



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Agenda

### Common Council

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Monday, March 16, 2020

6:30 PM

Council Chambers

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. PLEDGE OF ALLEGIANCE & INVOCATION

#### D. PRESENTATIONS

[20-0277](#) Mayor presents Valor Awards to Officer Alex Nebel and Officer Robert Weyer

[20-0301](#) Proclamation declaring the week of April 12th - April 18th, 2020 National Public Safety Telecommunicators Week

Attachments: [Proclamation - National Public Safety Telecommunicators Week](#)

#### E. PUBLIC HEARINGS

#### F. PUBLIC INPUT

*Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.*

#### G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[20-0278](#) Appointments by Mayor to Board of Absentee Ballot Canvassers for City of Manitowoc Central Count for the term beginning March 17, 2020 through December 31, 2020

Attachments: [Absentee Canvassers Appointments](#)

## H. CONSENT AGENDA

*These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.*

### 1. Removal of Consent Agenda Items

*Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.*

### 2. Miscellaneous

[20-0279](#) Minutes of February 17, 2020 Common Council meeting, recommending approval and place on file.

**Attachments:** [CC Minutes 2-17-2020](#)

[20-0280](#) Thank you from Catholic Charities for donation from the Schuette, Wernecke, Wilda, Rank Christmas Fund, recommending placing on file.

**Attachments:** [Catholic Charities Thank You](#)

[20-0281](#) Communication from Wisconsin DNR relative to Water Main Plan and Specification Approval at water main extensions on Bayshore Drive and Bay Pointe Road, recommending acceptance and place on file.

**Attachments:** [WI DNR Water Main Plan & Specification Approval](#)

[20-0282](#) Public Notice of an Air Pollution Control Permit Application Review of Broadwind Towers and Heavy Fabrications located at 101 S. 16th Street, recommending acceptance and place on file.

**Attachments:** [Air Pollution Control Permit App Review - Broadwind](#)

### 3. Committee of the Whole (Consent)

[20-0303](#) Report of Special Events Committee relative to approval of the following events: Waiver of Fees - English Language Arts Professional Development on 3/12-3/13/2020; Night Market 920 on various dates from 6/10-8/19/2020; Safety Patrol Picnic on 5/20/2020 with a rain date of 5/21/2020; recommending acceptance of report and place on file.

**Attachments:** [Special Event Committee Events Acted On 2-13-20 to 3-11-20](#)

[Waiver of Fees - MPSD ELA Professional Development](#)

[Night Market 920](#)

[Manitowoc Safety Patrol Picnic](#)

### 4. Finance Committee (Consent)

[20-0122](#) Agreement with Granicus for Closed Captioning services for Common Council and Standing Committee meetings for the three year period covering 2020-2022, recommend to enter into agreement starting April 1, 2020.

**Attachments:** [Manitowoc WI Captioning Q-77778](#)

[20-0236](#) Appeal for "Other Special Charge" assessed to property at 700 E Magnolia Ave, recommend to deny the appeal.

**Attachments:** [Lakeshore Mall](#)  
[Other Special Charge appeal](#)  
[Letter from Life Safety](#)  
[Lakeshore Special Charge Objection 020320 - With Exhibits](#)

[20-0237](#) Request from Community Development to purchase John Deere XUV835M for maintenance equipment for downtown improvements at a cost of \$27,551, recommend to approve the request.

**Attachments:** [CD purchase request](#)  
[Proposal for Quote 21203397](#)  
[Email re Gator](#)

[20-0238](#) Claim of unlawful personal property tax from Aldi, Inc. (Wisconsin), recommend to accept the amended statement of Personal Property reducing assessed value to \$109,459 and issuing a refund of \$629.95

**Attachments:** [Aldi](#)  
[Assessor recommendation](#)

[20-0240](#) CAWG recommended funding for Unbudgeted request from Community Development for GIS Data Migration at a cost not to exceed \$18,000.00, recommend to approve request.

**Attachments:** [CAWG GIS Data Migration](#)

[20-0241](#) CAWG recommended funding for Unbudgeted request from DPI Fleet/Streets for 2 new flat beds for trucks #26 & 27 at a cost not to exceed \$4,200.00, recommend to approve the request.

**Attachments:** [CAWG DPI Truck Flat Beds](#)

[20-0242](#) CAWG recommended funding for Unbudgeted request from Fire for CAD Implementation at a cost not to exceed \$8,400.00, recommend to approve the request.

**Attachments:** [CAWG Fire CAD Implementation](#)

[20-0243](#) Notice of Determination from State Board of Assessors for Kerry Inc. appeals, recommend to place on file.

**Attachments:** [Kerry Inc Appeal No 81-055-REO-19](#)  
[Kerry Inc Appeal No 81-056-REO-19](#)  
[Kerry Inc Appeal No 81-054-REO-19](#)  
[Kerry Inc Appeal No 81-057-REO-19](#)

[20-0244](#) Application for "Class B" Intoxicating Liquor & Fermented Malt Beverage License, TAV-1922A, for Bad Axe Hotel, LLC, Holiday Inn Manitowoc, 4601 Calumet Ave, recommend to approve the application.

**Attachments:** [TAV-1922A Application](#)

[20-0287](#) General City Claims in the amount of \$2,626,024.08 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

**Attachments:** [March Claims](#)  
[2-25-2020](#)  
[2-28-2020](#)  
[3-6-2020](#)  
[3-10-2020](#)  
[3-13-2020](#)  
[2-21-2020](#)

[20-0307](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein, recommending acceptance.

**Attachments:** [March Licenses](#)

## 5. Personnel Committee (Consent)

## 6. Public Infrastructure Committee (Consent)

[20-0221](#) Maritime Metro Transit Route 6B for Waldo Blvd 2020 Reconstruction, recommending approval

**Attachments:** [20-0221 MEMO for DPI Committee - DPI LETTERHEAD - MMT 15th Waldo 20](#)  
[20-0221 MMT Route 6B for Waldo Blvd 2020 Recon.pdf](#)

[20-0222](#) City of Manitowoc MS4 Permit for 2019, recommending to place on file

**Attachments:** [20-0222 2019 Memo requesting action for MS4 Permit.pdf](#)  
[20-0222 2019 MS4 Permit.pdf](#)  
[20-0222 2019 MS4 Permit New requirements.pdf](#)

- [20-0255](#) Concrete Increase for permit patches, recommending approval
- Attachments:** [20-0255 Permanent street restoration 2020 .pdf](#)  
[20-0255 2020 permit patch memo.pdf](#)
- [20-0270](#) Parks and Recreation Ticket & Pass Donation Policy, recommending approval with amendment to #2 on the policy to add the portion of at least 25%
- Attachments:** [20-0270 Park and Recreation Ticket and Pass Donation Policy.pdf](#)  
[20-0270 Memo- PR Donation Policy.pdf](#)
- [20-0274](#) Stormwater Management Maintenance Agreement with Meijer Stores Limited Partnership, a Michigan Limited Partnership, recommending approval
- Attachments:** [20-0274 Stormwater Maintenance Agreement for Meijer.pdf](#)
- [20-0276](#) Stormwater Management Maintenance Agreement with MTM Real Estate LLC, recommending approval
- Attachments:** [20-0276 Stormwater Maintenance Agreement for MTM.pdf](#)
- [20-0286](#) Report of Director of Public Infrastructure Dan Koski of Tonnage Report for the year ending 12/31/19. Recommending acceptance and place on file.
- Attachments:** [2019 Tonnage Report](#)
- [20-0289](#) Report of Board of Public Works of 3/4/2020 of reduction of snow removal assessment for property at 401 Cleveland Ave. \$300 to \$100, recommending acceptance and place on file.
- Attachments:** [401 Cleveland Ave](#)
- [20-0290](#) Report of Board of Public Works of 3/4/2020, of bids received for 2020 Asphaltic Concrete Paving, Project WS-20-4, recommending awarding to low bidder, Vinton Construction Company in the amount of \$675,147.25.
- Attachments:** [WS-20-4](#)  
[Bid Tab WS-20-4](#)
- [20-0291](#) Report of Board of Public Works of 3/4/2020 of denial of request to rescind snow removal assessment for property at 736 N. 12th St., recommending acceptance and place on file.
- Attachments:** [736 N. 12th St](#)
- [20-0292](#) Report of Board of Public Works of 3/4/2020 for 2nd Revised and Final payment of \$15,310.26 to Camera Corner Connecting Point for Audio/Video Upgrade for Council Chambers, WO-19-13, recommending payment.
- Attachments:** [WO-19-13 Final Payment](#)

[20-0293](#) Report of Board of Public Works of 2/19/2020, of bids received for Remove & Replace Existing Sidewalks I, Project WS-20-3, recommending awarding to low bidder, Seiler Bros. Construction Inc. in the amount of \$95,741.00.

**Attachments:** [WS-20-3](#)  
[Bid Tab WS-20-3](#)

[20-0294](#) Report of Board of Public Works of 2/19/2020, of bids received for Remove & Replace Existing Sidewalks II, Project WS-20-8, recommending awarding to low bidder, Seiler Bros. Construction Inc. in the amount of \$36,835.00.

**Attachments:** [WS-20-8](#)  
[Bid Tab WS-20-8](#)

[20-0295](#) Report of Board of Public Works of 2/19/2020, of bids received for Concrete Slab Replacement Program, Project WS-20-10, recommending awarding to low bidder, Vinton Construction Company in the amount of \$131,347.03.

**Attachments:** [WS-20-10](#)  
[Bid Tab WS-20-10](#)

[20-0296](#) Report of Board of Public Works of 3/4/2020 of quotes and recommendation from Director of Public Infrastructure for Two Tandem Axle Dump Trucks (Cab & Chassis), recommending to approve purchase from Quality Truck Care Center.

**Attachments:** [Recommendation - 2 Tandem Axle Dump Trucks](#)

[20-0297](#) Report of Board of Public Works of 3/4/2020 of quotes and recommendation from Director of Public Infrastructure for Two 2.5 Ton Trucks (Cab & Chassis), recommending to approve purchase from Quality Truck Care Center.

**Attachments:** [Recommendation - 2 2.5 Ton Trucks](#)

## 7. Public Safety Committee (Consent)

## 8. Plan Commission (Consent)

[20-0181](#) PC 9-2020: Ertman: Request to Purchase City Owned Property. Menasha Avenue and Waldo Blvd. Recommending to approve the request to sell a portion of the former Menasha Ave right-of-way and instruct the City Attorney's Office to finalize any and all costs, documents and agreements necessary to complete the transaction. The transaction is also subject to a utility easement being recorded for the utilities in the subject property.

**Attachments:** [20-0181 PC report Ertman.pdf](#)  
[20-0181 Report to Council Ertman.pdf](#)

## I. COMMITTEE REPORTS

### 1. Committee of the Whole

[20-0304](#) Report of Special Events Committee recommending approval for the following events subject to Council action: July 3rd Celebration on 7/3/2020 (Closure of Quay St. from S. 6th to S. 8th from 10pm on 7/2/2020 to 5am on 7/4/2020; waiver of noise ordinance until 11:30pm); St. Patrick's Day Celebration on 3/13-3/14/2020 (Street closure for parade from S. 8th & Washington Sts. to Bank First National on N. 8th St.)

**Attachments:** [Special Events for Council Approval - 02-13-20 to 3-11-20](#)  
[July 3rd Celebration](#)  
[St Patrick's Day Celebration](#)

### 2. Finance Committee

[20-0233](#) Ordinance amending Manitowoc Municipal Code Chapter 3 regulating various boards and commissions

**Attachments:** [Ordinance Amending Ch 3 addressing Boards Commissions and Committees](#)

[20-0234](#) Resolution disbanding several boards and commissions

**Attachments:** [Res disbanding various boards, committees & commissions](#)

[20-0288](#) Resolution Authorizing the Citizen Participation Plan for the CDBG Closeout

**Attachments:** [Res to adopt Citizen Participation Plan](#)  
[Citizen Participation Plan for CDBG Program](#)

[20-0309](#) Resolution of commitment and support for the Wisconsin Department of Transportation (WisDOT) 2020-2024 Transportation Alternatives Program application to support the Peninsula Recreation Path Project

**Attachments:** [2020 Resolution of Commitment and Support for TAP Program](#)  
[Manitowoc TAP Application Revised](#)  
[Manitowoc\\_TAP\\_Attachment3.pdf](#)

[20-0311](#) Resolution naming authorized representative to apply for grants and loans from the Department of Natural Resources

**Attachments:** [Res authorizing MPU to apply for Safe Drinking Water Loan Program \(002\)](#)

### 3. Personnel Committee

[20-0283](#) Resolution to backfill two positions and 1 FTE overlap in the Fire Rescue Department

**Attachments:** [Res to backfill 2 positions 1 FTE overlap for training Fire Rescue 3-16-2020](#)

[20-0300](#) Communication from Wisconsin Professional Police Association relative to the opening of contract negotiations - Manitowoc Police Department Employees Association.

**Attachments:** [Communication from WPPA](#)

#### 4. Public Infrastructure Committee

[20-0271](#) Concession Stand Operation Agreement with The Konop Companies, Inc. for 2020 season

**Attachments:** [20-0271 Memo- MFAC concessions contract.pdf](#)  
[20-0271 Concession Stand Operation Agmt March 2020.pdf](#)

[20-0284](#) Resolution to backfill and overlap training for a Building & Grounds Custodian due to a retirement

**Attachments:** [Res to backfill Custodian due to retirement in May 2020](#)

[20-0299](#) Resolution approving Three Year Harbor Development Statement of Intentions for 2020-2022

**Attachments:** [Res - 3 Year Harbor Development Statement of Intentions](#)

[20-0302](#) Resolution to revise Special Event fees for 2020

**Attachments:** [Res - 2020 Special Event fees](#)

[20-0306](#) Resolution to backfill the Operations Division Manager position due to a resignation

**Attachments:** [Res to backfill Operations Division Manager due to resignation 3-16-2020](#)

[20-0308](#) First amendment to land & electric use agreement between City of Manitowoc and Vinton Construction Company for storage and electrical useage at 1105 Fleetwood Drive

**Attachments:** [First Amendment to Vinton Land Electric Use Agreement \(Parks Shop\)](#)  
[Land & Electric Use Agmt - Signed](#)

[20-0310](#) Resolution establishing fee schedule for DPI street restoration

**Attachments:** [Res - Fee schedule for DPI street restoration](#)

[20-0312](#) Land use agreement between City of Manitowoc and Vinton Construction Company, for equipment and vehicle storage

**Attachments:** [Land use agreement - vinton](#)

#### 5. Public Safety Committee

[20-0148](#) LifeQuest EMS dispute, call 182A-17-4950A.



[20-0262](#) Fire Rescue Department CAD implementation.

[20-0263](#) LifeQuest EMS dispute, call 182A-17-42217B.

## 6. Plan Commission

[20-0180](#) Consideration and possible action on “Resolution Designating Proposed Boundaries and Approving a Project Plan for Tax Incremental District No. 22, City of Manitowoc, Wisconsin”.

**Attachments:** [20-0180\\_PC10-2020 TID 22\\_Resolution.pdf](#)  
[20-0179 20-0180 Report to Council TID 22.pdf](#)  
[Res creating TID 22 - Final](#)

## J. OTHER BUSINESS

## K. ADJOURN

*1. Next Scheduled Common Council Meeting: A Special Meeting Wednesday, April 1, 2020 at 5:15pm, Regularly Scheduled meeting Monday, April 20, 2020 at 6:30pm in the Common Council Chambers at City Hall.*

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

**Deborah Neuser**  
**City Clerk**