



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, November 18, 2024

6:30 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 863 5787 4665 Password: 370799.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email jswokowski@manitowoc.org or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

E. PUBLIC HEARINGS

[24-2012](#)

Public Hearing held at 6:30 p.m. for the purpose of hearing any citizen or taxpayer on the proposed budget for the upcoming year

[24-2013](#)

Public Hearing to be held at 6:31 p.m. for the purpose of hearing any and all interested parties in the matter of a proposed street vacation for an unimproved Ebony Avenue

[24-2014](#)

Public Hearing to be held at 6:32 p.m. for the purpose of hearing any and all interested parties in the matter of a proposed Amendment to a Conditional Use Permit located at 1000 S 35th Street for a Transitional Housing Use

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[24-2015](#)

Minutes of the October 21, 2024 Common Council meeting;
recommending approval and place on file

Attachments:

[Council Minutes 10-21-24](#)

[24-2016](#)

Minutes of the November 6, 2024 Special Common Council meeting;
recommending approval and place on file

Attachments:

[Council Minutes 11-6-24](#)

3. Committee of the Whole (Consent)

[24-2019](#)

Report of Special Events Committee relative to the approval of the following events: EWC Softball Jamboree on 4/23/2025; Roncalli Softball Tournament on 5/17/2025; Promenade the Park for Parkinson's Disease on 4/26/2025; and Manitowoc Marine Band Concerts on 6/12/2025, 7/10/2025, 7/17/2025, 7/24/2024, 8/1/2025; recommending approval

Attachments:

[SEC Acted On 101724 to 111324](#)

[SE - EWC Softball Jamboree](#)

[SE - Roncalli Softball Tournament](#)

[SE - Promenade the Park for Parkinson's Disease](#)

[SE - Marine Band Concerts](#)

[24-2020](#)

Report of Special Events Committee relative to approval of the following waiver of fees: Library Staff Event on 11/23/2024; recommending approval

Attachments:

[Waivers Acted On 101724 to 111324](#)

[Waiver of Fees - Library Staff Event](#)

4. Finance Committee (Consent)

- [24-1972](#) 3rd Qtr. 2024 Claims Report from City Attorney's Office; recommending approval and place on file
- Attachments:** [Quarter 3 Claims Report 2024](#)
- [24-1975](#) City of Manitowoc Poor Relief Custodial Fund (Fund 8100); recommending to place on file
- Attachments:** [Memo to Finance Re Poor Fund](#)
- [24-1980](#) Two Year Operator License (#240286) for Y. Lavora; recommending approval of the license pursuant to WI State Statute 111.335
- Attachments:** [Y. Lavora Two Year Operator License \(240286\) Application](#)
- [24-1981](#) Two Year Operator License (#240291) for N. Zimmer; recommending approval of the license pursuant to WI State Statute 111.335
- Attachments:** [N. Zimmer Two Year Operator License \(240291\) Application](#)
- [24-1982](#) L24-00091 Love Claim for Vehicle Damage >\$5,000; recommending to deny the claim
- [24-1984](#) Tax Levy Certification from Manitowoc Public School District (MPSD) for Fiscal Year 2024-2025; recommending to accept and place on file
- Attachments:** [Manitowoc Public School District-ClerkLetters2024-25-CityofManitowoc](#)
[PI-1508CityofManitowoc2025](#)
- [24-1985](#) Tax Levy Certification from Lakeshore Technical College (LTC) for Fiscal Year 2024-2025; recommending to accept and place on file
- Attachments:** [C of Manitowoc](#)
[Tax Levy Apportionment 2024-25](#)
- [24-2017](#) General City Claims in the amount of \$3,077,799.38 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order
- Attachments:** [Claim Report](#)
[10-18-24](#)
[10-24-24](#)
[10-25-24](#)
[11-1-24](#)
[11-8-24](#)
- [24-2032](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, and detailed therein; recommending approval

Attachments: [Licensing Report](#)

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

[24-1959](#) Proposals for Lift Station Evaluation Update Report; recommending approval

Attachments: [24-1959 Proposals for Lift Station Evaluation Update Report](#)
[24-1959 Proposals for Lift Station Evaluation Update Report - Back Up Informat](#)

[24-1960](#) Transit Zero Tolerance Policy; recommending approval

Attachments: [24-1960 Bus Suspensions - Policy Change](#)

[24-1976](#) Request to use Winter Maintenance Non-Lapsing Fund, for an amount not to exceed \$15,000, for repairs to DPW Salters; recommending to approve

Attachments: [Mem Non-Lapsing Fund Snow - Salter Repair](#)

[24-1989](#) CAWG Request (Unbudgeted) from Cemetery/Forestry/Streets/Parks, for an amount not to exceed \$11,500, for Scag Windstorm Leaf Blower; recommending to approve

Attachments: [Unbudgeted Capital Request - Windstorm](#)

[24-1991](#) 2024 BRIC Grant Application (Custer Street Pond Design); recommending approval

Attachments: [24-1991 2024 BRIC Grant for Custer St. Stormwater Pond Design. Stormwater | WI BRIC Preapplication](#)
[E-mail with Strand Regarding 2024 BRIC Grant Notice of Intent Pre-Application](#)
[Task Order No. 24-03](#)

[24-1993](#) Request by A. Wachowski for approval to negotiate an agreement with the City for baseball field renovations at Halvorsen Park pending approval from WIDNR and NPS based off of property encumbrances; recommending working with Engineering Department and possibly finding another path for the project.

Attachments: [Email from Wachowski](#)
[Manitowoc TRYS](#)

[24-1994](#) Request for City to own and maintain Popp Subdivision Pond; recommending approval pending approval from DPI and City Attorney

Attachments: [Popp Subdivision Pond Request](#)
[POND REQUEST](#)

[24-1996](#) Trolley Fee Increase; recommending approval of increase

Attachments: [Mem Trolley Fee Increase](#)
[Trolley Cost Analysis 2025](#)

[24-2022](#) Various Progress Invoices from the Wisconsin Department of Transportation; recommending payment

Attachments: [WI DOT Invoice 395-0000366565](#)
[WI DOT Invoice 395-0000368928](#)
[WI DOT Invoice 395-0000366337](#)
[WI DOT Invoice 395-0000366599](#)

[24-2026](#) Report of Board of Public Works of 11/6/2024 for 2nd & final payment of \$47,534.40 to Vinton Construction Company for Asphalt Paving II Alleys, WS-24-4; recommending payment

Attachments: [Report of BPW - WS-24-4](#)

[24-2028](#) Report of Board of Public Works of 11/6/2024 for 4th & final payment of \$143,274.16 to Vinton Construction Company for 2024 Concrete Paving I, WS-24-1; recommending payment

Attachments: [Report of BPW - WS-24-1](#)

[24-2029](#) Report of Board of Public Works of 11/6/2024 for 11th & final payment of \$139,155.92 to Vinton Construction Company for 2023 River Point Development Phase II, WS-23-2; recommending payment

Attachments: [Report of BPW - WS-23-2](#)

7. Public Safety Committee (Consent)

[24-2004](#) Waldo Boulevard noise concern; recommending to place on file

Attachments: [Waldo Boulevard Noise Concern](#)

[24-2005](#) Motorized vehicles on sidewalks; recommending to place on file

Attachments: [Motorized vehicles on sidewalks](#)

[24-2010](#) Safety concern at the intersection of South 15th Street and Madison Street; recommending to install No Parking Here to Corner signs

Attachments: [S. 15th and Madison St.](#)

[Photo 1](#)

[Photo 2](#)

[Photo 3](#)

[Photo 4](#)

[24-2011](#) Parade Route Smoking Ban; recommending to deny the request

Attachments: [No Smoking on Parade Route Proposal](#)
[Memo to Public Safety Re Smoking Ban During Parades](#)
[Parade_4th_SmokeBan.pdf](#)
[Parade_Holiday_SmokeBan.pdf](#)
[Parade_Memorial_SmokeBan.pdf](#)

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

[24-2031](#) 2022 Cost Settlement Agreement with Newell Operating Company

Attachments: [Gravel Pit Settlement Agreement Draft - 2022 Costs \(10_25_24 Clean Draft\)\(30](#)

2. Finance Committee

[24-1957](#) General City budget of proposed 2024 levy for 2025, in the amount of \$19,043,593 with \$1,518,202 in proposed tax incremental financing

Attachments: [Report of the Committee on Finance - 2025 Budget](#)
[Amendments to 2025 Budget per Finance Committee](#)
[2024 Tax Levy for 2025 Budget - Finance Committee Recommended](#)
[2024 Tax RATE for 2025 Budget - Finance Comm Recommended](#)
[2025 Mayor Proposed Budget](#)
[2024 Tax Levy for 2025 Budget - Mayor Proposal - Update State MFG](#)
[Tax Rates by Property Value](#)
[Downtown 2025 Proposed Budget Projects](#)
[2025 GF Unassigned Balance Illustration](#)
[2025 GF Unassigned Balance Budget vs. Actual Analysis](#)
[Lowering Fund Balance and Increasing Tax Rate Analysis](#)
[2025 Proposed Budget - Interfund Transfers_Fund Balance Applied - Alder Req](#)
[2025 Proposed Budget - Retirement Termination Payout - Alder Request](#)
[2025 Proposed Budget - Sundry Consulting Summaries - Alder Request](#)
[Interest Income Analysis 2024.2023.2022 - Alder Request](#)
[2025 Budget Amendment Motion](#)
[Proposed Budget Amendment](#)

[24-1973](#) Resolution establishing Special Events Application Fee Schedule for 2025

Attachments: [Res for 2025 Special Event Application Fees](#)
[Proposed Special Event Application 2025 Fee Schedule](#)

[24-1974](#) Resolution Authorizing a 2024 WEDC Vibrant Spaces Grant Application - Maritime Plaza and Heritage Garden

Attachments: [City of Manitowoc WMM MOU for Maritime Plaza and Heritage Garden](#)
[Vibrant Spaces Grant Municipal Resolution](#)

[24-1977](#) Ordinance to Amend 11.130 Direct Sellers and Direct Purchasers

Attachments: [Ordinance to Amend 11.130 Direct Sellers](#)

[24-1978](#) Resolution from Manitowoc Public Utilities (MPU) for Ornamental Lighting at York and Maritime

Attachments: [1 Resolution-Ornamental Lighting York and Maritime - 100% City Contribution](#)
[2 Email from Community Development Director re_Downtown Lighting Resoluti](#)
[3 2024-10-22 LTR \(Adam Tegen\) Resolution for Ornamental Lighting York and](#)
[4 Res 24-1448_Ornamental Lighting - York & Maritime](#)
[5 E2023-04 MPU Pay Estimate Signed](#)
[Resolution Final-Ornamental Lighting York and Maritime - 100% City Contributic](#)

[24-1979](#) Resolution from Manitowoc Public Utilities (MPU) for Ornamental Lighting at Chicago and Buffalo

Attachments: [Email from Community Development Director re_Downtown Lighting Resolution](#)
[2024-10-24 LTR \(Adam Tegen\) Resolution for Ornamental Lighting Chicago and](#)
[Resolution-Ornamental Lighting Chicago and Buffalo - 0% City Contribution](#)
[Resolution Final-Ornamental Lighting Chicago and Buffalo - 0% City Contributio](#)

[24-1983](#) Discussion on Manitowoc Place Development Agreement

[24-1986](#) Resolution Authorizing The Issuance And Sale Of Up To \$13,774,848 Sewerage System Revenue Bonds, Series 2024, and Providing For Other Details And Covenants With Respect ThereTo, and Approval Of Related \$15,874,848 Financial Assistance Agreement

Attachments: [Manitowoc, C of - 24 CWF - Letter \(Resolution\)](#)
[Manitowoc, C of - 24 CWF - Bond Resolution](#)
[Manitowoc CWF 4679-11 FAA](#)
[Manitowoc CWF 4679-11 Attachments](#)

[24-1987](#) Resolution Authorizing The Issuance And Sale Of Up To \$1,142,000 Taxable Private LSL Replacement Loan Program Revenue Bonds, Series 2024A, and Providing For Other Details And Covenants With Respect ThereTo, and Approval Of Related \$4,298,000 Financial Assistance Agreement

Attachments: [Manitowoc, C of - 24A SDW - Letter \(Resolution\)](#)
[Manitowoc, C of - 24A SDW - Bond Resolution](#)
[Manitowoc SDW 5191-17 FAA](#)
[Manitowoc SDW 5191-17 Attachments](#)

[24-1988](#) Resolution Authorizing The Issuance And Sale Of Up To \$670,783 Taxable Private LSL Replacement Loan Program Revenue Bonds, Series 2024B, and Providing For Other Details And Covenants With Respect ThereTo, and Approval Of Related \$1,304,567 Financial Assistance Agreement

Attachments: [Manitowoc, C of - 24B SDW - Letter \(Resolution\)](#)
[Manitowoc, C of - 24B SDW - Bond Resolution](#)
[Manitowoc SDW 5191-18 FAA](#)
[Manitowoc SDW 5191-18 Attachments](#)

[24-2030](#) Tax Levy Certification from Manitowoc County for Fiscal Year 2025

Attachments: [County Tax Apportionment](#)

3. Personnel Committee

[24-2018](#) Manitowoc Professional Firefighters International Association of Firefighters Local 368 Request to Arbitrate Grievances-Denial of Secondary Employment as Legitimate Reason

Attachments: [Secondary Employment Arbitrator Letter](#)
[Secondary Employment Demand Arbitration](#)

4. Public Infrastructure Committee

[24-1990](#) Proposed 2025-2030 Road Project Plan

Attachments: [2025-2030 ROAD PROJECTS](#)

[24-1992](#) Resolution for 2025 Department of Public Infrastructure Fee Schedule, recommending approval

Attachments: [DPI Fees Proposed 2025 PI 11-5-24](#)
[RES FOR 2025 DPI FEES- FINAL](#)

[24-2023](#) Appeal for Noxious Weed Cutting Assessment for Property Located at 1015 Dewey Street

Attachments: [Report of BPW - 1015 Dewey Street](#)

5. Public Safety Committee

6. Plan Commission

[24-1926](#) PC 16-2024: Hope House of Manitowoc County; Request for an

amendment to a Conditional Use Permit for the operation of a Transitional Housing Use located at 1000 S 35th Street.

Attachments: [24-1926 Report to Council Hope House](#)
[24-1926 PC Report Hope House amendment](#)

[24-2021](#) An Ordinance amending Section 22.010 of the Municipal Code entitled: "Official Map-Master Subdivision Plans"

Attachments: [Ordinance Official Map Ordinance Abbey Ridge LLC](#)
[PC 15-2024](#)
[Proof of Service](#)

J. OTHER BUSINESS

K. ADJOURN

1. Next Scheduled Common Council Meeting: Monday, December 16, 2024 at 6:30pm in the Common Council Chambers at City Hall.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Mackenzie Reed
City Clerk