



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, August 19, 2024

6:30 PM

Council Chambers

**Note: This meeting will also be held via remote
conferencing software (Zoom)**

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 840 4626 1574 Password: 205371.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email jswokowski@manitowoc.org or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

[24-1780](#)

Presentation of "Citizen Life Saving Award" to Gregory Augustine and Thomas Augustine

E. PUBLIC HEARINGS

[24-1764](#)

Public Hearing to be held at 6:31 p.m. for the purpose of hearing any and all interested parties in the matter of a proposed Adaptive Reuse Conditional Use Permit located at 1010 Huron Street for the establishment of Transitional Housing.

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[24-1772](#)

Mayor makes the following appointments to various committees: Room Tax Commission with a term expiring 4/21/2025: Justin Nickels, Pat Reilly, Steve Czekala, Eric Sitkiewitz, Jim Brey; Community Development Authority with a term expiring 6/1/2028: Scott McMeans; Industrial Development Corporation with a term expiring 6/1/2026: Greg Jagemann; Transit Commission: Kim Novak (term expiring 6/1/2027), Jerome Schermetzler (term expiring 6/1/2027), Amber Hutchison (term expiring 6/1/2025)

Attachments:

[Appointments - Room Tax Commission](#)

[Appointment - Community Development Authority](#)

[Appointment - Industrial Development Corporation](#)

[Appointments - Transit Commission](#)

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[24-1765](#)

Minutes of the July 15, 2024 Common Council meeting; recommending approval and place on file

Attachments:

[Council Minutes July 15, 2024](#)

3. Committee of the Whole (Consent)

[24-1774](#)

Report of Special Events Committee relative to approval of the following events: Halloween Disc Golf Space Race on 11/1/2024; Walking a Fair on 8/21/2024; Pumpkin Palooza on 10/17/2024; Malt City Brewfest on 8/2/2025; recommending approval

Attachments:

[SEC Acted On - 071124 to 081424](#)

[SE - Halloween Disc Golf Space Race](#)

[SE - Walking A Fair](#)

[SE - Pumpkin Palooza](#)

[SE - Malt City Brewfest](#)

[24-1775](#) Report of Special Event Committee relative to the approval of the following waiver of fees: Farewell Dinner on 8/7/2024; Annual Celebration of Clients on 9/13/2024 or 9/27/2024; High School Girls Fall League on August 18 & 25, 2024 and September 8 & 15, 2024; recommending approval

Attachments: [Park Waivers Acted On 071124 to 081324](#)
[Waiver of Fees - Farewell Dinner](#)
[Waiver of Fees - Annual Celebration of Clients](#)
[Waiver of Fees - High School Girls Fall League](#)

4. Finance Committee (Consent)

[24-1719](#) 2nd Qtr. 2024 Capital Allocation Working Group (CAWG) Request Log Report, recommending approval and place on file

Attachments: [Q2 2024 CAWG Report](#)

[24-1720](#) 2nd Qtr. 2024 Claims Report from City Attorney's Office; recommending to accept and place on file

Attachments: [Jan-June 2024- Claims Report To Finance- Qtr 2](#)

[24-1723](#) WI DNR Wisconsin Assessment Monies (WAM) Grant Agreement for \$75,000 for River Point Phase 3; recommending to accept the grant and allow the Mayor and City Clerk to sign the appropriate documents

Attachments: [Email from Community Development Director re WCM-010](#)
[WCM-010 Award - Manitowoc - Packet](#)

[24-1725](#) L24-00070 Gallenberger Claim for Vehicle Damage >\$5,000; recommending to deny the claim

Attachments: [Notice of Claim](#)

[24-1727](#) 3 Year Contract for Cellular/Wireless Service for the City of Manitowoc with New-Cell, LLC DBA CellCom; recommending to approve the three year agreement and enter into the agreement

Attachments: [Business Unlimited Plus Rate Plan](#)
[First Responders Plan](#)
[Preferred Reg Govt \\$0 Access](#)

[24-1767](#) General City Claims in the amount of \$4,525,364.22 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

Attachments: [Claim Report](#)
[7-12-2024](#)
[7-19-2024](#)
[7-26-2024](#)
[8-2-2024](#)
[8-9-2024](#)

[24-1773](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, and detailed therein; recommending approval

Attachments: [Licensing Report](#)

5. Personnel Committee (Consent)

[24-1358](#) Manitowoc Firefighters Local 368 Acting Captain Pay Grievance Update; recommending to place on file

Attachments: [Union request single arbitration board-3-22-24.pdf](#)

6. Public Infrastructure Committee (Consent)

[24-1703](#) PC 1-2024: AT&T; Request for an Easement across City of Manitowoc Property, Lots 6 & 7 in Block 241 of the Original Plat, parcel #'s 000-241-070 & 000-241-130, recommending approval

Attachments: [24-1703 Report to Council AT&T](#)
[24-1703 EaseDoc TransitStation Prop Updated](#)
[24-1703 EaseDoc EmplPark Prop Updated](#)
[24-1703 PC Report AT&T Easement Request](#)
[manitowoc acq map](#)

[24-1728](#) Strand Task Order 24-02 - Agreement for Technical Services for Rubick Field Dry Detention Basin and Grand Avenue Storm Sewer Improvements, recommending approval of the Agreement

Attachments: [3516.036.24-02. Strand Task Order Rubick Field Dry Det Basin\(FINAL PDF-08\)](#)

[24-1729](#) Skatepark Funding Request, recommending Mayor to consider for 2025 Capital Project Budget

Attachments: [24-1729 Skatepark Update](#)

[24-1730](#) State / Municipal Agreement for a State - Let Urbanized Area STP- Urban Program Project for E Albert Drive (Mirro Drive to Johnston Drive) ID #4991-06-78/79, recommending approval

Attachments: [24-1730 STP E Albert Drive 4991-06-78 79 Mirro - Johnston Drive](#)
[24-1730 Project 4991-06-78 79 Albert Drive E-mail](#)

- [24-1732](#) Revised Amendment #1 between the Wisconsin Department of Transportation, City of Manitowoc and Ayres Associates for TPP - C Manitowoc, South 30th Street - City of Manitowoc #4991-06-76, recommending approval
- Attachments:** [24-1732 Amendment #1 to Contract for Project 4991-06-76 C Manitowoc South](#)
[24-1732 Email for TPP Amendment #1 S 30th Street](#)
[49910676 Backup sheets Amend 1](#)
- [24-1733](#) Stormwater Management Facility Maintenance Agreement with Manitowoc Tool and Manufacturing, LLC at 6001 Vits Drive, Parcel #052-447-004-010; recommending approval
- Attachments:** [24-1733 Stormwater Management Facility Maintenance Agmt w Manitowoc Too](#)
- [24-1734](#) Temporary Access Agreement over Unimproved Right-of-Way with Nicholas and Diane Freiberg at 715-002-010, recommending approval
- Attachments:** [TEMPORARY ACCESS AGMT OVER UNIMPROVED ROW FREIBERG 715-01](#)
- [24-1768](#) Report of Board of Public Works of 7/24/2024 for 2nd & final payment of \$15,843.87 to Vinton Construction, for 2024 Concrete Paving II, WS-24-13; recommending payment
- Attachments:** [Report BPW - WS-24-13](#)
- [24-1777](#) Report of Board of Public Works of 8/14/2024 for 1st & Final payment of \$205,138.00 to JT Rams for Rahr West Roof Replacement, WB-24-16; recommending payment
- Attachments:** [Report of BPW - WB-24-16](#)
- [24-1778](#) Report of Board of Public Works of 8/14/2024, of bids received for Buffalo & Chicago Streetscape, Project WS-24-23; recommending awarding to Vinton Construction Company, in the amount of \$121,392.00
- Attachments:** [Report of BPW - WS-24-23](#)
- [24-1779](#) Report of Board of Public Works of 8/14/2024, of bids received for River Point Shade Structure, WB-24-24; recommending awarding to Beson and Houle in the amount of \$59,400.00
- Attachments:** [Report of BPW - WB-24-24](#)

7. Public Safety Committee (Consent)

- [24-1462](#) Manitowoc Fire Rescue Billing Dispute, call # 23-4724; recommending to deny the dispute
- [24-1757](#) Request for pedestrian crossing signs and a larger ladder crosswalk at the intersection of Waldo Boulevard and North 21st Street, recommending to install permanent pedestrian crossing signs and expanding the ladder crosswalk

Attachments: [N. 21st St - Waldo Blvd ped - crosswalk](#)
[N. 23rd- Waldo Blvd.](#)

[24-1758](#) Discussion of speed limits throughout the city; recommending to establish a subcommittee to discuss the inconsistencies in speed limit across the city

Attachments: [City of Manitowoc Speed Limits](#)
[Request to Discuss Speed Limits](#)

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

[24-1776](#) Report of the Special Events Committee recommending approval for the following events subject to Council Action: Munich in Manitowoc on 9/21/2024 (Road closure of N 11th between York and Buffalo Streets for 6:00 a.m. to 10:00 p.m.); Street Party 7/26/2025 (Road closure of Quay Street in front of Fat Seagull from 7/25/2024 to 7/29/2024); Food Truck Rally on Tuesdays in September through October (Road closure of N 11th Street Blvd for Tuesday nights in September and October 2024 from 4 p.m. - 8:00 p.m.)

Attachments: [SEC Council Approval - 071124 to 081424](#)
[SE - Munich in Manitowoc](#)
[SE - Street Party](#)
[SE - Food Truck Rally](#)

2. Finance Committee

[24-1446](#) City Potential Land Purchase

Attachments: [PARK PLAZA PURCHASE AGREEMENT FOR FUTURE STORMWATER PON](#)

[24-1721](#) Scope of Engagement Re: Proposed Issuance of Approximately \$1,052,000 City of Manitowoc ("City") Taxable Private LSL Replacement Loan Program Revenue Bonds, Series 2024 (Safe Drinking Water Loan; Project 5191-17)

Attachments: [Manitowoc, C of - 2024 SDW-Scope Letter \(Project 5191-17\)](#)

[24-1722](#) Scope of Engagement Re: Proposed Issuance of Approximately \$680,000 City of Manitowoc ("City") Taxable Private LSL Replacement Loan Program Revenue Bonds, Series 2024 (Safe Drinking Water Loan; Project 5191-18)

Attachments: [Manitowoc, C of - 2024 SDW-Scope Letter \(Project 5191-18\)](#)

[24-1766](#) R2H Flavor Technology LLC, request to purchase vacant parcel on Vits Drive and South 59th Street (Parcel # 447-006-010)

Attachments: [Report IDC - R2H Flavor Technology LLC Request](#)

[24-1771](#) Request from PetSkull Brewing for a temporary extension of premise for the sale of liquor and/or beer on the North 11th Street boulevard between York Street and Buffalo Street on Tuesdays in September 2024 and October 2024 from 4:30 p.m. - 8:30 p.m.

Attachments: [Extension of Premise - PetSkull](#)

3. Personnel Committee

[24-1649](#) Ordinance to Amend 3.480 City Attorney

Attachments: [MEMO TO PERSONNEL RE 3.480 AMENDMENT PROPOSAL.pdf](#)
[ORDINANCE TO AMEND 3.480 CITY ATTORNEY-FINAL.pdf](#)

[24-1710](#) Request to Approve Side Letter Agreement-International Association of Fire Fighters-Local 368-Acting Captain Pay and Lieutenant Pay

Attachments: [side letter fire acting capt pay.pdf](#)

[24-1711](#) Manitowoc Firefighters Local 368-Appeal Chief's Denial of Grievance for Mandatory Reporting to Work

Attachments: [Memo to council from Chief re grievance 08.2024.pdf](#)
[ARTICLE 4-HOURS OF WORK.pdf](#)
[Personnel Committee Appeal Mandation Loritz.pdf](#)
[Personnel Committee Appeal Mandation Ewald.pdf](#)

[24-1769](#) Resolution for Seasonal Employment Rates 2025

Attachments: [City of Manitowoc Seasonal \(LTE Continual\) Employee Hiring Rates - 2025](#)
[RES TO APPROVE SEASONAL EMPLOYMENT PAYRATES FOR 2025- FINA](#)

4. Public Infrastructure Committee

[24-1740](#) Resolution to enter into Jurisdictional Transfer with Manitowoc County for Cty Trk Hwy "R" (A/K/A North Rapids Rd) in the Town of Manitowoc Rapids and City of Manitowoc (County Trunk Highway "P" to Waldo Boulevard)

Attachments: [24-1740 RESOLUTION FOR RAPIDS RD. \(MAP 1\) - CTY TRK P TO WALDO E](#)

[24-1741](#) Resolution to enter into Jurisdictional Transfer with Manitowoc County for Cty Trk Hwy "R" (A/K/A North Rapids Rd) in the City of Manitowoc (Waldo Boulevard to Broadway Street)

Attachments: [24-1741 RESOLUTION FOR RAPIDS RD. \(MAP 2\) - WALDO BLVD TO BROAI](#)

[24-1742](#) Resolution to enter into Jurisdictional Transfer with Manitowoc County for

Cty Rd "R" in the Town of Manitowoc Rapids and City of Manitowoc from Broadway Street to Custer Street

Attachments: [24-1742 RESOLUTION FOR RAPIDS RD. \(MAP 3\) - BROADWAY TO CUSTE](#)

[24-1743](#) Resolution to enter into Jurisdictional Transfer with Manitowoc County for Cty Trk Hwy "CS" (A/K/A West Custer Street) in the City of Manitowoc and Town of Manitowoc Rapids (S. Alverno Road to S. Rapids Road)

Attachments: [24-1743 RESOLUTION FOR W. CUSTER ST \(MAP 4\)](#)

[24-1744](#) Resolution to enter into Jurisdictional Transfer with Manitowoc County for Cty Trk Hwy "CL" (A/K/A Hecker Road) in the Town of Manitowoc Rapids and City of Manitowoc (US Hwy 151 to Viebahn Street)

Attachments: [24-1744 RESOLUTION FOR HECKER RD. \(MAP 5\) - US 151 TO VIEBAHN ST](#)

[24-1745](#) Resolution to enter into Jurisdictional Transfer with Manitowoc County for Cty Trk Hwy "CL" (A/K/A Viebahn Street) in the City of Manitowoc and the Town of Newton (Hecker Road to S. 26th Street)

Attachments: [24-1745 RESOLUTION FOR VIEBAHN ST. \(MAPS 7 8\) - HECKER RD TO S.](#)

[24-1746](#) Resolution to enter into Jurisdictional Transfer with Manitowoc County for Cty Trk Hwy "CL" (A/K/A Viebahn Street) in the City of Manitowoc and the Town of Manitowoc (S. 26th Street to County Trunk Hwy "LS")

Attachments: [24-1746 RESOLUTION FOR VIEBAHN ST. \(MAP 9\) - S. 26TH STREET TO CC](#)

[24-1770](#) Resolution Authorizing a Harbor Assistance Program (HAP) Grant Application pursuing crane platform extension in Manitowoc, WI

Attachments: [RESOLUTION AUTHORIZING HAP GRANT APPLICATION- FINAL](#)

5. Public Safety Committee

[24-1759](#) An Ordinance to amend Section 16.350 of the MMC regulating Fence and Hedges

Attachments: [ORDINANCE TO AMEND 16.350 FENCES AND HEDGES](#)

[24-1760](#) An Ordinance to amend Section 10.010 of the MMC regulating Provision of State Law Adopted by Reference (Traffic Regulations)

Attachments: [ORD TO REVISE 10.010\(3\) SPEED LIMITS](#)
[MEMO TO PS COMMITTEE RE SPEED LIMITS](#)

[24-1761](#) An Ordinance to amend Section 16.070 of the MMC Regulating Razing of Buildings.

Attachments: [MEMO TO PS RE PROPOSED REVISION TO MMC 16.070](#)
[Demolition Permit Package pg 1-2.pdf](#)
[ORDINANCE TO AMEND 16.070 RAZING OF BUILDINGS](#)

6. Plan Commission

[24-1701](#)

PC 12-2024: The Neighborhood of Manitowoc County, Inc.; Request for an Adaptive Reuse Conditional Use Permit for the establishment of Transitional Housing for property located at 1010 Huron Street.

Attachments:

[24-1701 Report to Council The Neighborhood](#)

[24-1701 PC Report The Neighborhood Inc Adaptive Reuse CUP](#)

[24-1702](#)

PC 1-2024: Manitowoc Tool & Manufacturing LLC; Request for a Release of Easement, Manitowoc I-43 Industrial Park, parcel # 447-004-010.

Attachments:

[24-1702 Report to Council MTM Release](#)

[24-1702 PC Report MTM Easement Release](#)

J. OTHER BUSINESS

K. ADJOURN

1. Next Scheduled Common Council Meeting: Monday, September 16, 2024 at 6:30pm in the Common Council Chambers at City Hall.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Mackenzie Reed
City Clerk