



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, July 7, 2020

5:30 PM Council Chambers. Note-Meeting will also be available via
Remote Conferencing

1. Call to Order

2. Roll Call

Present: 4 - Brey, McMeans, Sitkiewitz and Brunner

Absent: 1 - Schlei

3. Public Comment

None.

4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

Approval of the Consent Agenda

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Moved by Brunner, seconded by McMeans, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Brunner

[20-0646](#)

Minutes of June 2, 2020 Finance Committee meeting, recommending approval and place on file

[20-0647](#)

Various minutes of the MPU Commission, recommending acceptance and place on file

[20-0648](#) TID Districts 2019 Annual Report Department of Revenue,
recommending acceptance and place on file

5. Discussion and Action Items

[20-0657](#) Amendment to City policy to limit any combination of corporate bonds and Commercial Paper to 30% of portfolio

Moved by McMeans, seconded by Brunner, that this Action Item be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Brunner

[20-0649](#) Ordinance to change District 8 Polling Place

Moved by Sitkiewitz, seconded by Brunner, that this Ordinance be accepted for Lincoln Park Cabin #2. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Brunner

[20-0650](#) Application for "Class B" Intoxicating Liquor & Fermented Malt Beverage License, Leslie O's LLC, d/b/a Deja Vu, 214 N. 8th St

Moved by McMeans, seconded by Sitkiewitz, that this Application be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Brunner

[20-0651](#) Request from Salute to Everyone for permanent premises extension to new fenced in area north of the current outdoor area; recommend to approve the request.

Moved by Sitkiewitz, seconded by Brunner, that this Request be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Brunner

[20-0652](#) Capital Allocation Working Group (CAWG) recommendation to fund up to \$17,250.00 as an unbudgeted request for Engineering Department for Preliminary Engineering & Plan Preparation for Memorial Dr. from Waldo to E. Magnolia per the DOT SMA; recommend to approve the request.

Moved by Brunner, seconded by McMeans, that this Request be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Brunner

[20-0641](#) CAWG Request for a DPI Leaf Trailer Vac; recommend to approve the request.

Moved by McMeans, seconded by Brunner, that this Request be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Brunner

[20-0654](#) Collateral Assignment of Tax Incremental District No. 20 Development Agreement

Moved by McMeans, seconded by Sitkiewitz, that this Agreement be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Brunner

[20-0667](#) Approval to conduct structural assessment on walkway behind River Lofts; recommend to deny the request and place on file.

Moved by Sitkiewitz, seconded by McMeans, that this Report be accepted to deny the request and place on file. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Brunner

[20-0656](#) City of Manitowoc Residential Anti-Displacement and Relocation Assistance Plan

Moved by McMeans, seconded by Brunner, that this Action Item be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Brunner

[20-0658](#) Discussion on COVID-19 Expenses and CARES Funding; recommend to accept and place on file.

Moved by Brey, seconded by McMeans, that this Report be accepted and place on file. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Brunner

[20-0659](#) Capital Allocation Working Group (CAWG) recommendation to fund up to \$9,625.00 as an unbudgeted request for Community Development Department for the 8th Street Pedestrian Bridge; recommend to approve the request.

Moved by Sitkiewitz, seconded by Brunner, that this Request be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Brunner

[20-0661](#) Guide Book Policy Manual updates; recommend to approve the changes.

Moved by McMeans, seconded by Sitkiewitz, that this Policy be accepted to approve the changes. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Brunner

[20-0662](#) 2nd Quarter Internal Control Report; recommend and place on file.

Moved by McMeans, seconded by Brunner, that this Report be accepted and place on file. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Brunner

[20-0663](#) Communication from Manitowoc County Treasurer of public notice of the tax foreclosure action in Rem 2020; recommend to accept and place on file.

Moved by McMeans, seconded by Sitkiewitz, that this Communication be accepted and place on file. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Brunner

[20-0665](#) 2nd Quarter Claims Report from City Attorney; recommend to accept and place on file.

Moved by Brunner, seconded by McMeans, that this Report be accepted and place on file. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Brunner

[20-0666](#) Amendments to HAP Grant Agreement for Carferry Dock; recommend to adopt the amendments.

Moved by Brey, seconded by Sitkiewitz, that this Agreement be accepted to adopt the amendments. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Brunner

[20-0640](#) Request for allocating the City's share of funding for a proposed water trail plan; recommend to approve the request.

Moved by McMeans, seconded by Sitkiewitz, that this Request be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Brunner

[20-0668](#) Communication from City Assessor on 2019 Tax Roll Omitted Parcel: 789-007-190 (Pekarske Builders); recommend to approve and place on file.

Moved by McMeans, seconded by Sitkiewitz, that this Report be accepted and place on file. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Brunner

[20-0669](#) COVID-19 Small Business Grant Update; recommend to accept and place on file.

Moved by McMeans, seconded by Brunner, that this Report be accepted and place on file. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Brunner

6. Adjournment

Moved by Sitkiewitz, seconded by Brunner, to adjourn.