

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 2/28/2024

EVENT NAME: Kenny's Softball Tourny

ORGANIZER: Kenny's Klub - Dave Holschbach

E-MAIL ADDRESS: budallpro@sbcglobal.net

EVENT DATE: 7/19-21/2024

NEW OR RECURRING: recurring

LOCATION/DESCRIPTION: Citizen Park diamond 2 & 3 will be used for a softball tournament to benefit youth athletics and raise money for local scholarships. Use of concession stand to sell food and alcohol.

COMMITTEE CONCERNS:

WAIVER OF FEES: Granted

COMMITTEE DECISION:

APPROVE	DENY
Shawn Alfred /ec Courtney Hansen /ec Todd Blaser /ec Jason Freiboth /ec	

COUNCIL ACTION REQUIRED:

Waiver of alcohol at Citizen Park for 7/19-21/2024

ITEMS TO INCLUDE IN LETTER:

Please remind participants that dogs are not allowed in Citizen Park



Sunday, February 25, 2024

Special Event Application

Approval Status

Not Started

General Event Information

Event name	Kenny's softball tourny
Location	Citizen park
Date	Friday, July 19, 2024
End date if multiple day event and additional dates if applicable.	07/21/2024
Event time	8:00 AM - 11:00 PM
Setup date & time	Thursday, July 18, 2024 15:00
Takedown date & time	Monday, July 22, 2024 08:00

Applicant Information

Name of Applicant	Dave Holschbach
Organization name	Kenny's klub
Address	804 Nicholas court Manitowoc , Wi, 54220
Email	budallpro@sbcglobal.net
Phone number	(920) 377-0650
On-site contact name & phone number	Chad franz
Security name & phone number	9206768270

Event Details

If any questions are not applicable, you can leave them blank.

Event description

Softball tourny

Estimated total attendance 1200

Estimated total attendance from outside Manitowoc 200

Vendors & Money Exchange

Events serving alcohol on City of Manitowoc property must apply for Extension of Premise/Temporary Class "B" License, and provide Liquor Liability to the Clerk's Office.

Select all that apply to the event Alcohol sales Food or drink sales

Expected revenue 15000

Revenue will be used for Donations back to community

Route & Road Usage

Leave any of these blank if not applicable. Attach map at the end of application.

Where are cars parking? Parking lots

Time of amplified sound 9:00 AM - 9:00 PM

Amplified sound type Announcing games

Event Structures

Select all that apply Portable restrooms

Safety & Security

Depending on the size and nature of the event, the City may require medical and security services. Organizers should have a first aid kit at the minimum. Events that serve alcohol must ensure patrons are 21 years or older and at least one licensed bartender is on site.

Equipment & Facility Requests

Facility request Concession stand / open air shelter /

Athletic field request Diamond 2 and 3

Special power or lighting request Outfield lights

Tables & seating not already at the location

Banquet tables 8'x40'

Benches 4' 30 _____
\$6 max 40

Metal folding chairs

Picnic tables 6' 20

Est. equipment cost per day 180

Waiver of Fees

Waiver of Fees for park and streets rental items may only be requested by a nonprofit organization. Consideration for granted waivers include nonprofit status, tourism impact, cost of fees, and overall positive impact to the community. Waiver of Fees are at the sole discretion of the City and are not guaranteed. This waiver does not waive late application, late application, and cancellation fees. Parties that receive waivers shall list the City of Manitowoc and Visit Manitowoc as sponsors of the event.

Are you requesting a Waiver of Fees?

Yes, we are a nonprofit 501(c)(3) or acting on behalf of one

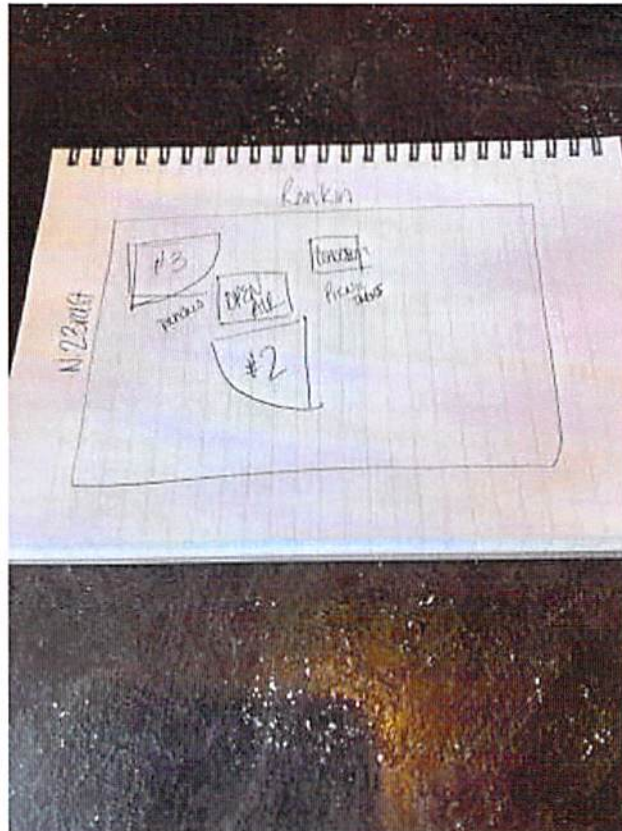
Why should this Waiver of Fees be granted?

We donate all money back to city youth athletics and scholarships.

Map

All Special Events must have a map. Clearly mark event elements including applicable street closures, park rental items, and routes.

Upload map and supporting documents



Legal Notice and Submission

I understand the filing of this application does not ensure approval of a Special Event. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Fees for park facilities, temporary beer/wine licenses, stake and fireworks permits, and other necessary licenses and permits are in addition to the fees submitted for the Special Events Application. I further understand that an incomplete application may be cause for the denial of the event. The undersigned agrees to indemnify and hold the City of Manitowoc harmless for any and all damage claims or personal injury claims occurring during this event. It is further agreed that all personal property of any kind brought on the premises shall be at the sole risk of the undersigned, and that the City of Manitowoc shall not be liable for any injury, loss or damage to said property or injury to any persons on the premises. The undersigned agrees to be responsible for any damage caused to said facility or equipment by mischief or negligence. By signing, I acknowledge that I have authority to bind the sponsoring organization and acknowledge that I have received, read and understand the Special Events Guidelines and Policy and agree to be bound by all requirements as stated in the Special Events Policy and it is hereby incorporated by reference into this signed agreement.

Applicant date of birth

Monday, December 5, 1955

Sign

Dave Holschbach