-0192](#) Review of Legal Fees Billed out Through February, 2021-Human Resources
- [21-0193](#) Report out on Health Plan Funding
- [21-0194](#) Report out of Human Resources Initiatives March, 2021
- [21-0195](#) Report out of City Attorney's Initiatives March, 2021

#### Approval of the Consent Agenda

**Moved by Hansen, seconded by Sitkiewitz, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:**

**Aye:** 4 - Czekala, Sitkiewitz, Hansen and Schlei

## 5. Discussion and Action Items

[21-0197](#) Fire Arbitration Awards and Briefs

There was no discussion on this item.

**Moved by Schlei, seconded by Hansen, that the Fire Arbitration Awards and Briefs item be accepted and placed on file. The motion carried by the following vote:**

**Aye:** 4 - Czekala, Sitkiewitz, Hansen and Schlei

[21-0196](#) Request Approval of the Vehicle Use Policy

Human Resources Director Jessie Lillibridge spoke to the Committee to explain that this is a newly created policy.

**Moved by Sitkiewitz, seconded by Hansen, to approve the Vehicle Use Policy and refer to Council. The motion carried by the following vote:**

**Aye:** 4 - Czekala, Sitkiewitz, Hansen and Schlei

## 6. Convene in Closed Session

**Moved by Sitkiewitz, seconded by Hansen, to convene in closed session at 5:34 p.m. The motion carried by the following roll call vote:**

**Aye:** 4 - Czekala, Sitkiewitz, Hansen and Schlei

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[20-0898](#) Police Contract Bargaining

[21-0198](#) Discuss Fire Arbitration

**This Report was placed on file**

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The specific subject matter that may be considered in closed session is:

[20-1077](#) Audit Results from Central States

(Closed Session portion of the Minutes has been redacted.)

Alder Bailey joined the meeting during closed session and then left the meeting during closed session.

## 7. Reconvene in Open Session

**Moved by Sitkiewitz, seconded by Schlei, to reconvene in open session at 6:11 p.m. The motion carried by the following roll call vote:**

**Aye:** 4 - Czekala, Sitkiewitz, Hansen and Schlei

[20-0898](#) Police Contract Bargaining

No discussion on this item.

**Moved by Hansen, seconded by Sitkiewitz, that this item, Police Contract Bargaining, be placed on file. The motion carried by the following vote:**

**Aye:** 4 - Czekala, Sitkiewitz, Hansen and Schlei

[20-1077](#) Audit Results from Central States

No discussion on this item.

**Moved by Sitkiewitz, seconded by Schlei, to direct staff to develop a plan to move non-transit Teamster employees to the City plan effective 1-1-2022 and refer to Council. The motion carried by the following vote:**

**Aye:** 4 - Czekala, Sitkiewitz, Hansen and Schlei

## 8. Adjournment

**Moved by Sitkiewitz, seconded by Hansen, that this meeting be adjourned at 6:14 p.m. The motion carried by the following vote:**

**Aye:** 4 - Czekala, Sitkiewitz, Hansen and Schlei

Submitted by Debbie Charney, Human Resources Generalist