



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, October 4, 2016

6:00 PM

Council Chambers

1. Call to Order

Present: 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

2. Roll Call

3. Approval of Minutes

[16-0929](#) September 6, 2016

Attachments: [16-09-06 Meeting Minutes no attachments](#)

Moved by Sitkiewitz, seconded by Able, that the Minutes be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

4. Public Comment

Board Members from Progress Lakeshore spoke to the committee regarding why the city should commit to the Service Agreement.

5. Discussion and Action Items

[16-0922](#) Second Amendment to Services Agreement for (3) three year term Jan 1, 2017 to Dec 31, 2019 with City of Two Rivers, City of Kiel and Economic Development Corporation, Progress Lakeshore.

Attachments: [Original Service Agreement and First Amendment 16-0922.pdf](#)

Moved by Sitkiewitz, seconded by Czekala, that this Action Item be accepted. The motion carried by the following vote:

Aye: 4 - McMeans, Sitkiewitz, Able and Czekala

Nay: 1 - Kummer

[16-0921](#) Administrative Services Agreement with Progress Lakeshore, Inc. to provide revolving loan fund administration for City of Manitowoc Industrial & Commercial Revolving Loan Funds.

Attachments: [Progress Lakeshore RLF Mangement Memo To City of Manitowoc 16-0921.pdf](#)

Moved by Able, seconded by Sitkiewitz, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[16-0919](#) TIF project proposal by Angelus Village of Manitowoc LLC requesting cash grant from Tax Incremental District #18.

Attachments: [Report to Finance Committee](#)

The Finance Committee referred this item to the Committee of the Whole.

[16-0895](#) Resolution to vacate a portion of unimproved Edgewood Road of .1 acres of land more or less.

Attachments: [16-0895.pdf](#)

Moved by Sitkiewitz, seconded by Able, that this Resolution be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[16-0711](#) 2017 Budget Discussion

Attachments: [2017 Budget Instructions and Guidelines MAYOR FINAL](#)

The Mayor will present the 2017 Budget to the Finance Committee at the October 17, 2016 Common Council meeting.

[16-0918](#) Request to fill vacant City Assessor position and authorization to advertise and hire.

Attachments: [City Assessor JD 9.2016](#)

Moved by Sitkiewitz, seconded by Czekala, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[16-0904](#) PC 34-2016: Revision to Chapter 15.270 B-3 General Business District to allow Outside Storage & Sales as a Conditional Use Permit.

Moved by Sitkiewitz, seconded by Able, Place on file the proposed ordinance amendments based on the findings and conclusions stated in the Community Development Department and send to the Community Development Department to draft the ordinance change; The motion carried by the following vote:

Aye: 4 - McMeans, Sitkiewitz, Able and Czekala

Nay: 1 - Kummer

[16-0920](#) Request authorization to execute Non-Disturbance, Subordination and Attornment Agreement with Manitowoc Place LLC to allow additional telecommunication facility lease at 202 N 8th Street, recommending forwarding to CDD to renegotiate agreement and draft a new agreement and place document 16-0920 on file.

Attachments: [DT Manitowoc - SNDA for City of Manitowoc\[1\]](#)

Moved by Sitkiewitz, seconded by Able, that this Action Item be accepted. The motion failed by the following vote:

Aye: 2 - McMeans and Sitkiewitz

Nay: 3 - Able, Kummer and Czekala

[16-0932](#) Request for authorization to apply for grant funds to assist with the demolition and abatement costs at 1512 Washington Street (Mirro buildings).

Attachments: [Idle-Sites-Redevelopment](#)

Moved by Able, seconded by Kummer, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[16-0923](#) Agreement with Point & Pay for credit card and e-check services, recommending acceptance and enter into the agreement.

Attachments: [20160928213252814](#)

Moved by Sitkiewitz, seconded by Able, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[16-0924](#) Menards Inc. Summons and Complaint 2016 Assessment 16 CV 362, recommending referral to City Attorney.

Attachments: [20160929204807635](#)

Moved by Sitkiewitz, seconded by Able, that this Summons and Complaint be accepted and referred to the City Attorney. The motion carried by the following vote:

Aye: 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[16-0930](#) Lowe's Home Centers, LLC Summons and Complaint 2016 Assessment, 16 CV 367, recommending referral to City Attorney.

Attachments: [20160930011958189](#)

Moved by Sitkiewitz, seconded by Able, that this Summons and Complaint be accepted and referred to the City Attorney. The motion carried by the following vote:

Aye: 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[16-0925](#) Capital Allocation Working Group recommendation to approve an unbudgeted request for Clerk/Treasury to remove wall in front office area cost not to exceed \$4,641

Attachments: [20160929204422241](#)

[Efficiencies in Clerk Treasury Area](#)

Moved by Able, seconded by Czekala, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[16-0926](#) Capital Allocation Working Group recommendation to approve an unbudgeted request for Rahr West Art Museum to increase funding for Security System upgrade project (adding 5 doors) net of cost sharing with friends group amount not to exceed \$1,211

Attachments: [20160929204413989](#)

Moved by Sitkiewitz, seconded by Kummer, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[16-0931](#) Contract for Cellular/Wireless Service for the City of Manitowoc with New-Cell LLC, recommending entering into the contract.

Attachments: [16-0931.pdf](#)
[2016_09_29_15_06_24](#)

Moved by Able, seconded by Sitkiewitz, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[16-0927](#) Tax Deed Property - Initial Sales Attempt from Manitowoc County parcel 000-294-180, recommending placing on file.

Attachments: [16-0927.pdf](#)

Moved by Able, seconded by Kummer, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[16-0928](#) Request to lease former Heresite Property for farming purposes, recommending referral to Community Development Director.

Attachments: [Heresite parcel map](#)

Moved by Czekala, seconded by Sitkiewitz, that this Action Item be accepted and referred to the Community Development Director. The motion carried by the following vote:

Aye: 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

6. Adjournment

Moved by C Able, seconded by S Czekala to adjourn.