



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Finance Committee

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Thursday, February 9, 2017

5:30 PM

Planning Engineering Conference Room

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#### 1. Call to Order

#### 2. Roll Call

**Present:** 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

#### 3. Approval of Minutes

No minutes approved at this meeting.

#### 4. Public Comment

No public comment at this meeting.

#### 5. 5:30 pm : Revocation Hearing for 2016-17 "Class B" Intoxicating Liquor and Fermented Malt Beverage license No. TAV-1665 of Scorpion Bar and Grill LLC, Jorge Ibarra, Agent, 214 N. 8th Street.

Notice is hereby given that the above governmental body will adjourn into a closed session during the meeting as authorized by Section 19.85(1)(a) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.. To Wit:  
**Deliberation on the evidence introduced at the Revocation hearing for 2016-17 "Class B" Intoxicating Liquor and Fermented Malt Beverage license No. TAV-1665 of Scorpion Bar and Grill LLC, Jorge Ibarra, Agent, 214 N. 8th Street.**

A motion was made by Alderperson Christopher Able, seconded by Alderperson Steven Czekala, to convene in closed session.. The motion carried by the following vote:

**Aye:** 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[17-0103](#)

Revocation Hearing for 2016-17 "Class B" Intoxicating Liquor and Fermented Malt Beverage license No. TAV-1665 of Scorpion Bar and Grill LLC, Jorge Ibarra, Agent, 214 N. 8th Street.

**Attachments:** [17 0103 Revocation HearingTAV 1665 Scorpions Bar and Grill](#)

**OPEN SESSION: Possible action on revocation of the license.**

A motion was made by Alderperson Christopher Able, seconded by Alderperson Eric Sitkiewitz, to reconvene in open session.. The motion carried unanimously.

**Aye:** 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[17-0103](#) Revocation Hearing for 2016-17 "Class B" Intoxicating Liquor and Fermented Malt Beverage license No. TAV-1665 of Scorpion Bar and Grill LLC, Jorge Ibarra, Agent, 214 N. 8th Street.

**Attachments:** [17 0103 Revocation HearingTAV 1665 Scorpions Bar and Grill](#)

Moved by Able, seconded by Sitkiewitz, that this Action Item be accepted and referred to Council to revoke the license. The motion carried by the following vote:

**Aye:** 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

**6. Discussion and Action Items**

[17-0099](#) 2017 Weights and Measures Assessments

**Attachments:** [20170201004634374](#)

Moved by Sitkiewitz, seconded by Kummer, that this Action Item be accepted and referred to Council. The motion carried by the following vote:

**Aye:** 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[17-0104](#) City Attorney Claims Report, recommend to accept and place on file

**Attachments:** [2016 Claims Report](#)

Moved by Able, seconded by Czekala, that this Report be accepted and place on file. The motion carried by the following vote:

**Aye:** 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[17-0105](#) Mark W. Jens, Claim for Excessive Assessment Under Wis. Stat. 74.37

**Attachments:** [Claim Excessive Assessment Mark Jens](#)

Moved by Able, seconded by Sitkiewitz, that this Action Item be denied and place on file. The motion carried by the following vote:

**Aye:** 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[17-0115](#) Amend Ordinance 11.060 Regarding Taxicab Vehicle License

**Attachments:** [Amend Ordinance Taxi Cab](#)

**Moved by Kummer, seconded by Able, that this Ordinance be accepted with the requirement that the license holder must notify the city if there is loss of coverage. The motion carried by the following vote:**

**Aye:** 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[17-0100](#) Adjust Tax Amounts for 2016 Personal Property Tax due to palpable error on the following parcels:, recommend approval.

Parcel No.	Tax Amt.	Assessed Value)
000-315-705	\$52.50	(\$2,500)
000-918-635	\$20.96	(\$1,000)
000-918-180	\$224.28	(\$10,700)
000-120-048	\$329.08	(\$15,700)

**Attachments:** [Palpable Error Letters](#)

**Moved by Able, seconded by Sitkiewitz, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[17-0101](#) Notice of Closure Approval with Continuing Obligations for Rights-of-Way for Franklin St and South 24th Street, Manitowoc, WI  
Final Case Closure for Former Mirro #3, 2402 Franklin St,  
DNR BRRTS Activity #: 02-36-563442, recommend to place on file.

**Attachments:** [DNR Letter DNR BRRTS 02-36-563442](#)

**Moved by Sitkiewitz, seconded by Able, that this Communication be accepted. The motion carried by the following vote:**

**Aye:** 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[17-0102](#) Two Year Operator's license #160303 of Tara Michelle Swetlik, 901 Huron St. with recommendation from Assistant Chief Scott Luchterhand to deny the license.

**Attachments:** [17-0102.pdf](#)

**Moved by Sitkiewitz, seconded by Czekala, that this Communication be denied as recommended by Assistant Chief Luchterhand. The motion carried by the following vote:**

**Aye:** 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[17-0107](#) Request for authorization to Sole Source purchase of Power Cots for the Manitowoc Fire Dept EMS with Stryker Medical

**Attachments:** [Power-PRO XT Sole Source Letter 2015](#)  
[Stryker Purchase Agreement](#)

**Moved by Able, seconded by Sitkiewitz, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[17-0109](#) Request for authorization to execute updated development agreement related to Community Development Investment grant for renovation of 804 Jay Street and 914 S 8th Street (The Schuette Building).

**Attachments:** [17-0109\\_DA 2-1-17 Draft](#)

**Moved by Sitkiewitz, seconded by Czekala, that this Agreement be accepted and referred to Council. The motion carried by the following vote:**

**Aye:** 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[17-0110](#) Request for authorization to contract with the Farmers Market Manager for additional services including marketing and planning for the 2017 season.

**Attachments:** [17-0110\\_Marketing and Planning Services Agreement 2017\\_1-30-17](#)

The Committee took no action on this item. They referred the document to the City Attorney to consolidate the Marketing contract and Management contract together into one contract.

[17-0108](#) Discussion and possible action on request from Manitowoc Youth Baseball Association to discuss funding options to complete project at Citizen Park

**Attachments:** [2017\\_02\\_10\\_11\\_01\\_54.pdf](#)

**Moved by Sitkiewitz, seconded by Able, to recommend transferring \$150,000 from the Room Tax reserves and the Room Tax Commission develop a repayment plan for a percent of the dollars to be returned back to the reserves. The motion carried by the following vote:**

**Aye:** 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[17-0114](#) Notice of Intent to Retire - Hudon, recommend to accept the notice and place on file.

**Attachments:** [Intent to Retire Hudon](#)

**Moved by Sitkiewitz, seconded by Czekala, that this Communication be accepted. The motion carried by the following vote:**

**Aye:** 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

## 7. Adjournment

**Motion by S Czekala, seconded by C Able to adjourn.**