



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda

### Finance Committee

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Tuesday, June 7, 2022

5:30 PM

Council Chambers

Note - Meeting will also be available via  
Remote Conferencing (Zoom)

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

This meeting is being conducted both in Council Chambers at City Hall and via remote conferencing software due to a state of emergency and federal, state, and local guidance on gatherings. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 883 1418 3222 Password: 635950.

Those wishing to make public comment in advance of the meeting should email [abaryenbruch@manitowoc.org](mailto:abaryenbruch@manitowoc.org) or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Public Comment
4. Presentations
5. Consent Agenda

- [22-0510](#) Minutes of the May 3, 2022 Finance Committee meeting, recommending approval and place on file

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

## 6. Discussion and Action Items

- [22-0509](#) Request to add the Director of Tourism as a permanent voting member of the Special Events Committee

**Attachments:** [Tourism Request](#)

- [22-0492](#) Discussion and Possible Action on the Organizational Structure of the City Clerk's Office

- [22-0511](#) Request from Manitowoc County Expo/Fair entertainment pavilion purveyors to extend live band music performances on Friday, August 26th and Saturday, August 27, 2022 to 11:30 p.m. with beer sales ending at Midnight and with music stopping at 11:00 p.m. on Wednesday, Thursday, and Sunday and beer sales discontinuing at 11:30 p.m.

**Attachments:** [Fair Request](#)

- [22-0512](#) River North LLC Sewer Connection Fee Appeal

**Attachments:** [River North LLC v. City-MPU Sewer Connection Fee Appeal](#)

- [22-0513](#) CAWG request for Unbudgeted funds to purchase a Traffic Counter

**Attachments:** [Traffic Counter](#)

- [22-0514](#) L20-00117 Brotski Claim for >\$5,000 for Injuries from City Street

**Attachments:** [Brotski Claim](#)

[22-0515](#) Pelion Plan Agreement and Resolution update as required by the IRS

**Attachments:** [ASC1013-AA Packages-Basic Plan Document](#)  
[ASC1013-AA Packages-City of Manitowoc-IRS Letter](#)  
[ASC1013-AA Packages-City of Manitowoc-Resolution](#)  
[ASC1013-AA Packages-City of Manitowoc-Trust Agreement](#)  
[ASC1013-AA Packages-City of Manitowoc-Adoption Agreement](#)  
[ASC1013-AA Packages-City of Manitowoc-Letter of Explanation](#)  
[ASC1013-AA Packages-City of Manitowoc-Summary Plan Description](#)  
[Pelion Plan](#)

[22-0516](#) Donation to Parks Department for sign indicating the Vetter Trailhead in Camp Vits

**Attachments:** [Vetter Trailhead Sign](#)  
[Vetter Trailhead Sign Installed 1](#)  
[Vetter Trailhead Sign Installed 2](#)

[22-0517](#) Request to enter into agreement with DocuSign

**Attachments:** [Clerk Memo](#)

## 7. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.