



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes Licensing, Permits & Inspections Committee

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Monday, February 9, 2015

5:00 PM

Council Chambers

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### 1. Call to Order

### 2. Roll Call

**Present:** 4 - Brey, Howe, Soeldner and McMeans

### 3. Approval of Minutes

[14-2433](#) Minutes of the September 29, 2014 Licensing, Permits & Inspections Committee

**Attachments:** [lpi09292014.pdf](#)

**These Minutes was approved**

### 4. Public Comment

### 5. Discussion and Action Items

[15-065](#) Resolution setting forth Advisory Commission for oversight of Farmers' Market.

**Attachments:** [15-065.pdf](#)

*It was the concensus of the committee that the ad hoc committee should consist of 12 voting members with the Downtown Farmers' Market Manager as an ex officio member without voting rights.*

**Moved by Soeldner, seconded by McMeans, that this Resolution be approved as amended. The motion carried by the following vote:**

**Aye:** 4 - Brey, Howe, Soeldner and McMeans

[15-204](#) Agreement for Management Services 2015 Manitowoc Farmers' Market

**Attachments:** [15-204.pdf](#)

**Moved by Soeldner, seconded by McMeans, that this Agreement be recommended for approval. The motion carried by the following vote:**

**Aye:** 4 - Brey, Howe, Soeldner and McMeans

[15-206](#) Downtown Manitowoc Farmers' Market 2015 Participation & License Agreement.

**Attachments:** [15-206.pdf](#)

**Moved by McMeans, seconded by Howe, that this Agreement be recommended for approval. The motion carried by the following vote:**

**Aye:** 4 - Brey, Howe, Soeldner and McMeans

[15-103](#) Proposal of Symbiont for additional groundwater sampling at former Heresite Protective Coatings, 2803 Orchard Lane.

**Attachments:** [PI 15-103.pdf](#)

[15-194](#) Ordinance repealing and recreating section 16.070 of the Manitowoc Municipal Code and creating section 16.080 of the Manitowoc Municipal Code

**Attachments:** [15-194.pdf](#)

**Moved by Soeldner, seconded by McMeans, that this Ordinance be recommended for approval. The motion carried by the following vote:**

**Aye:** 4 - Brey, Howe, Soeldner and McMeans

[15-195](#) Update on New Inspection Program

**Attachments:** [Memo to Council-Compliance Issues Action Plan.pdf](#)

*Nic Sparacio updated the committee on cooperative efforts between the Fire Department and Building Inspection to conduct complaint inspections.*

[15-196](#) 2015 Weights & Measures Assessments

**Attachments:** [weights & measures 2015.pdf](#)

**Moved by Soeldner, seconded by McMeans, that these licenses be recommended for approval. The motion carried by the following vote:**

**Aye:** 4 - Brey, Howe, Soeldner and McMeans

[15-197](#) Request to fill Administrative Support Specialist in City Clerk's office

**Attachments:** [memohire.pdf](#)  
[adminjd.pdf](#)

**Moved by McMeans, seconded by Howe, that this Communication be approved. The motion carried by the following vote:**

**Aye:** 3 - Brey, Howe and McMeans

**Nay:** 1 - Soeldner

[15-207](#) Ordinance Amending section 15.450 Regulating Signs Overhanging City Right-of-Way

**Attachments:** [15-207.pdf](#)

**Moved by McMeans, seconded by Soeldner, that this Ordinance be recommended for approval. The motion carried by the following vote:**

**Aye:** 4 - Brey, Howe, Soeldner and McMeans

## **6. Adjournment**

**Moved by Soeldner, seconded by McMeans, that this be adjourned. The motion carried by the following vote:**

**Aye:** 4 - Brey, Howe, Soeldner and McMeans