

PERSONNEL
2-18-19

19-0200

RESOLUTION

DONATION OF LEAVE TIME BANK FUNDING

WHEREAS, the City of Manitowoc's Employee Policy Manual provides continuity and consistency in the operations and the administration of benefits and working conditions for all employees of the City of Manitowoc; and

WHEREAS, at a meeting held on January 7th, 2019 the Personnel Committee recommended that the City adopt a Donation of Leave Policy and the Common Council subsequently adopted that policy at a meeting held on January 21, 2019; and

WHEREAS, Jim Muenzenmeyer, a former employee who separated employment from the City with 960 accrued hours of sick leave, requested that some or all of his accrued leave time be used to fund this bank for the future needs of City employees; and

WHEREAS, at a meeting held on February 4, 2019, the Personnel Committee recommended establishing a bank balance of donated leave of 240 hours.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Common Council of the City of Manitowoc that the Human Resources Department and Finance Department are authorized to fund the donated leave bank with 240 hours.

FEB 18 2019

Introduced _____

Adopted _____

Justin M. Nickels, Mayor

Approved _____

This resolution was drafted by Kathleen M. McDaniel, City Attorney

Fiscal Impact:	Budget Neutral or Savings
Funding Source:	Various departmental budgets
Finance Director Approval:	/sc
Approved as to form:	/kmm