



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Finance Committee

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Tuesday, June 6, 2023

5:30 PM

Council Chambers

Meeting also available via Remote Conferencing-Software  
(Zoom)

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#### 1. Call to Order

#### 2. Roll Call

**Present:** 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

#### 3. Public Comment

Finance Committee Chair Alderperson Brey declared the meeting open for public input. In accordance with policy, the public input portion of the meeting is not made part of the official record.

#### 5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

##### REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

#### Approval of the Consent Agenda

**Moved by Reckelberg, seconded by Schlei, to accept the Consent Agenda Items and recommendations of the various committees. The motion carried by the following vote:**

**Aye:** 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0480](#)

Minutes of May 2, 2023 Finance Committee meeting, recommending approval and place on file

**Attachments:** [5-5-2023 Finance Minutes](#)

[23-0481](#)

Minutes of various Manitowoc Public Utilities Commission Meetings, recommending accepting and place on file

**Attachments:** [2023-01-23 Minutes](#)  
[2023-02-13 Minutes](#)  
[2023-04-10 Minutes](#)

## 6. Discussion and Action Items

[23-0379](#) 1st Qtr 2023 Claims Report from City Attorney's Office

**Attachments:** [Jan-Mar 2023 Claims Report to Finance Committee](#)

**Moved by Schlei, seconded by Sitkiewitz, that this Report be accepted and placed on file. The motion carried by the following vote:**

**Aye:** 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0490](#) 2023 Budget Amendment & Transfer - Department of Tourism - From Fund 2130 to Fund 1100

**No discussion on this item; will be brought back at a later time**

[23-0482](#) Request to increase Dept of Infrastructure Credit Card Limit from \$2,000 to \$5,000

**Attachments:** [Request to increase DPI Credit Card Limit Email](#)

**Moved by Sitkiewitz, seconded by Czekala, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0483](#) CAWG Request (Unbudgeted) from Rahr West Museum for \$53,000 for security cameras and storage hardware.

**Attachments:** [Capital-Request-Form\\_RWAM Security Cams 4.2023](#)

[CAWG Request \(Rahr-West; Unbudgeted\) Emails with Explanations, ETC.](#)

[MPU - Museum Switching Wireless - #13371 v2](#)

[Rahr West Museum PSEC Upgrades Rev2](#)

**Moved by Sitkiewitz, seconded by Czekala, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0486](#) Ordinance amending of Manitowoc Municipal Code 11.110 - Mobile Food Vendors and 11.130 - Direct Sellers and Direct Purchasers

**Attachments:** [Ord to Restrict Mobile Food and Direct Sellers](#)

**Moved by Sitkiewitz, seconded by Schlei, that this Ordinance be adopted as amended to remove the words "or around" from 11.100(4)(a) and 11.130(7)(a)(6). The motion carried by the following vote:**

**Aye:** 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0487](#) Out of State Travel Request - Community Development/Finance - Brownsfield Conference in Detroit, MI, August 8th - 11th

**Attachments:** [2023 Brownfields Conference Travel Request](#)

**Moved by Sitkiewitz, seconded by Reckelberg, that this Request be approved. The motion carried by the following vote:**

**Aye:** 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0488](#) L23-00093 - Lugiari Claim for >\$5,000 Received April 28, 2023

**Attachments:** [Lugiari Claim.pdf](#)

**Moved by Reckelberg, seconded by Sitkiewitz, that this Action Item be referred to the City Attorney's Office. The motion carried by the following vote:**

**Aye:** 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0489](#) L23-00097 Neidl Claim >\$5,000 for sewer backup at 1106 Memorial Drive, Manitowoc, WI 54220

**Attachments:** [NEIDL Claim](#)

**Moved by Reckelberg, seconded by Schlei, that this Action Item be referred to the City Attorney's Office. The motion carried by the following vote:**

**Aye:** 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0485](#) Assessor Services RFP Results and Authorization for Staff to continue negotiations with chosen firm

**Attachments:** [Finance Assessor Recommendation Memo 6-6-23](#)

**Moved by Reckelberg, seconded by Sitkiewitz, to continue negotiations with Associated Appraisal Consultants for a four-year contract. The motion carried by the following vote:**

**Aye:** 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

## 6. Closed Session

**Moved by Reckelberg, seconded by Schlei to convene in closed session. The motion carried by the following roll call vote:**

**Aye:** 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[23-0192](#) FedEx Project

## 7. Reconvene in Open Session

Moved by Sitkiewitz, seconded by Czekala, to reconvene in open session. The motion carried by the following roll call vote:

**Aye:** 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0192](#) FedEx Project

No action taken

## 8. Adjournment

Moved by Schlei, seconded by Reckelberg, that this meeting be adjourned. The motion carried by the following vote:

**Aye:** 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala